# MMAYHA Hockey Board Meeting Expectations & Etiquette

Creating a Respectful, Efficient, and Transparent Meeting Environment

## Purpose

To ensure board meetings are productive, respectful, and aligned with best practice. This structure supports fairness, time management, and clarity for all involved.

## Meeting Structure: Robert’s Rules of Order

- Formal process to guide discussions and decision-making.
- Ensures equal voice, order, and efficient use of time.
- Key practices include:
 • Speaking when recognized by the Chair.
 • Making and seconding motions before discussion.
 • Voting only after motion discussion is complete.

Resource: <https://robertsrules.org/>

## Open Comment Period

- Offers members and stakeholders a chance to be heard.
- Not a dialogue, debate, or negotiation.
- Comments are noted and may be followed up through appropriate channels.
- Time-limited to ensure meeting stays on track.

## Respectful Engagement

- We value every opinion and recognize the passion for the game and the organization.
- Respectful, professional behavior is expected of all attendees.
- Disruptive, argumentative, or personal attacks will not be tolerated.

We’re all here for the same goal: to support our players, families, and organization.

## Right Channels for Feedback

- Board Meetings: For agenda-based decisions and formal board business.
- Feedback Options:
 • Email the board or designated contact.
 • Attend committee meetings or listening sessions.
 • Use forms or surveys when available.

When in doubt, ask the Chair or Secretary the best way to raise an issue.

## Final Notes

- Meetings are not the place for solving every issue on the spot.
- We encourage collaboration—but within the right forums.
- Thank you for your time, energy, and commitment to a respectful, thriving hockey community.