**Proctor Amateur Hockey Association**

**Board Meeting Minutes**

**Sunday, June 22, 2025**

**Members present:** Tara Talarico, Kaitlyn Burke, Charisha McGowan, Ann Mathieu, Alicia Muellner, Chris Stevens, Joseph Hochban, Samantha Bender, Beth Leonard, Jennifer Talarico, Allie Talarico, Katie Cotrell, Brooke Strom

**Members absent:** Colin Bailey, Carl Burke, Tricia Menz, Elizabeth Horngren, Jason Kowalzak, Zack Golkowski, Kalee Hegg

**Others present:**

President called the meeting to order at 6:05 pm.

**Public Speakers:** none

**Minutes:** Minutes from the 5/18/25 and 6/22/25 meetings will be approved at the 8/10/25 mtg, related to technical difficulties.

**Public Speakers:** None

**President’s Report:** The board will need to re-visit job descriptions and policy updates prior to the start of the new season. Board members will need to complete SafeSport, background checks, etc. We should also look at revamping our All Association Meeting slides and presentation prior to the next meeting. Tara hopes to set up monthly meetings with the school, as there are a number of new key role players.

**Treasurer report:** Financials are attached to the email. Payroll is up because May was a 3 payroll month. Not sure why part of the wording was cut off but the income line that is $1,002.77 is Assessment income that is still coming in. We currently have 3 Bantams that haven’t paid yet. Also, the Fundraising line should say Registration and Fundraising. PeeWees and Squirts have been on top of getting tournaments scheduled, I haven’t heard anything from Bantams or Mites.

**Ice Scheduler report:** Kris not present. We received one grade move-up request from Twig, to be reviewed closer to registration.

**Jr Mirage:** HAHA agreed to purchase the jerseys for the Mirage program (all levels). Unsure if this will be added to the end of year reconciliation for next year.

-Waiver process and when can we start (Duluth U12 player)

-Reconciliation for Twig (discussion on girls playing in the Mirage program signing up at PAHA instead or trying to determine if they have financial data to add to the reconciliation spreadsheet - maybe Twig days or Tourneys)

-Is there a way to get the schedule of weeks we are supposed to be at each arena for planning purposes? Brooke to follow up with Kris.

**Equipment Manager:** Two $3000 sponsorships secured. Moose and Aspirus. Working on 3rd with Play it Again. Hoping to secure 6 - $1000 sponsors. Morin likely contributing one. Need to discuss options for jerseys so we can order. Additionally, working with Play it Again to stock standard socks so we can get out of ordering socks for individuals. I need help securing any additional sponsorships to defer costs. Email to be sent to the association requesting sponsorship support. I will need to order jerseys in August. LOGO- need final decision on logo. Suggested design: [final jersey mocks](https://drive.google.com/drive/folders/1TCdbJctBn0MUH36Y7EEOXSOXm1RgP6Qj?usp=drive_link)

Going to add lockers and assign teams for storing outside pucks. Teams do a poor job of picking their pucks out of the woods and then complain to me about not having pucks. They can be responsible for their own pucks.

What should we do with the sparx machine? I have not bought any new wheels because it is unsecured and PAHA shouldn’t be paying for random users sharpening their skates. No control over it and it is a direct expense to PAHA.

**Fundraising Report:** We currently have 3 teams signed up for the golf scramble. The apparel store is live and is open all the time through Duluth Screen Printing this year.

**Outdoor Rink Report:** Joe reached out to Nate with no return call yet to discuss dirt work and zam storage. Hopefully, we will have more information next month. Looking to do a work day sometime in July. Coat hangers were made for the warming room.

**Gambling Report**:

May:

Gross Receipts- 17267.50

Prizes Paid- 13266.30

Net Receipts- 4001.20

Allowable expenses- 1335.21

Total Lawful Expenditures- 685.61 (includes 352.44 for taxes)

June Monthly Budget-$6581

July Monthly Budget-$7990

May was another busy month, but I anticipate things will slow down a bit as we head into summer, with fewer events during the upcoming months.The switch to progressive bingo at the VFW appears to be paying off—we’ve seen a more consistent turnout. I’ve included the July budget in this update as well, since we typically skip July’s meeting. Looking ahead to Hoghead Weekend, I’d like us to consider running all our events during that week. Additionally, if we have enough volunteers, it might be worth having an extra bingo event during the festivities. Thoughts?

<https://docs.google.com/spreadsheets/d/17vaUyZZQ9lu-aPgZq8CkjLbhEEqg-zebPM-KMJpN6W0/edit?usp=sharing>

<https://docs.google.com/document/d/1niUIF2LaZX_ou0F1TTQg22qTQnHi9kL8OtEZhpQ4C-M/edit?usp=sharing>

Charisha made a motion to approve the June gambling budget of $6,581 and the July budget of $7,990. Alicia second. All in favor. Motion carried.

**Old Business:**

* iPads - We need to purchase 2 iPads for Gamesheet, as the current iPads are outdated
* Policies - To be reviewed at our August meeting. We will try to move away from paper copies and switch to electronic versions, to save on costs.
* Compensation for coaches and other staff (Zam drivers, Colin, Paul) - $1,500 assessed, $1,500 from PAHA, hotels assessed. Consider possible food and mileage reimbursement from PAHA. Consider assessing tournament fees and coaches compensation the first half of the season to reduce the end of the season assessment in March.
* Mirage Jerseys - reviewed earlier
* Open Board position - Treasurer, Tournament Director, Mite 2 Coordinator

**New Business:**

* Summer Ice Opportunities for PAHA - Kaitlyn will reach out to Nate Regas regarding open hockey this summer.
* Registration update - slow start to registration, per usual. Deadline August 9th for returning players.
* Spotify was not renewed - need to for the 25-26 season
* Alicia encouraged a fundraiser for Jax Hardy to help cover costs

Alicia motioned to adjourn the meeting at 8:07 pm. Sam second. All in favor.

**Next meeting is set for Sunday, August 9th at 6:00 pm in the Community Room.**