

**FEBRUARY MINUTES
BOARD OF DIRECTORS MEETING
ST. PAUL CAPITALS HOCKEY ASSOCIATION**

Date: March 4, 2025 (rescheduled from February 25, 2025)

Time: 7:00pm

Location: Charles M. Schulz Highland Arena, 800 Snelling Ave, Saint Paul, MN

Chair: Julie Bustos (S. McMahon chaired the meeting for the first portion)

Secretary: Scott McMahon

Present: Julie Bustos, Taylor Chorney, Kevin Dolan, Scott McMahon, Kyle Medcraft, Katie Morrel, Chris Morrisette, Katie Roedler, Jim Runyon, Justin Uran, Mike Vannelli (virtual), Casey Welch

Absent:

Staff Present: Katie Murphy, Kelly Rand

1. **Call to Order:** The board meeting was called to order at 7:07
2. **Quorum:** Quorum was achieved at 7:07
3. **Approval of agenda**
Motion to approve the March 4 agenda was made by K. Dolan, seconded by K. Medcraft. The agenda was approved on a voice vote.
4. **Approval of the Minutes**
Motion to approve the January 2025 meeting notes was made by J. Uran, seconded by C. Morrisette. Meeting minutes were approved on a voice vote.
5. **Charitable Gambling Report (Kelly Rand)**
Gambling financials were submitted as a part of the board packet.

\$34,682 was generated by the raffle. March is a busy month for downtown pull-tabs w/ the boys hockey tournament.

Motion to approve actual operating expenses of \$10,586 for January 2025; motion made by K. Medcraft, seconded by K. Dolan; motion was approved by a voice vote.

Motion to approve estimated expenses of \$9,000 for March; motion made by K. Medcraft, seconded by K. Morrell; motion approved by a voice vote.
6. **Financial Report** (Kyle Medcraft)

K.Medcraft is working to find an auditor for next year

7. **Officers Reports**

A. President (Julie Bustos)

The President's report was included as a part of the board packet.

The board received an update on ongoing discussions with UST regarding possible ice opportunities at the new UST rink. J. Bustos will continue discussions with UST and keep the board aware of opportunities, cost, etc.

Discussions continue with Ramsey County on a new contract and concession stand agreement.

Board members are asked to review the MN Charitable Organization Annual Report.

End of season survey will go out soon.

B. Boys VP (Mike Vannelli)

Report submitted and included in the board packet.

C. Girls VP (Kevin Dolan)

Report submitted and included as a part of the board packet.

Working on a jersey collection for the girls. The jerseys this season were provided by our WSP partners, and will be used again next season.

8. **Directors Reports**

A. Planning Director (Justin Uran)

Report submitted and included in the board packet.

J. Uran presented the findings and recommendations that have come out from the board strategic planning process.

The update, and included presentation, was the culmination of a year-long process engaging all of the board members, analyzing the board and association needs, and demands and work under specific positions. The board discussed how the recommended changes could be rolled out, how individual positions' roles and responsibilities would be impacted, and how future board meetings would operate.

The board will continue discussing this at the March board meeting.

Motion to approve the creation of two new board positions, beginning for the 2025-26 seasons, Tournaments Director and Communications Director, and to

eliminate the mini-mite coordinator. Motion made by K. Dolan, and seconded by C. Morrisette. The motion passed on a voice vote.

B. Hockey Development (Taylor Chorney)

C. Ice Director (Katie Murphy)

Report submitted and included in the board packet.

K. Murphy provided an update on ice opportunities at rinks beyond our usual sheets of ice. More clarity will come on what is available will come in the next few months.

D. D2 Representative (Chris Morrisette)

Report submitted and included in the board packet.

Discussion was held on the new format D2 had for the end of season tournaments. This year only the top 8 teams per level were invited to the tournament. D2 will hold discussions among the associations about how the structure will work for 2025-26.

E. Concessions (Katie Murphy)

Report submitted and included in the board packet.

Concessions were down this year compared to last year. Working with spring/summer leagues about selling excess inventory. Concession hours were not maximized while a number of families did not provide their dibs.

K. Dolan suggested we take additional efforts next season with parents meetings to explain why we have dibs, and why we need them filled.

Suggestions were made about additional outreach to providing additional information at the first practice for mini-mite and mite families.

F. Brand Experience (Katie Roedler)

Report submitted and included in the board packet.

G. Communications (Julie Bustos)

Report submitted and included in the board packet.

H. Fundraising and Sponsorships (Jim Runyon)

Report submitted and included in the board packet.

I. Community Engagement (Katie Morrell)

Report submitted and included in the board packet.

For D2, Mite Jamborees need to refs when it is full ice. So the cost of the ref expense was higher than expected. There was a lack of information from D2 during the planning process.

J. Tournaments/Safe Sport/Managers (Scott McMahon)
Report submitted and included in the board packet.

K. Mini-Mites/Mites/8U (Casey Welch)
Report submitted and included in the board packet.

9. **Committee Reports**

A. Goalie Committee (Mike Vannelli)
Report submitted and included in the board packet.

B. Executive Director Report (Katie Murphy)
Report submitted and included in the board packet.

For the Summer camp, goalie registrations are down from what we have seen in past years. There is a price difference between mite squirts and peewees bantams. The concern is that the price difference is softening older goalie registration. The reason for the lower cost for the younger kids is to get more kids interested in playing goalie.

Motion to approve up to \$500 to be available for gift cards/gifts for our rink staff.
Motion made by K. Medcraft, seconded J. Uran. Motion passed on a voice vote.

11. **New Business**

12. **Old Business**

13. **Adjournment:** Motion to adjourn was made by K. Mecraft and seconded by S. McMahon. Motion passed on a voice vote. The board meeting adjourned at 9:51 p.m.