

REGULAR MEETING FOR WILMINGTON JUNIOR SEAHAWKS HOCKEY ASSOCIATION, INC

July 14, 2025

Location: Doug's House

1. Call to Order: 6:39pm

2. Roll Call and Quorum Confirmation

• Rona Levin - President	Present
• Doug Shipley – Vice President, Director of Ops	Present
• Mike Doyle – Secretary	Present
• Dan Raatz - Hockey Director	Present
• Tom Reed - Member at Large	Present
• Niel Brooks - Member at Large	Present
• Brian Karg - Treasurer (non-voting)	Present

3. Approval of Agenda – Approved as presented.

4. Approval of Previous Meeting Minutes – Previously approved and posted to site

5. Finance Review

- Overall Update
 - \$10,000 was awarded from the Canes Scholarship Fund. These funds will be allocated to our scholarship account once received.
 - Roughly \$97,000 is in the bank across all accounts.
 - \$4,000 was spent on hockey tournament registration fee deposits.
- Treasurer onboarding / handover updates
 - The transition to Brian Karg is 90% complete. Brian will continue to work with Sean Calvillo until the transition is fully complete.
- 2025/2026 Updates – see below.
- Scholarships
 - Multiplayer Discount
 - Current policy: 7.5% discount for 2nd child, 15% for 3rd child.
 - All discounts are capped at 20%, not including any financial aid scholarships awarded.
 - Active Military (New Policy)
 - 7.5% discount per child.
 - All discounts are capped at 20%, not including any financial aid scholarships awarded.
 - *Motion to vote, seconded, approved unanimously.*
 - Active First Responder (New Policy)
 - 7.5% discount per child.
 - Definition of a first responder: A first responder is a person who is among the first to arrive and provide assistance at the scene of an emergency, such as accidents, natural disasters, medical emergencies, fires, or crimes. Typically, first responders include law enforcement officers (police), firefighters, and emergency medical services (EMS) personnel (paramedics, EMTs).

- All discounts are capped at 20%, not including any financial aid scholarships awarded.
 - *Motion to vote, seconded, approved unanimously.*
- We currently have \$11,151 in the scholarship fund, not including the \$10,000 recently awarded by the Canes Scholarship Fund.
- Financial Aid Scholarships – All applications for Financial Aid Scholarships were previously reviewed and approved in a separate meeting. The Board approved \$5,650 in total allotments.
- Fundraising
 - Approximately \$22,300 available in our Fundraising account.
 - Final net profit for Pints for Pucks was approximately \$9,800.
 - Currently fundraising monies will go toward funding one tournament per team.
 - Tabled: Discussion of how to use additional fundraising dollars beyond one tournament per team will be addressed at a future Board meeting.
 - Squad Locker – Received approximately \$700 in unclaimed rebates. These funds will be added to the general operating fund.
 - Accounting – Tepper (CPS) has sold the accounting firm to RPS – Dianna Herd. RPS will handle our taxes going forward.
 - Relay Access – Transition Sean’s access within Relay to read-only access. This can be changed as needed.

6. Legal & Policy

- Plan to update Bi-laws
 - First pass on updates due 7/26
 - Final pass on updates due 8/2
 - Vote scheduled for 8/11

7. Hockey Director

- CAHA Updates
 - Annual meeting scheduled for Saturday, 7/19 – Jenny cannot attend, but all necessary paperwork will be signed. Dan will contact Brad to ensure compliance.
 - Potential implementation from CAHA regarding national-bound teams: all national-bound teams must play each other twice to be eligible for the year-end tournament. Dan / Doug will continue to monitor this as further discussions are had.
 - At the 7/19 meeting, enquire about geographical boundaries – should boundaries be in place for each team? Should this apply only to Tier 1 teams?
- League Updates
 - ACHC
 - 14U/16U league schedules are complete.
 - Season-end tournament may span two weekends: 2/28 – 3/1 or another TBD date.
 - Championship will likely consist of the top three teams from both the north and south divisions.
 - CHL
 - 10U/12U league schedules are complete and posted on Crossbar.
 - League championship scheduled for Feb 28 – March 1.
- Assistant Coaches

- Applications have been received and are being reviewed with coaches. (Two designated bench coaches plus additional assistants for practices.) Final announcements will be made by Sunday evening.
- Active-duty Marine has reached out with interest. Dan will follow-up.
- 18U players have expressed interest in coaching. Dan will follow-up.
- Reimbursement for courses – we have the ability to make exceptions to the coach + 2 assistants.
- August camps
 - Polar camp – started this week
 - Poll members to see about additional ice time prior to season start (for barn burner clinic, small area games, checking clinic, etc.)
- Off ice training
 - Potential start next week (not required, but highly encouraged).
 - Will utilize party rooms and girls' locker room depending on weather.
 - Scheduled for Monday or Tuesday nights. Crossbar will be used for registration.

8. Committee Updates

- Compliance Officer
 - Jenny has reviewed all policies and provided feedback. Final review to be completed by the end of July. Policies will be issued to players and parents on 8/11, with signatures due by 8/15.
- Grant Writing
 - Publish vacancy and welcome nominations.
- Merchandising - Rona to reach out for updates.
 - Stores is active.
 - Hockey bags – Players to choose their own bags in the appropriate colors and can get logo embroidered locally.
- Public Relations
 - No update.
- Fundraising
 - Danielle Karabin is returning as chair.

9. 2025/2026 Year Planning

- Vacancies
 - Team Liaisons – 12U (note for volunteers).
 - Team Managers – Positions in place. Meeting scheduled for 7/15 with David Populus, Rich Gustavson, Melissa Brooks, and Jen Wingard.
- Skills Consultant
 - Met with candidate on 7/8.
 - Option 1 – 1 extra skills session per week at Polar Ice (\$15/skater). This was discussed and ultimately decided this was not the right direction for the organization.
 - Option 2 – Skills consultant at \$5/skater or \$150/hour. This was reviewed and generally accepted as the right path forward for the organization. An agreement will be drafted and put into a Contract for signature.
- Practice schedule & extension for off ice – to be finalized this week.
- Games Schedule – league done / working through non-league

- Off ice – Raatz to work with coaches on mandatory off-ice for 14u and 16u. Board recommendation for 10u and 12u but not mandatory.
- 18U fees – still have plans to have the 18u kids participate. Shared practice. Goalie shooters. \$15/practice + goalie skills for free.
- Equipment for events & event coordinator position – we need “stuff” and a chairperson to organize.
- Board POC for committee chairs – Niel volunteered and will monitor.
- Volunteer requirements for parents/guardians in the organization – To be discussed further at a future date.
- Fundraising Policy – Outline for a Policy to be drafted and approved.
 - Purpose
 - Define the purpose of team and organizational fundraising.
 - Ensure all fundraising aligns with the mission and goals of the organization.
 - Seasonal Spending Requirement
 - All funds raised must be spent within the same season in which they are collected.
 - Fundraising Cap
 - There is no cap on the amount of funds a team can raise.
 - Eligible Expenses
 - Funds may be used for:
 - Team tournaments
 - Team gatherings (must be inclusive)
 - Team-specific needs
 - Team equipment
 - Prohibited Uses
 - Funds cannot directly benefit individuals or families (e.g., personal travel costs, private training, or personal gear).
 - Management of Funds
 - All fundraising efforts and collected funds must be managed by the organization.
 - Use of funds must align with the mission of the non-profit.
 - Cost Coverage
 - Teams must cover 100% of the cost for any approved expenditures from fundraising proceeds.
 - Spending Deadline
 - All funds raised must be spent by April 1 of the current season.
 - Additional Provisions (To Be Clarified)
 - 90% of funds for team use, 10% retained by the organization.
 - Approval and Compliance
 - Policy to be approved by the Board prior to implementation.
 - Teams and managers will be required to adhere to this policy once approved.

10. AOB / Open Forum

- Nutrition inquiry from Dennis Levin – reviewed but likely will not be implemented this year.
- Baseline Concussion Testing from Danielle Karabin – further research required. Doug to check with CAHA.
- New drive / repository – in place.
- July WAP event

- Photography 8/26 photo shoot scheduled.
- New season survey results review Doug to follow-up.
- Outdoor rink – Team managers to follow up and schedule.
- Season kickoff planning – 8/23. Location TBD.
- End of year banquet – yes. To be planned.
- Website updates – crossbar log and colors are correct. My Hockey logo and colors are now good.
- Myhockeyrankings.

11. Next Meeting(s)

- 8/11/2025 6:30 Coval Estate Clubhouse.
- General Meeting – 8/11/2025 Location TBD
- Board Meeting will be the 2nd Monday of Each Month