



**Meeting Minutes - Board of Directors**

**February 13, 2023, 7 PM @ STMA Arena Community Room**

*Board Members Present: Megan Esterberg, Jack Rowan, Danielle Castro, Kristin VanHeel, Kara Jandro, Tammy Tupper, Adam "Woody" Schoh, Mel Altschul, Aaron Levin*

- I. **Call to Order - 7:09 p.m.**
- II. **Addition or Amendments to Agenda as Presented - None**
- III. **Approval of 1/9/23 Minutes** - A motion was made by Mel Altschul and seconded by Danielle Castro to approve the minutes. Motion approved.
- IV. **Gambling Report-** RaeLynn Cook
  - Expenses:
    - January Reporting and Expenses: \$309,777.76
    - Estimated February Expenses: \$270,020
    - New Computer: Additional \$1,200 requested in addition to the \$800 previously approved.
    - New Printer: \$650
    - D. Michael B's New Scale: \$850
    - New Auditing Firm: Recommend Jonathon Thiel for \$5,500 for the audit; will attend a closed board meeting to present the final audit.
    - General Fund Donation: \$40,000
  - Updates/Other Items:
    - Fund Loss from 11/2020 (storage shed break-in): Gambling Control Board approved the fund loss; this loss will be removed from our monthly reporting. If further restitution checks are received, RaeLynn has been instructed how to record when filing.
    - Fund Loss from 1/31/2022 (burglary at 152 Club): Pre-plea hearing set for 3/1/23. I am working with the Wright County Department of Corrections to submit a Victim Impact Statement as well as an Affidavit of Restitution prior to the hearing.
    - A motion was made by Tammy Tupper and seconded by Adam Schoh to approve the gambling report as amended. Motion approved.
- V. **Board Reports -**
  - **D5 Representative - Aaron Levin**
    - District tournament schedules have been posted.
    - Coach and parent behavior at games continue to be a concern. If you



see something, say something or let a board member know so it can be addressed.

- D5 HOC position is being filled by Thomas Johnson from Buffalo. He will support associations with hockey related questions or concerns.
- D5 will be getting a \$10K refund from MN Hockey due to a surplus. More information coming on what will be done with it.
- April 5th are the D5 elections, if anyone is interested they should reach out to Nate Wold. Positions are: District Director, President, 1st VP, and Treasurer.
- **Fundraising Coordinator** - Tammy Tupper
  - Ashlie LeGrande reported on the KnightHawk for
  - A motion was made by Danielle Castro and Aaron Levin to spend \$100 on social media ads.
- **Mite/8U Coordinator** - Adam Schoh
  - February 26th will be Mite/8U day. Adam “Woody” Schoh will reach out to the high school players to see if they can volunteer.
- **Registration Coordinator** - Kara Jandro
  - No report.
- **HOC Admin** - Andy Johnson
  - Absent.
- **Girls/Boys Travel Coordinators** - Gillian Rousslange & Mel Altschul
  - No report.

### VI. Executive Report

- **Operations** - Danielle Castro
  - Drawing for Flow Wild tickets will be done at the next Working Board Meeting.
  - Elections:
    - The Committee will be Megan Esterberg, Jack Rowan, Danielle Castro, Aaron Levin and Adam “Woody” Schoh; Gillian Rousslange to be asked as well.
    - Update Roles/Responsibilities for the following roles: VP Operations, VP Communications, HOC Admin, Boys Travel Coordinator, Registration Coordinator, and Fundraising Coordinator.
    - Electronic voting this year. Looking into electronic software and a longer open window. Check in with Nate Allen to see if we can have only online voting.
  - Updating the Bylaws, policies and procedures and 2023-24 Handbook to merge current editions and modify to create better flow and include



## ST. MICHAEL-ALBERTVILLE YOUTH HOCKEY

updated policies. Megan Esterberg will get quotes from an attorney paralegal for the final product.

- **Finance** - Jack Rowan

Category	Deposits	Expenses	Net
Gambling	61,392.00		61,392.00
Registration	44,198.17	3.15	44,195.02
Advertising	6,489.00		6,489.00
Donations	1,000.00		1,000.00
Transfer	100,000.00	100,000.00	0.00
Scrimmages	1,462.48	1,533.00	-70.52
Miscellaneous	295.71	422.99	-127.28
Uncategorized		250.54	-250.54
District Expenses		600.00	-600.00
Equipment		1,418.00	-1,418.00
Skills		2,080.00	-2,080.00
Dryland		5,432.15	-5,432.15
Professional Services		8,700.00	-8,700.00
Coach		12,697.03	-12,697.03
Tournaments		13,700.96	-13,700.96
Referees		16,467.00	-16,467.00
Ice		78,218.75	-78,218.75
<b>Grand Total</b>	<b>214,837.36</b>	<b>241,523.57</b>	<b>-26,686.21</b>

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- Final bills will be communicated by the end of fiscal year.

- **Communication** - Kristin VanHeel

- Dryland wall wrap from Pinnacle: Full Wall Wrap - Dimensions: 9 ½ feet x 39 feet = \$3,975 or Logos Only - Dimensions: 12 feet x 7 feet = \$2,460 (\$1230 per logo).

- Kristin VanHeel and Rick O'Brien will meet to discuss further.

- **President** - Megan Esterberg

- A Working Board Meeting will be held on Wednesday, Feb. 15, at 7 p.m. in the Arena Community Room. To discuss the D5 ruling for the PeeWee AA team and Ben Monahan.

### VII. **New Business** -



- Raelynn Cook would like to schedule a working board meeting to discuss gambling and educate the voting board. The date will be set at the Wednesday working board meeting.

VIII. **Old Business -**

- Policies and procedures are a priority: cell phone policies, ice scheduling policies, etc. Table until the upcoming working board meeting.

IX. **Open Forum -**

- Shout out to Christine Shidla for all her work on the tournaments.
- A motion was made by Kristin VanHeel and seconded by Jack Rowan to PeeWee regionals will need \$11,000 for ice, officials, EMT and misc. costs. Entrance fees will be paid and then the cost is a wash. Motion approved.
- A motion was made by Aaron Levin and seconded by Adam “Woody” Schoh to pay the EMT \$700 for District Tournaments. Motion approved.
- Kara Jandro brought forward that she’s received questions about improving on the hockey side of things. The HOC will review as they assess the hockey aspects of the program. A survey will be sent out to parents at the end of the season.

X. **Adjourn - 8:18 p.m.**