PJIF Board Meeting

May 14th, 2025

Call to Order 6:48pm

Attendance: Lisa, Max, Devin, Jimmy, Jenny, Tricia, Lindsey, Greg, and Jess

1. April Meeting Minutes
	1. Motion to approve made by Jenny, seconded by Lisa
	2. Needs to be uploaded to website, after Jenny hands off to Jess (this weekend). Motion passed
2. Old Business: None
3. New Business
	1. President (Lisa)
		1. 8u Jamboree League, created by Atlanta Phoenix
			1. For house players, 2 divisions A and B
			2. To start games the first half the year
			3. Potential for 4-5 teams to participate/host
				1. Host team pays for ice time and refs
				2. 1 day of play, 4-5 hours total, 4 games minimum
				3. No entry fee for non-hosting team
			4. Jamboree done in hopes to expand SYTHL travel program to include 8u divisions
			5. Same concept between Biloxi, Layfette, and Shreveport in communication
			6. Lisa to email Atlanta back let them know we are interested (potential to host not in Pensacola if Bay Center does not have ice for us)
			7. Greg to email 8u coaches after they are officially named to make them aware of Jamboree tournament
		2. PJIF Bank Account
			1. Scott to be removed and Brad to be added to the account
			2. Tricia and Brad to schedule time to go to bank and complete
			3. Motion made by Lisa, seconded by Max, motion passed
		3. 16u Division
			1. Coaches: Greg spoke with 3 people, nothing confirmed, but very interested parties
			2. Lisa suggested to email 16u division players, including the play up players from 24/25 season, to survey the players about their intention of where to play for the 25/26 season
				1. Motion made by Lisa and seconded by Jess, motion approved
				2. Lisa to generate survey email, send to board prior, and then send to 16u division players. Add that parents please respond within 5 days because of SYTHL declaration deadline
		4. Travel Declarations and Contacts
			1. Declaration for SYTHL travel teams open on 5/15/25, close on 6/10/25
			2. Greg to reach out to all coaches (especially travel coaches), starting this week, to get confirmation of coaching staff to submit rosters and coaches’ information to SYTHL
				1. Lindsey will handle the submissions for the PJIF travel teams to SYTHL when she receives
		5. Board Members On Boarding
			1. Max to complete volunteer forms, needs to be added to the board google chat. To be completed tonight with Greg.
			2. Lindsey stated in the board chat who needs to complete background checks and safesport
		6. PJIF info email inbox
			1. Lisa to continue to monitor inbox and reach out when needing help
			2. If replying to any and all emails coming into the info box, please “reply all”
		7. Treasurer Discussion
			1. Tricia would like to step down from the position due to time constraint. Will stay on until time constraint becomes too great.
			2. Discussion to potential hire an outside CPA
				1. Not in the budget to afford that
			3. Motion made by Jenny to offer incentive discount to the treasure (if they meet the CPA/accountant requirements) and registrar position to waive the house fee of $750 for one of their players
				1. Still maintain a 2-year commitment for each position
				2. Seconded by Devin, motion passed

Caveat-Tricia to investigate what this incentive/discount means for taxes if we can give a discount greater than $600

If not allowed PJIF will lower incentive for treasurer and registrar to $599 discount on house fees

* 1. Vice President (Brad)
		1. No new business
	2. Scheduler (Jimmy)
		1. Jimmy stated that he has been in email contact with Josh Harris about host weekends for the PJIF travel teams
			1. Preference of Jan/Feb over Oct.
		2. Jimmy and Greg to approach Bay Center ASAP and set up meeting regarding scheduling ice time for 25/26 season, and potential host weekends
			1. Greg to initiate email with Kenzie at Bay Center, CC Jimmy, and further direct all scheduling discussion to Jimmy
	3. Communications (Devin)
		1. To share information about roller hockey clinic(s) weekly on social pages
		2. On boarding complete, Lisa to stay on the social accounts as back up
	4. Fundraising (Max)
		1. Greg to intertwine Max in email with Kenzie and Jimmy regarding meeting with her to go over potential volunteer tables/nights
		2. Navy Federal to be potential sponsor
			1. Possibly for the 8u jamboree host weekend costs
			2. Greg offered to help get in contact with company
	5. Equipment (Jenny)
		1. On boarding complete from Brian
		2. Jersey numbers for 25/26 season
			1. Registration timeline and jersey numbers will intertwine this season- Early bird discount deadline to be 7/31/25, and the deadline for registration and GUARANTEE a jersey number for returning players from previous season(s) to be August 15th
				1. Motion made for these dates by Jenny and seconded by Max, motion approved
				2. Lindsey and Jenny to work together to create and send to PJIF members 3 separate emails specifically stating these dates and expectations of registration when it comes to discounts and guarantee of jersey numbers for returning players

Devin to also post information on socials

* + - * 1. Lindsey also to put these dates on the registration applications on the website
				2. Lindsey to add box to registration that the person registering understands that they need approval from the equipment manager about their assigned jersey number prior to purchasing any new jerseys for the 25/26 season
		1. Stadium Apparel
			1. To communicate with them regarding adding an invisible link or a check box to verify that they have approval from the equipment manager and verified the jersey number for the 25/26 season before making any new jersey purchases
			2. Remove jersey number from shell and add the PJIF logo. The shell is not a required equipment piece but optional to buy
		2. Storage Locker
			1. Reorganize locker and go through LTP gear
				1. Greg would like to come to go through equipment too so we know what needs to be reordered
		3. Wes Carter’s email regarding jersey number change
			1. To respond to email and potential change this week
	1. Treasurer (Tricia)
		1. Balance sheets, Profits and Loss YTD presented to board
			1. No issues, all in good understanding
		2. Travel Team Reimbursements
			1. Tricia to get with Travel coaches/team managers from the 24/25 season to get reimbursements back to the teams’ parents within the next 2 weeks
		3. Tracking of Ice Time/Cost of ice
			1. Last season ice touches and cost were tedious to track and pay out. Jimmy and Tricia will get together to discuss a less tedious option to track and pay for ice time
	2. Registrar (Lindsey)
		1. Travel Team Rosters for the 25/26 season Finalization
			1. June 10th is the declaration deadline, 25/26 travel teams will submit rosters to Lindsey by no later than June 3rd
				1. Motion made by Lisa to make travel roster registration deadline June 3rd. Seconded by Jess. Motion passed
			2. Lindsey to email all coaches/team managers for 25/26 season letting know this June 3rd deadline, asking for all roster names and parents’ email addresses so Lindsey can send link for registration, also letting parents know about emailing the board if any financial issues arise and need payment plans created
				1. Greg also to send initial email to all coaches to have them send team manager names/emails to Lindsey’s email so they can directly send her the roster information
	3. Coach in Chief (Greg)
		1. Solidifying coaches for all age groups/teams
			1. Make sure CiC sends out information for volunteer applications, safesport, background checks
			2. Make sure there is easy communication between coaches, team managers, and all board members
			3. Email travel coaches by this weekend to start finalizing the rosters of teams and that information is sent from coaches/team managers to Lindsey
	4. Next meeting date: Sunday June 8th at 6:30pm Virtual
	5. Meeting adjourned at 8:39pm, motioned by Lisa, seconded by Jenny, motion passed