



Board Meeting Minutes

I. Call to Order

Tuesday, May 25, 2021, 6pm, Jason Koger House, called to order at 6:05pm

II. Roll Call

Present: Jason Koger, Kayla Edds, Greg Rush, Mike Aldrich, Matt Madej, Evan Quinley (via Zoom), Meredith Wilkerson (via Zoom), Kim Stranathan, Justin English (via conference call)

Missing: Robbie Clark, Kassey Coomes, Brian Holder

Quorum met

III. Approval of Minutes

Motion to approve April minutes by Jason, Kim seconded. April board meetings approved unanimously by those present

IV. Order of Business

A. Reports of Officers and Committees

- Meredith- Treasurer Report-copy attached at end of May Minutes, Meredith said squirts have additional dasher board sale to deposit and will be above \$1500 threshold
- Jason-President's report-Reminder about board confidentiality, reminder about misunderstanding about the roster that Mike posted on Slack when Mike had not completed roster. All board members need to keep internal discussions internal. 9 current peewees, questions about whether or not that's enough, needing to find three or four more, figuring out how to provide opportunities for peewee players to ensure they have a place to play travel hockey. Evan asked why we couldn't work out something with EVV. Jason said no decision need to be made now but proposing that something will need to be done
- CIC-need one 8u coach for summer house, one for 16u. Not sure who to ask for 8u to finish coach. Justin English said via conference call he would talk to Nick Tanner about coaching. Aaron Weaver will coordinate referees for

summer house league. Need to start thinking about fall house league organization. Buckeye league documentation sent to Mike and Greg. Evan will be confirming with Buckeye league that we have all information coaches need

B. Unfinished Business

- Discussion of Power Edge Pro Clinic-Referred from April 27 meeting (Robbie)- Referred to June 29 meeting as Robbie not present

C. New Business

- Reminder about board confidentiality-Jason (5min)
- Procedure for membership to speak at board meetings? (5min)-Jason mentioned that a form needs to be created to allow a member to state any concerns and set up time allotment, if needed, to address board. **Matt asked to create document and have ready for June meeting**
- Equipment room update-problems with helmets and amount of gear-Kim (5min)-Kim went through equipment room, all skates inventoried, only four helmets that are not expired, questions about how to spend money, **Kayla asked to send message to coaches asking who will need gear. Greg will add registration line for fall house league asking who needs gear. For future summer house leagues, add \$16 for jerseys and possibly for socks**
- Selling of items in pro shop-Kim (5min)-Kerry said no, question about equipment vending machines, Kayla said need a crash course on operating cash register
- Staffing Fundraising and Player Development committees (Matt) (5min)

Player development-Mike (chair), Matt Madej, Krista Wetzel

Players-How do we draw more into hockey? Parents-Introducing to hockey

Fundraising-Kassey (chair), Evan, Kim, Kayla, Erica Selby

How to draw more money/donations into the association?

Friday after Five setup?

Corporation donations/sponsorships for equipment room-Owensboro Health, Jason Koger will try to find contact

- Setting agendas for Fundraising and Player development committees (Matt) (5min)
- Dasher boards-Kayla (5min)-Already discussed as a result of Treasurer Report
- Friday after 5 set up-Refer to fundraising committee (Kassey) (5min)

- Corporate sponsorships for equipment room-refer to fundraising committee? (Evan) (5min)
- Audit of OYHA books at end of fiscal year-Matt (5min)
- Committee formed to create resource book of rules/expectations for future boards (Kayla) (5min)
- Matt gave notice on proposed by-law amendment in **8.4(g) to strike May 1-April 30 and replace with October 1-September 30 to bring into line with current practice. Will vote on amendment at July meeting**
- Update on Galloway clinic (Mike) (5min)-10 hrs ice time, Galloway prefers at end of July, \$100/kid, 50% of proceeds to UK Athletics and 50% to OYHA. OYHA would pay \$900 for ice time.
- Referral to June to decide on a procedure ensuring all accounts at end of season meet \$1500 threshold
- Refer to June meeting discussion about organization of house league
- Refer to June meeting discussion about merging Peewee teams
- Refer to June meeting document about parent conduct and possible additions to bylaws

V. Closing

- Tuesday, June 29, 6pm, at Koger estate
- Note the time when the meeting adjourns-Mike motions to adjourn meeting, Kayla seconds it. All approve. Meeting adjourned at 815.
- Include signatures from the secretary and president upon approval

Summary of matters voted upon:

- None other than approving April 27 minutes

Summary of motions made:

- None other than to adjourn meeting

Summary of business referred to June 29 meeting:

- Referral to June to decide on a procedure ensuring all accounts at end of season meet \$1500 threshold
- Refer to June meeting discussion about organization of house league
- Refer to June meeting discussion about merging Peewee teams
- Refer to June meeting document about parent conduct and possible additions to bylaws

Summary of business referred to July meeting:

- Matt Madej proposed amendment to bylaws in 8.4(g) to strike "May 1-April 30" and replace with "October 1-September 30" Two month notice given per bylaws at May meeting. Proposed by-law amendment to be voted upon at July meeting.

Business to be completed:

- Player development and fundraising committees to begin meeting on their own
- Matt Madej asked to create a document for members to fill out in order to speak to board. Document should be completed by June 29 meeting.

Treasurer's Report - Meredith Wilkerson
05.25.2021 OYHA Board Meeting

General (OYHA) Fund

Account balance: \$9018.60

Money that is allocated: \$1250 Brandon Mullins Award winners

~\$2700 summer league ice bills (30 hours @ \$90?)

~\$_____ summer league jerseys

\$4500 Edge Ice Center marketing agreement due Dec. 2021

TOTAL: _____ allocated

Summer league fees collected to date

\$6025.00

Fundraising

OYHA received \$138.99 this month from Amazon Smile. We need to advertise this AND other fundraising opportunities! DASHER BOARDS!

End of travel 2020/2021 season account balances:

TYKE \$361.04 - this account started at \$0 and is not required to maintain a \$1500 balance like others. This balance will move to the Mite account for the 2021/2022 season since all players move up.

MITE \$1783.71 - \$283.71 will move to the Squirt account since all players moved up, leaving the required \$1500 balance for the incoming mite team.

SQUIRT \$15xx.xx - Waiting on final deposit

PEEWEE \$2127.60 - this over the required \$1500 because they have had dasher board donations

BANTAM \$2014.17

JV \$2208.05

RAMPAGE current balance **\$7263.72** - they are almost year round so it is hard to see their end of season balance but they are well within the requirement

RAMPAGE CHEER \$64.12 - this account needs to be closed because there is no longer a team and it is incurring dormant account charges. I will take care of this before the next meeting.

Before the 2021/2022 travel season, I plan to have a required team treasurer group meeting to discuss expectations when handling team finances before they are issued a team checkbook. Also, I have been told travel dues are to be paid in full Dec 1st each season. I plan to continue this standard but wasn't sure if it was enforceable by the bylaws or if it is an "unwritten" rule.

Pro Shop

Account balance: \$1005.76

Sales tax is due the 20th of each month for Pro Shop sales in the prior month. Sales tax form was filed for \$0 5/18/21 since there were no sales April 2021.

If someone is taking over ProShop ordering and organization and such, do we want to give that person control of the Pro Shop bank account?

ANNUAL AUDIT, as required by bylaws

It was recently brought to my attention that our current "audit" procedure is not compliant with OYHA bylaws. Our bylaws require an outside audit of all accounts ANNUALLY.

While it is a complicated position for me to recommend a change to this process, as I am the person handling our finances, this is the reasoning for my stance:

- Outside audits are costly
- We have 10 accounts within our organization and bylaws require an audit of each one
- I do not feel we are in a position to spend more money, if it is not necessary
- I also do not feel like we should raise player fees to cover this expense
- We currently have team treasurers, myself and Eve Holder as Owensboro Ice Foundation treasurer overseeing the accounts. With multiple sets of eyes, discrepancies are noticed
- Our current process requires that each team treasurer sends me a detailed explanation of each credit and debit on their monthly bank statement. At the end of fiscal year, I compile all team spreadsheets, general fund and proshop sheets and forward them to Eve for her review. She then sends the information to a CPA to file our annual tax return.

Eve remembers this being discussed while she was on the Board and believes it was actually previously voted on to be removed from the bylaws with the last bylaw revision, some time between 2016-2019. All of her thoughts align with what I listed above.