

SCPHA BOARD OF DIRECTORS MEETING
Aug 25, 2020

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SAINT PAUL CAPITALS HOCKEY ASSOCIATION BOARD AGENDA

SPCHA
Saint Paul, MN

Tuesday Aug 25, 2020
7:00 PM

Sean Skrypek has scheduled a meeting of the Board of Directors to be held at 7pm, Tuesday, Aug 25th, via zoom call.

AGENDA

- | | | |
|------|--|--------|
| I. | CALL TO ORDER- Sean Skrypek | 7:00PM |
| II. | CONSENT TO AGENDA | 7:02PM |
| | • MINUTES FROM July 25- Heidi Goettl | |
| | Meghan DeFrance to present | 7:05PM |
| III. | FINANCIAL REPORT- Rick Frommeyer | 7:35PM |
| IV. | PRESIDENT'S REPORT- Sean Skrypek | 7:40PM |
| V. | COMMITTEE REPORTS | |
| | • DIR OF BOYS- Chris LeClair | |
| | • DIR OF GIRLS- Angelique McDonald, Jeff Hitchcock | 7:45PM |
| | • DIR OF DEVELOPEMENT- TJ Barnes | 8:00PM |
| | • GOALIES- Davi Axelson | 8:20PM |
| | • ICE - Sean Skrypek, Rick Frommeyer, TJ Barnes | 8:25PM |
| | • D2 Rep- Heidi Goettl | 8:30PM |
| | • Equipment- Dan Bustos | 8:40PM |
| | • Communications- Adam Waud, Theresa Haider, Peder | 8:50PM |
| | • Fundraising/Sponsorship- Tom Sampair | |
| | • Recruitment- Alyssa Dunnigan, Theresa Haider | 8:50PM |
| | • Mini Mite/Mite/8U- Elliott Retelle | |
| | • Safe Sport/PCA | |
| VI. | EXECUTIVE DIRECTOR REPORT- Katie Murphy | 9:00PM |
| VII. | ADJOURNMENT | |

July 28, 2020

Present:

Angelique, Heidi, Theresa, Hitch, Katie, Rick, Tom, Davi, Alyssa, Sean, Chris, TJ, Adam Elliott, Peder, Dan (joined late)

Guests – Megan DeFrance & Chelsea Rosenthal

Sean – called meeting to order at 7:08pm

Meghan DeFrance – Communication Plan - came on in May to review communication plan; shared powerpoint with information

- Recap of Powerpoint:
 - General Sentiments – parents want more clarity; be driven by a larger plan/strategy
 - Need collective buy-in from everyone on board; must get things completed when we say we will
 - Important to continue to have a designated team and continue to share information and gather information from parents
 - Recommendations – Website and Email are primary ways the association communicates with parents – focus improvements on those channels
 - New Ideas – Monthly President's Update from President Email to show leadership; development of a slogan (have families vote on favorite); New Family Welcome night and kit; Player Spotlight on website & social media channels; Mid-year Strategic Update
 - Developed a Communications Schedule by month
 - Contact info: Meghan.DeFrance@gmail.com

Angelique motions to approve June minutes, Seconded by Adam and passes

Financial:

- Rick sending out email to the board on July 28 with end of year financial statement; important to understand revenue stream
- Announcement next week from MN HS League for how they will be addressing fall and winter sports and MN Hockey will make a decision following that announcement.
- Rick is working on tournament registration and understanding refund policies. Also need to come up with our own policy on season and when to stop it.

President's Report – no report

Boy's Report – Chris LeClair announced that he is resigning from the board effective immediately.

Girls/Co-Op Report (Angelique)

- More applicants than any other season for coaches and made things very difficult for committee. Committee recommends the following coaches for the co-op teams (Angelique requested a roll call vote for each coach):
 - 10A team – Hannah and Molly (last names not given)
 - Angelique – yay
 - Heidi – yay
 - Theresa – yay

- Jeff – yay
 - Rick – yay
 - Tom – abstain
 - Peder – yay
 - Davi – yay
 - Alyssa – yay
 - Sean – President did not need to vote since there was not a tie
 - Chris – yay
 - Adam – yay
 - Elliott – abstain
 - TJ – abstain
 - Motion passes; 10 yes, 3 abstain
- 12UA – Rhonda Curtain Englehardt as head coach; Chris and Katelyn as assistant coaches
- Discussion occurred about ability to coach multiple teams and balance; discussion occurred around awareness of coaching applicants removing themselves
 - Role Call Vote
 - Angelique - yay
 - Heidi - yay
 - Theresa - yay
 - Jeff – yay
 - Rick - yay
 - Tom - yay
 - Peder - yay
 - Davi - abstain
 - Alyssa – yay
 - Adam – yay
 - Elliott – yay
 - TJ – abstain
 - Chris – not present at vote
 - Sean – President did not need to vote since no tie
 - 10 yes, 2 abstain
- 15U – Mel Carlson is recommendation for Head Coach, Pat Martin for Assistant Coach
- Discussion occurred on payment of non-parent coaches; Discussion occurred around why Pat Martin did not want to return as head coach (answer – he is concerned he doesn't have time to be head coach)
 - Role Call Vote:
 - Angelique – yay
 - Heidi – yay
 - Theresa – yay
 - Jeff – yay
 - Rick – yay
 - Tom – yay
 - Peder – yay

- Davi – yay
- Alyssa – abstain
- Adam – yes
- Elliott – yes
- TJ – abstain
- Chris – not present to vote
- Sean – President vote not needed since there was not a tie
 - Passes – 10 yay, 2 abstain
- Discussion occurred regarding code of conduct amongst board members and the development of a code of conduct for board members occurring in the future.

Director of Development – TJ –

Updates to Hockey Development plan 2020-2021 Season

1. Parent Survey and Importance of Development – Player and Coaches
2. SPA Ice Updates – September/October and beyond.
3. Warm-Ups and Evaluations.
4. Tom Vannelli Update.

Overview of Player Development – SPA ICE

3rd party providers and potential schedule

AJ Johnson Skating - Stride - Edgework stickhandling passing shooting	Mite C to Mite A
	Tuesdays
	Squirt C to Squirt B

Bond, Bassett, Fortis or Other Expand Skating Stride and enhanced Edgework and Game tactics Stickhandling passing shooting- Intro to Multitasking and PEP	Squirt A
	Mondays, Wednesday, Thursday
	Peewee C to Peewee B

Bond, Bassett, Fortis or Other Expand Skating Stride and enhanced Edgework and Game tactics Stickhandling passing shooting - Multitasking and PEP	Peewee A
	Mondays, Wednesday, Thursday
	Bantam C to Bantam AA

70 Hours on Tuesdays (@\$250 Hour)

120 Hours Mondays, Wednesday, Thursday (@\$200 Hour)

190 Hours = \$41,500

Consideration and Flex Plans

1. Total Spend number represents 3 full levels of development
2. Tuesdays used for Skating basics – We can flex up to squirts or flex down to Minis
3. Actual schedule would be confirmed once ice is back from D2 and practice/games are conformed – Important development time will not be squandered in Oct/Nov.
4. 3rd party providers should be locked up soon.
5. If CV19 forces an SPCHA “Development” year with no outbound games – We have multiple trainers working in the association.

6. Friday Hours and Weekday hours are not used for development we will offer for rink rat program.

Goalies – Davi

- Justin Johnson of MEGA is forwarding contract for the 2020-21 season. We also discussed the following things for the upcoming season.
 - 1) Scheduling a night during the week for goalie clinics to ensure maximum participation. I informed him that we were looking at purchasing ice from SPA for this purpose.
 - 2) Reserving an hour of ice at the beginning of the season for a coach the coach's session for goalies.
 - 3) Determine whether there will be warm-up ice available for MEGA goalie sessions. If not, we will schedule MEGA goalie instructors to be present for warm-up sessions that don't involve scrimmages.
 - 4) Discussed instructors at practice sessions and working together a week in advance to schedule these sessions.
 - 5) Justin said he had a double sided sheet with basic drills that would be a scaled down version of his goalie bible to assist coaches.

- Davi motions to approve contract with MEGA; Tom seconds – motion passes
- Davi would like to save ice for goalie training sessions; prefers Monday night
- Discussed goalie training at warm-ups; will work with TJ on this

Equipment – Dan

*Seems that going with K1 will be best option. Pure Hockey will be rep for all spirit wear but K1 will have opportunity with jerseys. Gave a deadline of Oct. 15.

Ice – Sean, Rick, TJ

- Finalizing purchase with SPA. Looks to be a very consistent times during week. Should prove valuable to have an organized skill development and weeknight ice! Ramsey County delayed their issuance of ice time until August due to COVID related issues.

D2 Updates – Heidi

- USA Hockey and MN Hockey will be releasing guidelines related to how to handle the situation if someone is diagnosed with COVID-19. This will be out soo.
- MN Hockey voting on not allowing as many games and only allowing 3 tournaments instead of 4. This will be in effect for this season.
- Squirt/U10 goalies are no longer going to be allowed to play up!
- We tabled a vote on refs:
 1. 2 ref system and payment (no longer using 3-4 refs)
 2. refs want an additional \$15/game for driving to Chisago Lakes as they got this with D10

- Dates for Season:

Nov. 1 - A & B teams

Nov. 15 - C teams

Dec. 1 - Squirt/10U Teams

Communications – Adam, Theresa, Peder

- Clarification on posting meeting minutes to website and process for doing that.

Recruitment – Theresa, Alyssa

- Where should we put Diversity Discussion notes?
- RISE Meeting on 7/24/2020 plea from Theresa – really encourages other board members to attend these trainings to further and continue conversations within our organization.
- From a recruitment perspective – Alyssa has created a yard sign; has reached out to SPPS and SPA – no one really knows what is going on with physical or digital distribution but Alyssa will continue to keep communication open with them.

Mini Mite/Mite/8U – No Report

Safesport – Peder

- All board members need to complete background screening and safe sport training

PCA – No Report

Executive Director Report - Katie

- New Emails for exec members that are attached to the website.
- Warm Up Communication
- Suggesting registration gets moved back to August 8 – add in K1 jersey info and yard signs
- Clarifications to powerpoint from Megan on Communication – it will not be the coaches sending out the information – it will be the manager
- Crossbar – training date set for ice scheduling
- SPCHA Tournaments
 - Registrations are coming in slowly.
 - Worried on missing out on some teams since registration didn't open on June 1.
- Evaluations and Warm-Up Ice Plan
 - Warm-up ice for Squirt/10U-Bantam has been set.
 - Warm-up for Mites will come from Ramsey County.
 - Hoping to use SPA ice for squirt-bantam evaluations
- IT
 - Had productive meeting with IT committee. Working on behind the scenes security for new website, etc.
- Fundraising Update
 - Discussion about concerns over COVID and how many people would show up; potential auction items; talked about online auction/donation; potential to stagger people how to show up
 - September 12 at outdoor location
- Misc – Put together a coaches agreement. This will help validate their requirements and compensation.
- SPCHA By-Laws – Final edits provided by Peder

Request that Katie add an OLD BUSINESS and NEW BUSINESS section to the board book

NEW BY-LAWS

Motion to approve – Peder, 2nd – Heidi...motion passes

*updating wording of who can be a board member (must have a kid in association)

*Code of Conduct should be in a separate board book about overall expectations of board members –
table this to a future meeting

Sean motions to adjourn and Peder 2nd –

Meeting adjourned at 9:36pm

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August 25th Meeting Minutes:

PRESIDENT REPORT- Sean Skrypek

No Report

BOYS REPORT-

In early September, the board held an electronic vote and voted Chris Nei to fill the board vacancy and to fill the VP for Boys role.

GIRLS REPORT: Angelique McDonald

Numbers are pretty good.

SPR is looking to change the date from December 1 to December 31 for a player to join a roster. SPR is also looking to adopt a rule to refer to a player's most recent coach for determining placement for an injured player who misses tryouts.

High School league won't decide until October whether to have a season. We have until September 15 to determine what teams to declare. It is possible high school players will have interest in playing association hockey if high school hockey is canceled.

MN Hockey has already approved a season regardless of high school league.

COMMITTEE REPORTS AND INFORMATION

DIRECTOR OF DEVELOPMENT- TJ Barnes

Continuing talks with Tom Vanelli, discussion of salary.

GOALIES: Davi Axelson

- 1) I am working with T.J. and MEGA about coordinating MEGA to grade our Bantam goalie tryouts.
- 2) I am working with Katie and MEGA about scheduling a few goalie sessions for warmups.
- 3) In the next few weeks I need to get goalie equipment back from Mite and U8 teams

ICE: Katie Murphy

- Worked all week going through RC 1300hrs of ice and SPA. We have good relationships with both and were able to secure better weekday ice and get rid of unnecessary weekend ice.
- Final ice will be submitted Monday.

D2 REPORT: Heidi Goettl

D2 Updates: Monthly Meeting on August 18

- Sept 4, 12noon at Bunker Hill - annual MN Hockey golf outing. I have reserved a space for 4 golfers. Who should we send?
- Start dates will stay the same as was discussed in June.
- Motion passed to pay no more than \$750 to MEHOA for refs traveling to Chisago Lakes
- MEHOA discussed being concerned about having enough refs - specifically at higher levels. Applications are down, many returning refs are not returning.

D2 Annual meeting - held on August 18 following monthly meeting

- Dave Hirsch voted as President
- Currently no Secretary
- no Financial Report

EQUIPMENT- Dan Bustos

- 1) Uniform and spirit wear try on date was Saturday at Pure Hockey but I don't think it was put on the site. We may need another day. Or is having kids try on the same jersey something we should avoid?
 - 2) Need to work on getting pucks back.
 - 3) Need rough dates on when coaches are picked to get pucks out.
 - 4) Wonder how numbers are looking for Mites and Mini Mites in order to know what we will do for logos on jerseys
 - 5) Any issues with spirit wear options?
 - 6) Discuss with African American parent – we need - A) a statement regarding our stance on diversity especially after recent events. B) wants to know what SPCHA and D2's policy is on racism and if it is in writing. C) She wants to help educate the coaches and Capitals as a whole in order to help make her kid and others like him to feel safe on the ice.
- She is interested in speaking and presenting to the board.

COMMUNICATIONS: Adam Waud, Theresa Haider, Peder Nestingen

COVID Committee:

1. The Committee drafted a COVID Preparedness Plan (see attached). Please review this plan. I will ask for the board to approve the plan after 20 minutes of debate.

2. After 15 minutes of debate, I will ask the board's approval to use Team Snap as an app to track players' attendance. Under our COVID Plan and the arena's plan, we are required to track attendance. Belinda Quick, who does software for Amazon and has two kids in the association, researched the issue and determined that the app Team Snap has the best app for us to use. Here's a little presentation:

<https://www.teamsnap.com/teams/features/health-check?&>

Why don't we use Crossbar? Eric at Crossbar said they are working on this feature and plan to incorporate it in their next version, but he did not provide a timeframe as to when version 2 would be available. We need a solution for September 3, not a month or two from now, we don't have time to wait around.

We can load all the Crossbar information into Team Snap, so parents can use Team Snap as their one app for all the practice / game details. Team Snap also offers an enterprise view so the COVID manager can review multiple team information at one glance.

FUNDRAISING/SPONSORSHIP:

Fundraising party has been cancelled.

RECRUITMENT: Theresa Haider, Alyssa Dunnigan
Theresa Haider-

Aug. 14 RISE meeting: did anyone else attend?

[RISE organization](#)

Their mission: We are a national nonprofit that educates and empowers the sports community to eliminate racial discrimination, champion social justice and improve race relations.

- Great conversation around various forms of protest regarding racial inequalities. Collegiate and professional athletes and their protests on social media were highlighted.
- If we want to grow our numbers OR if we want to do work towards being a more inclusive sport, more than one person from our board needs to be at these meetings.

Important for more than 1 person to attend events. We all need to put in effort.

Alyssa Dunnigan-

Yard Signs.

Mini Mite/Mite/8U:

Tuesday Parent meeting topics

- questions coming into email; all one-off questions that have been addressed
- warm-ups scheduled
- will work with Communications on parent meeting communication

SAFESPORT

Please do your Safesport training as the season is about to begin.

PCA

No report.

EXECUTIVE DIRECTOR- Katie Murphy

Crossbar:

- Built new SPR website. <http://www.sprhockey.org.app.crossbarhq.com>
- Loving new website behind the scenes. Very easy to use. Ice scheduling seems very easy also.

SPCHA By Laws:

- Added to website?

SPCHA Tournaments:

- Registrations are coming in slowly.

Evaluations and Warm up Ice Plan

- Good numbers at all levels
- 10u-15u girls co-op warm ups are going to be free one more year and registration through new SPR website

Registrations

- Numbers are low, but that's pretty usual. We usually get a lot of last minute registration.

Fundraiser party

- We have decided not to host the party this year. Do not want to run the risk of spreading COVID through our association.

MISC.

- Received both RC and SPA COVID plans last week.
- We will need to staff people at the doors of arenas during practice times to take all persons temps that enter.
- We are looking into using Team snap for attendance since the rinks are requiring groups do that.