

**APRIL MINUTES
BOARD OF DIRECTORS MEETING**

ST. PAUL CAPITALS HOCKEY ASSOCIATION

Date: April 29, 2025

Time: 7:00pm

Location: Zamboni's, 174 7th St. W, St. Paul, MN

Chair: Julie Bustos

Secretary: Scott McMahon

Present: Julie Bustos, Taylor Chorney, Chris Morrisette, Kevin Dolan, Scott McMahon, Kyle Medcraft, Katie Morrell, Katie Roedler, Jim Runyon, Justin Uran, Mike Vannelli, Casey Welch

Absent:

Staff Present: Katie Murphy, Kelly Rand

1. **Call to Order:** The board meeting was called to order at 7:12
2. **Quorum:** Quorum was achieved at 7:12
3. **Approval of agenda**
Motion to approve the April agenda was made by S. McMahon, seconded by K. Medcraft. The agenda was approved on a voice vote.
4. **Approval of the Minutes**
Motion to approve the March 25 meeting notes was made by K. Medcraft, seconded by S. McMahon. Meeting minutes were approved on a voice vote.
5. **Charitable Gambling Report (Kelly Rand)**
Gambling financials were submitted as a part of the board packet.

March actual allowable expenses were \$12,487. Revenue was \$25,185 for March.

Motion to approve actual operating expenses of \$14,151 for March 2025; motion made by Julie Bustos, seconded by K. Medcraft; motion was approved by a voice vote.

Motion to approve estimated expenses of \$14,000 for May; motion made by Julie Bustos, seconded by K. Medcraft; motion approved by a voice vote.

Discussion was held on where to allocate gambling proceeds.

Motion to approve \$40,000 for ice at Drake Arena, \$18,000 for MEGA, \$12,000 for

Tradition, and \$6,000 for Top Shelf Hockey for the 2025-26 season; motion made S. McMahon, seconded by K. Medcraft. Motion approved by a voice vote.

6. **Financial Report** (Kyle Medcraft)

Working on the 2025-26 budget, which will be ready to be presented to the new board at the May meeting. The budget will have a per-team cost breakdown.

7. **Officers Reports**

A. **President** (Julie Bustos)

The President's report was included as a part of the board packet.

Update provided on a recent discussion regarding boundaries for St. Paul association teams and its impact on the D1 teams.

B. **Boys VP** (Mike Vannelli)

Discussion was held on coaches for the 2025-26 season.

C. **Girls VP** (Kevin Dolan)

Report submitted and included as a part of the board packet.

Post-season coach meetings occurred, and season evaluations are complete. Feedback will be incorporated into planning for 2025-26.

8. **Directors Reports**

A. **Planning Director** (Justin Uran)

Report submitted and included in the board packet.

Recapped the new board structure, which will be in place starting at the May board meeting.

Future board meetings will follow a different structure that incorporates committee work in addition to the governance board meeting.

Discussion was held on tournament planning for 2025-26. The board worked a mapping exercise for tournament planning.

Discussion held on the tournaments that the SPCHA is planning regarding weekends, brackets, and price.

B. **Hockey Development** (Taylor Chorney)

Motion made to make a prepayment to Nolan Sawchuk up to \$10,000 for the 2025-26 season for coaching and skills development. Motion made by J. Bustos, second by K. Medcraft. Motion passed on a voice vote.

C. **Ice Director** (Katie Murphy)

Report submitted and included in the board packet.

D. **D2 Representative** (Chris Morrissette)

Report submitted and included in the board packet.

E. **Concessions** (Katie Murphy)

Report submitted and included in the board packet.

F. **Brand Experience** (Katie Roedler)

Report submitted and included in the board packet.

G. **Communications** (Julie Bustos)

Report submitted and included in the board packet.

H. **Fundraising and Sponsorships** (Jim Runyon) Report submitted and included in the board packet

I. **Community Engagement** (Katie Morrell)
Report submitted and included in the board packet.

The SPCHA will have a booth at the Cinco de Mayo festival as part of our outreach to that part of our boundary.

J. **Tournaments/Safe Sport/Managers** (Scott McMahon)

K. **Mini-Mites/Mites/8U** (Casey Welch)

9. Committee Reports

A. **Goalie Committee** (Mike Vannelli)

B. **Executive Director Report** (Katie Murphy)
Report submitted and included in the board packet.

11. New Business

A.

12. Old Business

A.

13. Adjournment: Motion to adjourn was made by M. Vannelli and seconded by C. Welch. Motion passed on a voice vote. The board meeting adjourned at 9:45 p.m.