



Minutes - Board of Directors

November 13, 2023, 7 PM @ STMA Arena Community Room

Board Members Present: Adam "Woody" Schoh, Megan Esterberg, Jack Rowan, Kristin VanHeel, Chad Vitzthum, Adam Frost, Alyssa Shaughnessy, Gillian Rousslange, Megan McChesney

- I. **Call to Order-** 7:01 pm
- II. **Addition or Amendments to Agenda as Presented-** N/A
- III. **Girls High School Booster Club Representative & Players-** N/A
- IV. **Gambling Report-** A motion was made by Jack Rowan and seconded by Adam Frost to approve the gambling report as presented. Motion approved.
 - Expenses ([YOY Comparison Start FY 2023](#))
 - October Expenses: \$232,082.61
 - GF Donation: \$55,000
 - Taxes: \$62,849
 - Estimated November Expenses: \$268,443
 - GF Donation: \$65,315
 - Taxes: \$70,000
 - Estimated December Expenses: \$272,378
 - GF Donation: \$65,000
 - Taxes: \$70,000
 - Updates/Other Items
 - Albertville 10% Contribution Update- Tyler Stone is working on the exact details for the dollar amount and the start date of the 10% contribution.
 - GCB Compliance Audit Report- Tyler Stone is finalizing the response and compliance to the GCB.
 - LG 1004 Board Reports are with Tyler Stone for anyone to review.
- V. **Non-Voting Reports-**
 - **Recruitment & Retention-** Ashlie LeGrande
 - **Halloween Skate:** Over 60 kids attended the Halloween Skate! Skaters wore their costumes on ice and we provided a Halloween atmosphere with music, the lights off and glow sticks and treat bags for them to grab on the way out. The Wild Ticket Winner was Zane Johnson - 1st year Mite and The Best Costume Award was Kyler Belford.
 - **Try Hockey for Free/Equipment Drive:** Provided 10+ kids fully with the donated hockey equipment and many kids took additional equipment that they were missing/needed. Overall, there was a lot of hockey equipment



donated. Tuff from Hat trick Hockey sorted the equipment and recycled what can't be reused. Huge thanks to Tuff for giving his time, providing the storefront for dropoff, giving kids jerseys/t-shirts and outfitting kids with skates.

- **Holiday Skate** - The Holiday skate is slated for 12/17 from 3-4 pm. The Board asked to include a box for Toys for Tots and a Santa Claus. Kristin VanHeel asked for a flyer by Thanksgiving to promote the event in advance.
- **Jr Knight Captains** - The High School Boys program is doing Jr. Captains for the squirt teams this year. The Blue Line Club will randomly draw 3 three names from each team. They will get temporary "C" badges to wear on their jerseys during their on-ice time. They will skate onto the ice, leading the Varsity team out for introductions and will each carry an STMA flag, attached to a hockey stick. They can do a lap on the ice with HS players then line up with them. The announcer will include their names as part of introductions. They will also grab pics of them for social media and their families.
- **Learning to Skate:** Woody Schoh, Heather Palumbo, Nik Jokicsh and Ashlie LeGrande met last week to discuss how the Learning to Skate program was going and what we were looking to implement for 2024. Heather Palumbo (our skate instructor) will be putting together a proposal as to how she would like to update/change things moving forward. We would like to run it this way in January 2024. Very positive feedback from parents on our high school volunteers. Thank you, we couldn't have done this without them helping with over 40+ kids on the ice.

VI. Voting Board Reports-

- **D5 Rep - Aaron Levin**
 - Tournament games should be submitted so officials can be scheduled as early as possible.
 - Volunteers doing scorebook, penalties boxes and clock are considered off-ice officials and should be acting professionally. They should also help watch for the 4 player penalty limit and notifying the refs if someone hits the limit.
 - SCSU has team event opportunities to watch games, Managers should contact them if individual teams are interested.
 - Scheduling has gone much smoother than in the past!
 - Reminder that officials require a 10-day notice.
 - There will be some games rescheduled for the Sauk Rapids squirts. They need to push back when they start playing games. Erin



Brufloft will be notified if it impacts STMAYHA.

- Locker room monitors continue to be an emphasis. D5 associations have done well so far, no issues have come up. Other districts haven't been as strict and there have already been issues, and teams are being fined.
- Any team roster changes after 11/1 will have a fee for doing so. Changes for coaches being certified or injured player placement won't have a fee.
- Reminder that Hockey Ops Committees report to the board. There's a trend being noticed across the state that the HOC isn't always following the direction of the association boards. Boards need to have good oversight of the HOC and set clear direction and should not be passive to what's happening on the hockey side.
- For PeeWee A and Bantam A, there will likely have 4 seeds for Regions.
- There will be a mite scheduling meeting on 12/9 @ 11 a.m. at the Buffalo rink. The district did not create a formal Mite league, the overall plan will be discussed at the meeting. Associations will have the flexibility to schedule as they'd like.
- For the January meeting, a representative from the Squirt/10U should join to talk about how things are going.
- **Fundraising Coordinator-** Alyssa Shaughnessy
 - KnightHawk Raffle Approval - This will be voluntary this year. Further discussion will be had about making it mandatory next year.
 - [KnightHawk Raffle breakdown](#)
 - [2024 Raffle Proof.pdf](#)
- **Mite/8U Coordinator-** Jon Dubel
 - Mite/8U teams are formed.
 - We will be hosting a Mite Jamboree (Blue & Silver) this year. There will be 8 teams at each level and it will take place Feb. 16-18. A motion was made by Kristin VanHeel and seconded by Adam "Woody" Schoh to spend up to \$7,000 on the Mite Jamboree. Motion approved.
- **Registration Coordinator-** Chad Vitzthum
 - Player numbers are close to last year.
 - All coaches certifications are being completed. Chad Vitzthum and Miranda Pellegrin continue to connect with coaches to confirm all items are complete and they are not redlined.
- **HOC Admin-** Adam Frost
 - All Travel teams and Mite/8U teams are posted!
 - Team Genius was a huge improvement this year for tryouts in terms of scoring (evaluators entered their own scores in real time) and the increased speed of getting groups reposted and teams selected after the last session.



- Adam Frost would recommend having EMT onsite next year for tryouts due to the amount of injuries this year.
- Thank you to Megan McChesney and Gillian Rousslange for helping with check ins and hold overs for every session during tryouts. They made the process very easy and smooth for kids staying over for the next session.
- Thank you to the Executive Board, and HOC committee members for their time spent during tryouts to ensure it was a success.
- **Girls Travel Coordinator-** Gillian Rousslange
- **Boys Travel Coordinators-** Megan McChesney

VII. Executive Report

- **Operations-** Adam “Woody” Schoh
 - The Policies and Procedures Committee met last Wednesday and will meet again on November 20th; expected to be done early 2024.
 - We’re wrapping up final details on the jerseys and will present them to the Board at a working meeting.
 - Adam “Woody” Schoh will work on getting approval from Arena (in writing) for the Arena Trophy Case.
- **Finance-** Jack Rowan
 - The 2021-2022 audit completed and official documents sent shortly.
 - Checking Activity:



ST. MICHAEL-ALBERTVILLE YOUTH HOCKEY

Category	Deposits	Expenses	Net
Registration	73,494.85	675.18	72,819.67
Gambling	55,000.00	314.00	54,686.00
Advertising	12,203.75	365.00	11,838.75
Miscellaneous	400.72	70.00	330.72
Fundraising	50.80	400.00	-349.20
Coaches		524.19	-524.19
Equipment		672.15	-672.15
Scrimmages		929.00	-929.00
Recruiting & Retention		1,350.00	-1,350.00
Skills		1,723.75	-1,723.75
Refunds		2,045.49	-2,045.49
District Fees		4,600.00	-4,600.00
Dryland		5,432.15	-5,432.15
Tournaments	3,562.45	10,324.63	-6,762.18
Ice		14,427.50	-14,427.50
Tryouts		18,908.53	-18,908.53
Grand Total	144,712.57	62,761.57	81,951.00

- **Communication-** Kristin VanHeel
- **President-** Megan Esterberg
 - November Arena Board Meeting canceled due to no pressing issues.
 - All School Attendance Waivers and proof of enrollment have now been completed for both Travel and Mite/8U players. Will complete School Attendance Waivers for Junior Gold players once registration has closed.
 - Coaches Code of Conduct Policy: Policy has been uploaded to the website.
 - Travel - All coaches (i.e., head coaches and assistant coaches) have electronically signed Policy.
 - Mites/8U - Need list of all coaches. Send out if there is something that's non-comparable.

VII. New Business-

- Junior Gold currently has 7 registered and are looking to add players from other associations.. Their evaluations will be on Sunday.
- **Old Business-**



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- Bylaws

VIII. **Open Forum-**

IX. **Adjourn- 8:39 pm**