



Agenda - Board of Directors

October 9, 2023, 7 PM @ STMA Arena Community Room

Board Members Present: Megan Esterberg, Adam "Woody" Schoh, Kristin VanHeel, Adam Frost, Gillian Rousslange, Aaron Levin, Megan McChesney, Chad Vitzthum, Alyssa Shaughnessy

- I. **Call to Order-** 7:01 p.m.
- II. **Addition or Amendments to Agenda as Presented-** N/A
- III. **Boys High School Booster Club Representative & Players-** The High School players and Booster Club President shared about their experiences and involvement with the youth program. They asked for a donation of \$8,000-\$10,000 which would make us a platinum sponsor. Last year, we gave \$4,000 to the boys and \$2,000 to the girls. The Board will discuss at their next meeting.
- IV. **Approval of Minutes-** A motion was made by Adam "Woody" Schoh and seconded by Chad Vitzthum to approve the [7/25 Working Board Meeting](#), [9/11 Board Meeting](#) and [9/24 Working Board Meeting](#) minutes. Motion approved.
- V. **Gambling Report-** A motion was made by Alyssa Shaughnessy and seconded by Adam Frost to approve the gambling report as presented. Motion approved.
 - Expenses
 - September Expenses (Prelim) : \$231,848.27
 - GF Donation: \$60,000.00
 - Taxes: \$62,944.00
 - Estimated October Expenses: \$232,878.00
 - GF Donation: \$55,000.00
 - Taxes: \$75,000.00
 - Estimated November Expenses: \$247,878.00
 - GF Donation: \$60,000.00
 - Taxes: \$75,000.00
 - Updates/Other Items
 - GCB Compliance Audit Report
 - Audit was Completed 10/4/23 - Available for review with 1004 Board Reports
 - Allied Charities Convention 11.16.23 & 11.17.23
 - Approval for \$600 to send Tyler Stone, Denise Andrusko & Terri Robinson - no hotels needed as in years past - St. Cloud
 - Continuing Education Credits for GCB
 - Meet Vendors, Other Gambling Organizations



- LG 1004 Board Reports

VI. Non-Voting Reports-

- **Recruiting & Retention** - Ashlie LeGrande
 - Learning to Skate Session 2 will begin on October 22. Try Hockey For Free is October 14th. The Equipment Drive is going well and ends on the 13th. We will be holding a Spooky Skate on October 28. PeachJar flyers went out to seven schools on October 6.

VII. Voting Board Reports-

- **D5 Representative**- Aaron Levin
 - Association tournament requests need to be submitted with payment for formal approval. Ref requests should be sent in ASAP.
 - Reminder to get official requests in early.
 - District scheduling is the weekend of October 14.
 - Games will start on November 1st and playoffs will start on February 16, 2024.
 - Elections next April will be for the 2nd VP and Secretary
 - The '23-'24 handbook has been updated and posted.
 - D4 groups joining D5 this year has expanded and will be: Squirt C, Peewee A and C and Bantam A and B1.
 - Need to at least be in Kindergarten to get a school waiver.
 - Expecting a new waiver approach to be voted on in January. The Board will take extra time to discuss this at the next working meeting.
 - With the exception of 12UB, each group will have their own district tournament. B2 teams could opt to play up to B1 if they choose, but that will be at the discretion of the coach/association.
- **Fundraising Coordinator**- Alyssa Shaughnessy
 - The Bean Bag Tournament went well and deepened relationships. Promote it as a kick-off event next year and add the bean bag tournament as an added addition.
- **Mite/8U Coordinator**- Jon Dubel
 - Preseason skills and evaluations will be sent out soon.
- **Registration Coordinator**- Chad Vitzthum
 - Coley Wurm is working on the USA Hockey Team Rosters.
 - Board and HOC rosters are submitted to USA Hockey and approved.
 - Parent registration is going well; upwards of 500 parents registered.
 - Mite/8U numbers are similar
 - If there are additional players at the Junior Gold and U19 levels the District would hold a team. Aaron Levin will follow-up with the HOC.



- **HOC Admin-** Adam Frost
 - Bantam, Peewee, and 12U rosters were posted today around 5 p.m.
 - Tryouts will wrap up next Sunday with 15U, 10U and Squirrels.
 - Shout out to Adam Forst, Megan McChesney and Gillian Rousslange for all their work during tryouts!
- **Girls Travel Coordinator-** Gillian Rousslange
- **Boys Travel Coordinators-** Megan McChesney

VII. Executive Report

- **Operations-** Adam “Woody” Schoh
- **Finance-** Jack Rowan
 - A motion was made by Megan Esterbery and seconded Adam “Woody” Schoh to pay \$2,500 to Savannah Asbury for Assistant Ice Scheduler position. Motion approved.
 - Checking Activity

Category	Deposits	Expenses	Net
Gambling	60,000.00		60,000.00
Registration	56,321.59	4,201.60	52,119.99
Miscellaneous	295.34	10.00	285.34
Advertising	4,000.00	4,467.56	-467.56
Learn to Skate		498.17	-498.17
Administrative		593.57	-593.57
Coaching		665.27	-665.27
Recruiting and Retention		883.68	-883.68
Fundraising		1,200.00	-1,200.00
Tournaments		1,541.62	-1,541.62
Equipment		1,651.88	-1,651.88
Ice Time		2,580.00	-2,580.00
Skills		5,213.78	-5,213.78
Tryouts		5,360.00	-5,360.00
Dryland		5,971.85	-5,971.85
Pregame Hoodies		10,980.00	-10,980.00
Grand Total	120,616.93	45,818.98	74,797.95

- **Communication-** Kristin VanHeel
 - Because we require our parents to complete a Background Check and



Safesport, Mite/8U will not need a designated locker room monitor.

- **President- Megan Esterberg**
 - Arena Board Update
 - There will be new floor mats coming in the Blue Rink.
 - Board requested Grant Fitch submit formal quotes to Board for a second scoreboard and a better heating in the scoreboxes.
 - Acoustics were discussed, but are put on hold for now due to expenses.
 - 2023-24 Parent Meetings
 - The Travel Parent Meeting was held on Monday, September 25th. The meeting's [PowerPoint presentation](#) has been uploaded to the website.
 - Mite/8U Parent Meeting is scheduled for Monday, October 23rd at 7 p.m. at MSE cafeteria. Mite/8U Coordinator Jon Dubel will facilitate the meeting.
 - School Attendance Waiver Update
 - Prepared all School Attendance Waivers (Waivers) for travel players via Adobe Acrobat. Uploaded all prepared Waivers into DocuSign and forwarded to parents for signature along with request for proof of enrollment (POE). Received signed Waivers and POE from all parents and forwarded to all applicable releasing associations and District Directors for signature. All Buffalo and Monticello Waivers have been fully executed and uploaded to Google Drive for recordkeeping. Still waiting on signed Waivers from District 10 Director (Rogers).
 - As directed by District 10 Director, requested updated POE from all travel players who have a School Attendance Waiver already on file via email. Received all POEs. Combined all updated POEs with School Attendance Waivers already on file via Adobe Acrobat. Forwarded all documentation via DocuSign to District 10 Director, Rogers President and District 5 Director. Received confirmation from District 10 Director that all documentation was received.
 - Currently working on Mite/8U School Attendance Waivers.

VIII. **New Business-**

IX. **Old Business-**

- Bylaws
- Policies and Procedures- Goal is to complete by the end of January.
- Arena Banners/Trophy Case

X. **Open Forum-**

XI. **Adjourn- 7:59 p.m.**