**Proctor Amateur Hockey Association**

**Board Meeting Minutes**

**Sunday, August 10, 2025**

**Members present:** Tara Talarico, Kaitlyn Burke, Charisha McGowan, Ann Mathieu, Colin Bailey, Alicia Muellner, Tricia Menz, Samantha Bender, Jennifer Talarico, Beth Leonard, Allie Talarico, Brooke Strom (by phone)

**Members absent:** Chris Stevens, Carl Burke, Joseph Hochban, Elizabeth Horngren, Katie Cotrell, Jason Kowalzak, Zack Golkowski, Kalee Hegg

**Others present:** Kris Bryant

President called the meeting to order at 6:03 pm.

**Public Speakers:** Jeff Laspi, Cory Ward, Nate Regas

**Minutes:** Alicia made a motion to approve the board minutes from 5/18/25 and 6/22/25. Kaitlyn second. All in favor. Motion approved.

**Public Speakers:** Jeff, Cory and Nate shared that 2nd year Bantams are eligible to attend Rails Summer Camp. An exception was made this summer as numbers were low for defensive players. They appreciate PAHA games being shared on YouTube. Coaches are working to increase their presence at PAHA meetings and encouraging Rails players to increase presence at youth events. A request was made regarding branding. Coaches requested that uniform colors be cohesive for all our Proctor hockey teams, but the high school logo remains separate from PAHA. Black helmets were encouraged for youth players who could then earn their white helmets at the high school level. The high school locker room was offered for our youth players to use during home tournaments. Rails Youth Development Camp is scheduled for the last week in September. Tryouts for the high school team are slated for November.

**President’s Report:** District Meeting attended on July 10th.

7/10/25 - Tara made a motion to approve the purchase of two iPads for the primary purpose of Gamesheet, up to $800. Beth second. Motion approved.

**Treasurer report:**

[July Financials](https://drive.google.com/file/d/1zqaccgAuCf6Vpsd3GpJYEGF5jneGE5I0/view?usp=sharing)

Ann is working on preparing tax documents with new gambling regulations. Sponsorships for jerseys paid at this point include Aspirus, Moose, Lake Effect, Troys. Morin’s and Creations by Kasha not submitted. The Venmo account has a large sum that needs to be transferred by Amy P.

7/8/25 - Ann informed the board that the zamboni was in need of repair, with an estimated bill totaling $4,760.72. Alicia made a motion to approve PAHA paying half the bill for the zamboni repairs, with the school paying the remaining half. Sam second. Motion approved.

**Ice Scheduler report:**

* High School schedules for both boys and girls are now complete and online. Because of the way the Mirage HS rotation (based on Mirage, Rails & Hawks schedules) worked out this year, we have the youth girls at our rink for the majority of January. Come February, they will mainly be at Hermantown as we have the Mirage HS for February.
* Home league games have been scheduled and are on our rink calendar. There have been some associations that have also scheduled away games, but my scheduling deadline to other associations is not until 9/15. After that time there will be a review period and then once complete I will put all away games online.
* The calendar is getting very full, particularly during the week, so many of the Mite 2 and 8U league games may need to be played outdoors.
* I have created team pages but they will not be public yet until teams are formed. Until that time, parents can follow the “generic” level like last year as I also have a Bantam, 15U, Pee Wee, etc. created.
* PAHA tourneys are all full except Squirt A (need 4), 10UB (need 2) and Mite 1 (need 12). Game times for all tourneys are on the schedule based on a full tournament.
* Pete Hill, District 11 Director was elected to another position on August 3. I was named interim director until we elect a new director on August 24. Not sure if I will have competition or not, but I have also been nominated for the position.
* Board Members please get me your USA Hockey Registration and then get SafeSport completed and I will let you know if you need a new Background Check completed. Please don’t wait on this as I will not be able to get any of our rosters approved until we have an approved Board Roster.
* I would like to get going soon on getting a coaches list for the season so I can start letting them all know what they need to complete. At a MINIMUM, they should all have SafeSport complete and a valid Background Check done BEFORE they take the ice.

**Jr Mirage:** When registration closes, can we get a copy of the lists? Jerseys have been ordered for all levels by Hermantown.

**Equipment Manager:** Jersey update - We have secured the following to date for jersey sponsorships: Shoulder logos @ $3000 for 4 years = Aspirus and Moose Lodge 1302, $1000 sponsorships for 4 years = Morin’s Siding and Windows, Troy’s Service, Local 512, Lakeeffect Coatings, Creations by Kasha, Play it Again (special sponsorship, working details). Finalizing jersey plans with Play it Again- order and sock ordering. Need to verify checks with Ann. Need a few logos still. Still a few potential sponsors as well: Simon Management, CN Railroad. If anyone has other leads, I can still get them in, but the middle of August is my deadline. I would also like to do a promotional advertising piece on our website and social media thanking our sponsors. We should put these groups in our tournament info as well. I do plan on ordering 1 jersey for the top sponsors as well as a gift for their donations. Rails on the home jersey, Proctor on the away jersey.

**Fundraising Report:** We need to confirm a logo for the online apparel store. We currently have 5 teams registered for the golf tournament. 4 more teams have stated they will play but have not registered yet. Chick-fil-A is looking into a food truck for tournaments with a return of 10% to PAHA.

**Outdoor Rink Report:** None submitted

**Gambling Report**:

May:

Gross Receipts- 14779.50

Prizes Paid- 10072.50

Net Receipts- 4707.00

Allowable expenses- 2992.06

Total Lawful Expenditures- 641.58 (includes 402.23 for taxes)

August Monthly Budget-$12,285.00

My budget is significantly larger as we have to pay for the 4wheeler before the raffle in September. So far we have about $2,000 worth of those tickets sold but am hoping after hoghead that we will be close to the value of it. I have these raffle tickets and the 50/50 raffle tickets available if anyone would like to purchase or sell these tickets. I told the VFW that the ATV raffle is primarily for them but that we would take a cut (10-20% with it being our license). I would really like people to push these tickets so I can get our start up loan paid back. This would be a big accomplishment but I think it’s doable if everyone helps out.

I know this topic has come up a few times, but I’d like to discuss how we want to approach volunteer hours for the season. I know the board has had mixed feelings about requiring all members to participate in gambling events, so I wanted to come up with another option.What if we aim to recruit a set number of parents specifically for gambling-related events to cover the hours needed?

Here’s a breakdown of the volunteer hours needed:

Bingo: 30 weeks × 3 hours = 90 hours × 3 volunteers = 270 hours

Meat Raffle: 30 weeks × 2 hours = 60 hours × 2 volunteers = 120 hours

That totals 390 volunteer hours required throughout the hockey season. This equals to about 28 volunteers, but considering many receive less hours for their board/coaching/manager roles, realistically, we may need closer to 40ish volunteers. We can still offer these volunteers the option to earn paid concession hours once they have completed their required gambling activity hours.

Charisha made a motion to approve the August Monthly Budget of $12,285. Tara second. All in favor. Motion carried.

**Old Business:**

* iPads (ordered and delivered to concession stand-need to be set up and stickered)
* Review policies
* Open Board position - Treasurer, Tournament Director, Mite 2 Coordinator (District would like to add a Recruitment and Retention Coordinator)
* Registration Update - numbers at this time are on point for 2 Bantam teams, 3 PW teams, 1 Squirt team, 2 Mite 2 teams and 2 Mite 1 teams.
* Renew Spotify for the ‘25-’26 season

**New Business:**

* Update on coaching staff for ‘25-’26 season - Bantams: Entire A team and some returning B team coaches, Pee Wee: None, Squirts: 1 returning
* Select a date for Drew Yost and Rafe Giswold fundraiser/send-off - Yost family suggested August 24 & September 14
* All Association Meeting Date - September 29th 5-9:00

Kaitlyn motioned to adjourn the meeting at 8:37 pm. Tricia second. All in favor. Meeting adjourned.

**Next meeting is set for Sunday, September 14th at 6:00 pm in the Community Room.**