**Proctor Amateur Hockey Association**

**Board Meeting Minutes**

**Sunday, March 9, 2025**

**Members present:** Tara Talarico, Kaitlyn Burke, Charisha McGowan, Ann Mathieu, Colin Bailey, Carl Burke, Alicia Muellner, Stacey Dunbar, Chris Stevens, Jered Parmeter, Samanth Bender, Dave Reyelts, Beth Leonard, Jennifer Talarico, Britta Kauppila, Jason Kowalzak,

**Members absent:** Tina McColley, Elizabeth Horngren, Zack Golkowski, Kalee Hegg

**Others present:** None

Prior to the meeting being called to order, a celebration of outgoing 15U and Bantam players occurred. Over 50 players and family members were in attendance.

President called the meeting to order at 6:25 pm.

**Public Speakers:** None

**Minutes:** Stacey made a motion to approve the February 2025 minutes. Alicia second. All in favor. Motion carried.

**Public Speakers:**

**President’s Report:** Tara offered that we need to purchase two new iPads as our current iPads are too old to complete a mandatory update. An investigation is ongoing involving the PWA level. No new updates to offer as this investigation is in the hands of the District, not PAHA.

**Treasurer report:** Assessments are coming in slowly. Association email to be sent reminding of 3/31/25 deadline for payment. Final coaches checks will be cut next week.

[February Financials](https://drive.google.com/file/d/1H4lfkKPwfdGt3Sx9pQU42b4wmF0AUGaG/view?usp=sharing)

On 2/24/25 - Charisha made a motion to move $7,000 to the general account for lawful expenditures. Ann second. All in favor. Motion carried.

On 2/24/25 - Sam made a motion to approve PAHA covers the entry fee for Regions with the gate fee assessed to families. Jen second. All in favor. Motion carried.

**Ice Scheduler report:** Kris not present but sent notice that he would schedule PAHA through 3/16, with some open hockey over spring break. Scheduling starting April 1 is managed by the arena.

**Jr Mirage:** Britta and Jason shared that the 15U B team is going to state for the first time! There will be a send off in Hermantown on 3/12/25. The 12U A & B teams participated in Regions. The 10U teams finished in #2 & #3.

**Equipment Manager:** Chris is working with Coordinators on jersey return. Jerseys need to be returned as we have yet to secure funding for new jerseys for the upcoming season.

**Fundraising Report:**

* Trush Benefit - $4200 raised with more coming in via Venmo. Thank you to Stacey, Alicia and all who volunteered at the event.
* Beanbag tournament planning - late April/early May at Buffalo Junction
* MS150 June 6th two sessions 12-4pm, 3-7pm need 5 people per the two shifts and MS150 will donate $1000 to PAHA

**Outdoor Rink Report:**

* No longer flooding.
* Have started gathering pucks.
* 5 families remain on 48 shift list. One PW, two 12U, one M2, one M1.
* Will be starting my to do list for summer/fall projects this month and into April. Won't know a full list until snow is gone.
* As of now, planning to keep current ODR zam. Will be trying to get permission from school to build a garage behind zam room so we can put snow equipment in there, three zams inside. Hoping to do some sort of fundraiser over summer if approved to build.

**Gambling Report**:

February:

Gross Receipts- 39076.00

Prizes Paid- 12235.25

Net Receipts- 26840.75

Allowable expenses- 702.91

Total Lawful Expenditures- 25356.51 (includes 2322.81 for taxes)

Monthly Budget-7789 (could possibly be higher if City of Proctor discloses differently-waiting on email confirmation from their financial director).

Our numbers are big this month due to the raffle being done at the VFW. It was a great turnout for the PAHA community that afternoon. Thanks for everyone’s participation. I am working on supplying the cash banks at Boreal House in the next month or so as she eventually wanted us to take over that. I still have not received a letter from Legends so I might just try to push around the time that we have to renew for all gambling towards the summer. I’m not completely sure we could afford it this month with paying the majority of the money from our raffle to our general account. PLEASE look at your April schedule as I need all the help I can get for bingo and meat raffles. I am willing to do training or consider showing up at the remaining March events. This will truly boost our gambling account! I am tracking my hours this month so I can ask for pay. The two associations I found either offered $20 an hour or $1,000 a month. I would assume it is about the same amount as I have worked about 12 hours so far this month with changing games/deposits, month end, paperwork/documentation/meat pick up/running games to Steph/Tricia to audit so far. I’m good with starting with less until meat raffles/bingo are running weekly as that is going to add another 6 hours a week for me if I’m there helping in the beginning to get more people involved/trained on what to do.

<https://docs.google.com/spreadsheets/d/17vaUyZZQ9lu-aPgZq8CkjLbhEEqg-zebPM-KMJpN6W0/edit?usp=sharing>

Charisha made a motion to approve $7,789 for the March monthly gambling budget. Kaitlyn second. All in favor. Motion carried.

**Old Business:**

* Mirage Jerseys - no current update
* Sub-committees to finalize policies/forms/expectations - review rough drafts. We started reviewing locker room expectations. A suggestion was made to get away from parents in the locker rooms and use coaches instead. That reduces paying parents for background checks. Need monitors even for open hockey during the regular season. Also, if we expect coaches to cover locker rooms, we need to increase pay. More discussion to come at future meetings.
* Review PAHA Board job descriptions - consider Social Media posts and coordination with Concessions Manager, Goalie Coach payment and expectations, Coach/Player Development Coordinator payment and expectations
* Election process - 4/9/25 from 5:30-7:00 - An email will be sent to the association updating of election information, all open positions, application process and job descriptions. Names of candidates will be added to the website. All Board positions are pending until background checks are passed.
* Raffle Drawing Review - Sam to work with gambling compliance on recommendations for purchasing raffle tickets at registration.
* Review 15U Regions Tournament - Booking a block of hotel rooms with less than 1 week notice is nearly impossible. Consider a “stay and play” scenario for next season. It was very difficult to get volunteers as PAHA had so many teams participating in Regions out of town. The level hosting in Proctor is responsible for event coverage.

- Bailey Free March Skills Sessions/Spring Camp

- Zam Drivers needed - Rob is to send a job description to Ann or Kaitlyn so we can post

- Twig conversations - Rayanna resigned from TAHA President position. Tara will set up a meeting with Twig, when new members are in place, to review expectations for waivered families, practice attendance, etc.

**New Business:**

* Bantam A to State!! - Send off 3/12/25 at 8:15 pm

- Summer Shooting Challenge - Britta encouraged PAHA incorporate a summer shooting challenge similar to HAHA as she witnessed much improvement in her players that participated

- Assessments - Deadline for payment, account in good standing for registration

- Hoghead Kids Corner - Jered shared the school approved use of the rink and outdoor space for Hoghead. They are looking for PAHA involvement to hold events.

- Rink rat deadline - extend to 3/31 to allow for open hockey over break

- CN offers to donate $15/hour for volunteer hours completed by their employees and spouses, up to $3000.

Ann motioned to adjourn the meeting at 8:45 pm. Chris second. All in favor.

**Next meeting is set for Sunday, April 13, 2025 at 6:00 pm in the Community Room.**