**Proctor Amatuer Hockey Association**

**Board Meeting Minutes**

**Sunday, February 16, 2025**

**Members present:** Tara Talarico, Kaitlyn Burke, Charisha McGowan, Ann Mathieu, Carl Burke, Alicia Muellner, Stacey Dunbar, Chris Stevens, Samantha Bender, Beth Leonard, Jennifer Talarico, Elizabeth Horngren, Tina McColley, Britta Kauppila, Jason Kowalzak,

**Members absent:** Dave Reyelts, Kalee Hegg, Zack Golkowski, Colin Bailey, Jered Parmeter

**Others present:**

President called the meeting to order at 6:03 pm.

**Public Speakers:** none

**Minutes:** Alicia made a motion to approve the minutes. Beth second. All in favor. Motion carried.

**Public Speakers:**

**President’s Report:** Call received from Wayne at PHS. He has asked that we not use his logo going forward.

**Treasurer report:**

Attached are the January financials. As you can see money is hitting the point where things are tight. I sent a spreadsheet to all coordinators with assessments that I have. I'm hoping they will get back to me. I need to know how many players we have for Squirts, PeeWees and Bantams so we can allocate out the goalie and player development pay. Once I have this number, fundraising totals and concessions worked extra, I believe Squirts and Mite levels can collect assessments as they do not have non-parent coaches. PeeWees and Bantams will need to wait to see if there are more hotels if the teams make it to regions and state. Right now we are in the negative but pretty on par with last year at this point. All bills are paid with the exception of a remaining trophy bill. We need to re-evaluate payroll with the school district.

[January Financials](https://drive.google.com/file/d/1yzadBWoPubM4-P80pPzsaRxG-c4lvmDG/view?usp=sharing)

Alicia made a motion to cash out the CD. Stacey second. All in favor. Motion carried.

**Ice Scheduler report:** As the month of February winds down; until we get to March, scheduling of ice will be week to week and sometimes day to day as we see how playoffs unfold. Priority will be given to those teams still playing. Most of PAHA ice time will end on March 16. There will be some sporadic times for possibly having end of the year team skates. I would think Nate Regas would have some PAHA time available in the summer but you will need to check in with him to get that scheduled. I only have control of the ice from September thru the end of March.

**Jr Mirage:** Season is coming to an end. High School advanced to State and play this upcoming Wednesday at 8:00 pm at Xcel vs Holy Angels. The 10U teams finished 2nd and 3rd and are heading in to District playoffs. The 12U A team advance to Regions in Hoyt Lakes. The 12U B team advance to Regions in Silver Bay. The 15U B team advance to Regions in Bemidji. Jason is hopeful to step down from the 15U Coordinator position. Only one area 15U A team advanced to Regions. We are hosting the 15U A Region Tournament in Proctor 2/28-3/2. Much help will be needed!

**Equipment Manager:** Coaches are frustrated about lack of pucks for the outdoor rinks. Next season, coaches will be assigned pucks and responsible for returning at the end of the season. Keep your eyes open for lockers available for coaches to store pucks in.

**Fundraising Report:**

* Working on Trush Family benefit that will take place 3/8/25 at the Moose in Proctor. A signup will be coming out about a week or so ahead of the event to help run it. If anyone wants to help secure more donations, please connect with Stacey and Alicia as we have a list going.
* Exploring new date (earlier) and Proctor Golf Course hosting this year's golf scramble.
* Exploring date and place for spring bean bag tournament (looking at April or early May) potentially at the Junction.
* Make and Take floral event went well. Intimate event that had 11 people turn out. I think the pre-registration scares people off a bit but it’s needed for this type of event. Proceeds donated were around $165.
* Working on accounting for all raffle tickets before the drawing on 2/22/25. I’ve been keeping Sam and Ann up to date on what tickets have been turned in so they can move money. Most everyone turned theirs in within the last week.

**Outdoor Rink Report:**

* Zam part is arriving Saturday, 16th. Will be in by Monday night.
* Ice conditions are actually pretty good for not having a usable Zam.
* Ice is approximately 6”, pretty thick compared to other years.
* All snow removing equipment functioning.
* Kids/parents are leaving chairs, tires, pucks and shovels (laying flat) on the ice. Saturday we destroyed $100 worth of shovels in 10 mins of snowblowing. Maybe an email should be sent out. Otherwise, if it continues, might have to store shovels and training aids under lock and key.
* On the horizon; 2025 summer project ambitions are 240/120V panels in player boxes.

**Gambling Report**:

January:

Gross Receipts- 10538.25

Prizes Paid- 8831.85

Net Receipts- -1706.40

Allowable expenses- 1206.28

Total Lawful Expenditures-1309.93 (includes 151.43 for taxes)

Monthly Budget-20780

<https://docs.google.com/spreadsheets/d/17vaUyZZQ9lu-aPgZq8CkjLbhEEqg-zebPM-KMJpN6W0/edit?usp=sharing>

VFW

<https://docs.google.com/document/d/1Q2AQaYHInWIpgeGRjFXl-Nm6Mh2MX2cnpjTgC6_0PIA/edit?usp=sharing>

Boreal House

<https://docs.google.com/document/d/12VTtxD6qNSMO2B-_akNtz9GdIViuI-Qe68K2-sL0x9Y/edit?usp=sharing>

The past couple weeks have brought in about an extra $1000 to the account having these extra events. At the VFW, they even spent an extra $600 on pull tabs compared to other weeks. This could be a big option for us on where the money is coming from as 30% has to go towards lawful expenditures (typically to our general account). The VFW would like to have events every week as their sales went up over 25% those evenings and they are working on their expansion next door. They wanted to make sure we will try to work on a solution to get more events happening. The Boreal House would like 1 of each event a month as their sales were up 15% those evenings but don’t want to focus more than that on these events. One of the bartenders did offer to run the meat raffles as long as it worked for her schedule. Gina from Legends did say she would hopefully have a letter next week!

Charisha made a motion to approve the February 2025 budget of $20,780 to be dispersed in multiple payments. Kaitlyn second. All in favor. Motion carried.

**Old Business:**

* Mirage Jerseys - to be continued
* Trush Family Benefit - Topic covered during fundraising update
* Sub-committees to finalize policies/forms/expectations - review rough drafts - Move to March 2025 meeting
* Review PAHA Board job descriptions - Information was submitted late and unable to be compiled for review. Move to March 2025 meeting
* Open PAHA Board positions in April 2025; **Elected** positions include: Vice President (Kaitlyn willing to return), Secretary (Charisha willing to return), Tournament Director, Fundraising Coordinator, Outdoor Rink Director (Jered willing to return) **Appointed** positions include: Treasurer and all Coordinator positions

**New Business:**

* Election process - 4/9/25 from 5:30-7:00. PAHA to encourage families to step-up and volunteer rather than resort to paying participants and assessing families. Many positions are open for elections.
* Raffle drawing 2/22/25 - 7:00 pm at the VFW in Proctor
* Bailey Free March Skills Sessions/Spring Camp - March Skills Sessions forwarded to Rayanna in Twig to share with Mites and Squirts. Financially, money is tight to pay college players assisting Colin with camps. Further discussion needed when Colin is present.
* Tournaments - Carl discussed trophies, awards, pursuing sponsorship, and fundraising efforts for our tournaments. A Cancelation Policy should be developed to include with tournament sign-up in the future. Carl plans to step down from Tournament Director
* 15UA - Proctor is hosting Regions 2/28-3/2/25 - Volunteers needed - proceeds from hosting come back to PAHA.
* Outgoing Bantam/15U acknowledgement ceremony
* Twig conversations for next season - Expectations for waivered families need to be more clear
* Zam drivers are needed - Kaitlyn to discuss with Rob
* Payment of Coach/Player Development Coordinator and Goalie Coach - Job descriptions/expectations/standards need establishing for the purpose of evaluating completion of job and payment. Consider requesting a self-assessment

 Ann motioned to adjourn the meeting at 8:12 pm. Kaitlyn second. All in favor.

**Next meeting is set for Sunday, March 9, 2025 at 6:00 pm in the Community Room.**