



Agenda - Board of Directors

March 13, 2023, 7 PM @ STMA Arena Community Room

Board Members Present: Danielle Castro, Jack Rowan, Andy Johnson, Mel Altschul, Gillian Rousslange, Adam "Woody" Schoh, Aaron Levin, Kristin VanHeel, Tammy Tupper

- I. **Call to Order- 7:12 p.m.**
- II. **Addition or Amendments to Agenda as Presented-**
- III. **Nationals Request:** Carter Bakeberg
 - Carter Bakeberg will be playing with his 14U team at Nationals and is asking for \$750 to help cover costs. A motion was made by Jack Rowan and seconded Andy Johnson to approve \$750 for Carter Bakeberg to attend Nationals. Motion approved.
- IV. **Approval of Minutes**
 - A motion was made by Andy Johnson and seconded by Adam "Woody" Schoh to approve the [2/13/2023](#) and [1/22/23](#) minutes. Motion approved.
 - 2/21/23- Further Discussion on Redaction
- V. **Gambling Report-** RaeLynn Cook
 - Expenses:
 - February Reporting and Expenses: \$270,921.48.
 - Estimated March Expenses: \$269,668.
 - Annual License Renewals from the Gambling Control Board \$1350.
 - \$350 for the organization
 - \$100 for the gambling manager
 - \$150 per site permit
 - Allied Charities Annual Membership Fees Due \$300.
 - General Fund Donation of: \$50,000.
 - Updates/Other Items:
 - FYE planning with final donation figures for the year are being worked/estimated; will be in contact with VP of Finance, Jack Rowan, once completed to plan for the last month of our fiscal year.
 - Fund Loss from 1/31/2022 (burglary at 152 Club): Sentencing hearing set for 3/22/23. Victim Impact Statement and Affidavit of Restitution turned into Wright County Court Administration to be considered at the hearing.
 - Making an additional request to have a working board meeting to discuss multiple items in the gambling space with the voting board before elections in April. Some of what is to be discussed is time sensitive, if we can



please make this happen, even if virtually, in the near future.

- A motion was made by Mel Altschul and seconded by Gillian Rousslange to approve the gambling report as amended. Motion approved.

VI. **Supporting Role Reports**

- **Volunteer Coordinator** - Shana Stenberg
 - There are 74 skaters with a projected balance for the 2022-23' season of 421 hours.
 - The Volunteer Coordinator, Gambling Manager, VP of Communications and VP of Operations will meet to go over the volunteer policy, discuss possible changes for next season and work on the year-end transition.
 - Shana Stenberg suggests that the Board consider making the Volunteer Coordinator a voting member. The role is time consuming and a key point of contact for the association. The Board will take it under advisement.

VII. **Board Reports-**

- **D5 Representative-** Aaron Levin
 - The District Tournaments went well. The District will be reimbursing \$560 for the EMT for the District Playoffs held at STMA.
 - There was not a March district meeting; the April meeting will have the board election.
- **Fundraising Coordinator-** Tammy Tupper
 - The Knighthawk Fundraiser will not be held at River City Extreme and will be moved back into the community. There has been \$8,000 raised in sponsorships and many silent auction items donated. More information will be coming.
- **Mite/8U Coordinator-** Adam "Woody" Schoh
 - The Mite/8U day went well! Thank you to Alyssa Shaugnessey for all her work.
 - Adam "Woody" Schoh would like to move forward with adding a recruitment/retention committee (learn to skate, try hockey free, advertising, etc.).
- **Registration Coordinator-** Kara Jandro (Absent)
- **HOC Admin-** Andy Johnson
 - Five teams made it to Regions. Squirt A won the Regional Tournament. Junior Gold B won Regionals and going to state.
 - The HOC and High School Coaching staff met this previous weekend to recap the season. The Assistant Varsity Coach, Chad Peterson, is interested in the HOC Director position.
- **Girls/Boys Travel Coordinators-** Gillian Rousslange & Mel Altschul



- Mel Altschul is still requesting a working meeting to go over “things learned” in tryouts. This needs to be a priority before elections so there can be a smooth transition with knowledge.

VIII. Executive Report

- **Operations-** Danielle Castro
 - See election report.
- **Finance-** Jack Rowan
 - Checking Activity

Funds in all Bank Accounts as of February 28, 2023

616,773.91

Category	Deposit	Expense	Net
Registration	40,648.72		40,648.72
Charitable Gambling	40,611.03	645.17	39,965.86
Miscellaneous	248.16	97.01	151.15
Donations	50.00		50.00
Scrimmages	360.00	720.84	-360.84
Advertising		410.00	-410.00
Tryouts		450.00	-450.00
District Fees		1,000.00	-1,000.00
Coaching		2,025.82	-2,025.82
Tournaments		2,287.13	-2,287.13
Skills		3,100.00	-3,100.00
Fundraising		3,247.50	-3,247.50
Recruitment & Retention		3,903.17	-3,903.17
Dryland		5,432.15	-5,432.15
Refs		15,198.00	-15,198.00
Ice		79,415.00	-79,415.00
Grand Total	81,917.91	117,931.79	-36,013.88

- **Communication-** Kristin VanHeel
 - The Board will review the previous year’s survey and send it out the weekend of the 25th . It was suggested that a mid-year survey be sent out next year.
- **President-** Megan Esterberg (Absent)

IX. New Business-



- The Board would like to meet on March 26th at 6 p.m.
- Elections: The election committee met and are proposing the following:
 - Online elections will be held through ElectionBuddy for our annual vote. The cost is no more than \$250 with a likely cost of \$100.
 - Proposed timeline:
 - 3/14: Megan Esterberg sends out nomination email; nomination form published to website.
 - 3/26: Nominations end.
 - 3/27: Nominees receive accepting and bio email.
 - 4/2: Bios and short (2-3 minute) videos uploaded to the website and sent via communication to members.
 - 4/3: Open ElectionBuddy up for voting at 8 a.m.
 - 4/5 & 4/8: Reminders sent to those who have not voted (automatically set up in ElectionBuddy).
 - 4/10: Allow members to attend the annual meeting and receive help if needed to electronically vote. Voting ends at 8 p.m. and results will be announced by the end of the board meeting.
 - Members must be registered and in good standing in order to vote.
 - A motion was made by Adam “Woody” Schoh and seconded by Andy Johnson to approve the election process as presented. Motion approved.

X. **Old Business-**

- Policies and procedures are a priority: cell phone policies, ice scheduling policies, disciplinary actions etc. Table until the upcoming working board meeting.
- The Board needs to move forward with purchasing arena banners and a trophy case.

XI. **Open Forum-**

- The Board and HOC structures need to be relooked at when the Bylaws are rewritten.
- We received great feedback about the Peewee AA South Regional Tournament.
- The open positions for Board elections are VP of Operations, VP of Communications, Fundraising, HOC Admin and Registration Coordinator. As for the HOC the following position will be up for appointment HOC Director.

XII. **Adjourn- 8:05 p.m.**