

**REGULAR MEETING FOR WILMINGTON JUNIOR SEAHAWKS HOCKEY ASSOCIATION,
INC**

Aug 11, 2025

Location: Bufalo Wild Wings Porter's Neck

1. Call to Order 8:04

2. Roll Call and Quorum Confirmation

- Rona Levin - President Present
- Doug Shipley – Vice President, Director of Ops Present
- Mike Doyle – Secretary Present
- Dan Raatz - Hockey Director Present
- Tom Reed - Member at Large Not - Present
- Niel Brooks - Member at Large Present
- Brian Karg - Treasurer (non-voting) Present

3. Approval of Agenda - Approved

4. Approval of Previous Meeting Minutes – Approved and posted to the website

5. Finance Review

- Overall Update
 - o Finances reviewed during the General Meeting
- 2025/2026 Updates
 - o Polar ice had an error on their first invoice and is in the process of revising the invoice. Bill is to be paid once the invoice is revised.
- Financial Aid
 - o All financial aid applications have been received, reviewed, and decisions sent.
- Expense Reporting
 - o A general discussion was held regarding expense reporting for WSHA-sponsored events. The board agreed to handle each situation on a case-by-case basis until a formal policy is adopted. The board decided to defer an official policy until the 2026/2027 season.
 - o For case-by-case situations, all expenses should be approved in advance of being incurred.
 - o Mileage for CAHA meeting – All agreed these expenses would be compiled and approved.
- A confidential discussion was had regarding delinquent payments. A plan of action was discussed and will be implemented following the meeting.

6. Legal & Policy

- Bylaw Review & Final Vote – Final edits were reviewed during the meeting. A motion to approve the amended bylaws was duly made and seconded. Upon vote, the motion carried unanimously.
- Proposal for a Purpose & Mission statement:
 - o *The Wilmington Junior Seahawks are dedicated to developing youth hockey players to their fullest potential while fostering a lifelong love for the game. We provide a competitive, supportive, and inclusive environment where athletes can grow their skills, character, and teamwork. Our mission is to strengthen and*

expand hockey in the Coastal North Carolina region, represent our community with pride, and prepare our players to succeed—on and off the ice.

- o Discussion was had and it was agreed to table this until the next meeting.

7. Hockey Director

- CAHA updates
 - o Honor the Game reviewed.
 - o Geographical requirements for tier 2 was reviewed but no decision made.
 - o Goalie training was discussed.
 - o It was decided that intermediate nets would not be used for game play.
 - o National development league for 17 y.o. AAA this year. See how it goes and then look to expand.
- CHL updates
 - o It was decided that intermediate nets would not be used for game play.
- ECHC League Update
 - o Yet to receive our bill.
- USA Hockey updates
 - o New rules sent to organization.
- Student Coaches
 - o Potentially four. To be vetted for 16u.
- 18u players practicing with 16u
 - o In an effort to keep older players involved, the Board previously agreed to allow 18u players could skate with the 16u team (with coach approval) for a cost of \$15/skater per session.
- Assistant Coaches – pending final screening process. Announcements will be made once all screening is complete.
- Coaching Certifications
 - o Working with Jenny Allen to ensure everyone is complete and up to date
- Skills Consultant
 - o Tim announced as the skills consultant for Thursday sessions. Jenny to follow-up to ensure that all certifications are up to date.
- Off Ice Training
 - o Month of August went well.
 - o Encouraged the Coaches to continue with both the physical side of it as well as the classroom side.
 - o Need to secure a television for game/practice review. (Polar Ice said we can mount it. Danielle to send out requests for donations)
 - o Need to secure tablets to record practice stations. Previously we submitted a grant but it was denied. Mike to put out a request for donation.
 - o **Off ice sessions as part of practice? Coaches to review.
- Coaches Meeting
 - o Schedule last pre-season meeting for 22 August
- 2026/2027 Season – All neck protection must be HECC certified.
- Rules changes for 2025/2026 sent to Organization.
- Still need to fill ice for home games.
 - o Need to start looking at slots to sell if we are not going to use them.
- ACHC vs. CHL – next year TBD.

- Brad with CAHA to schedule training for our coaches.
- Add stop the bleed training for all coaches, Board, locker room attendants, and team managers.

8. Committee Updates

- Compliance Officer – no update.
- Grant Writing – no update.
- Merchandising – no update.
- Public Relations – no update.
- Fundraising
 - o Fundraising SOP – Final edits were reviewed during the meeting. A motion to approve the amended Fundraising SOP was duly made and seconded. Upon vote, the motion carried unanimously.
 - o Need to review with Relay on how we can setup virtual debit cards.
- Events – no update.

9. 2025/2026 Year Planning

- Vacancies
 - o Team Liaisons
 - o Team Managers
 - o Committee Chairs
- Equipment for events & event coordinator position
- Volunteer Requirements

10. New Business

11. AOB / Open Forum

- Nutrition inquiry updates – looking for a donation of time. If not, defer to next year.
- Baseline Concussion Testing - defer to USA Hockey requirements. Review training for concussion awareness.
- New season survey results review – Doug to distribute to coaches.
- Season kickoff planning – 8/23 at Hampstead Kiwanis Park.
- End of year banquet - TBD

12. Next Meeting(s)

- Board Meeting Monday 9/8
- Next General Meeting November 10, 2024.

Meeting Adjourned: 10:12pm