



South Suburban Park and Recreation District Policies

South Suburban Privacy Statement

South Suburban Parks and Recreation is committed to protecting your privacy and developing technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to the South Suburban Parks and Recreation Web site and governs data collection and usage. By using the South Suburban Parks and Recreation website, you consent to the data practices described in this statement.

Collection of your Personal Information

South Suburban Parks and Recreation collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number. South Suburban Parks and Recreation also collects anonymous demographic information, which is not unique to you, such as your ZIP code, age, gender, preferences, interests and favorites.

There is also information about your computer hardware and software that is automatically collected by South Suburban Parks and Recreation. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by South Suburban Parks and Recreation for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the South Suburban Parks and Recreation Web site.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through South Suburban Parks and Recreation public message boards, this information may be collected and used by others. Note: South Suburban Parks and Recreation does not read any of your private online communications.

South Suburban Parks and Recreation encourages you to review the privacy statements of Web sites you choose to link to from South Suburban Parks and Recreation so that you can understand how those Web sites collect, use and share your information. South Suburban Parks and Recreation is not responsible for the privacy statements or other content on Web sites outside of the South Suburban Parks and Recreation and South Suburban Parks and Recreation family of Web sites.

Use of your Personal Information

South Suburban Parks and Recreation collects and uses your personal information to operate the South Suburban Parks and Recreation Web site and deliver the services you have requested. South Suburban Parks and Recreation also uses your personally identifiable information to inform you of other products or services available from South Suburban Parks and Recreation and its affiliates. South Suburban Parks and Recreation may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

South Suburban Parks and Recreation does not sell, rent or lease its customer lists to third parties. South Suburban Parks and Recreation may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is not transferred to the third party. In addition, South Suburban Parks and Recreation may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to South Suburban Parks and Recreation, and they are required to maintain the confidentiality of your information.

South Suburban Parks and Recreation does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

South Suburban Parks and Recreation keeps track of the Web sites and pages our customers visit within South Suburban Parks and Recreation, in order to determine what South Suburban Parks and Recreation services are the most popular. This data is used to deliver customized content and advertising within South Suburban Parks and Recreation to customers whose behavior indicates that they are interested in a particular subject area.

South Suburban Parks and Recreation Web sites will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on South Suburban Parks and Recreation or the site; (b) protect and defend the rights or property of South Suburban Parks and Recreation; and, (c) act under exigent circumstances to protect the personal safety of users of South Suburban Parks and Recreation, or the public.

Photos/Audio/Video

South Suburban Park and Recreation District may take photos, audio and/or video recordings of anyone in attendance at a District-managed property or facility or during any District-associated class, event, or program. The District may use these materials at its discretion for promotional, marketing and publicity purposes without obligation, compensation, or liability to those appearing in such materials.

Use of Cookies

The South Suburban Parks and Recreation Web site use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize South Suburban Parks and Recreation pages, or register with South Suburban Parks and Recreation site or services, a cookie helps South Suburban Parks and Recreation to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same South Suburban Parks and Recreation Web site, the information you previously provided can be retrieved, so you can easily use the South Suburban Parks and Recreation features that you customized.

South Suburban Parks and Recreation Web site also allows Google Analytics to collect data about your traffic via Google advertising cookies and other anonymous identifiers, in addition to data collected through a standard Google Analytics implementation. This site use Google Analytics Advertising Features, including Remarketing with Google and Google Analytics Demographics and Interest Reporting, to measure, record, and report anonymous visitor data. This anonymous data may be used to serve advertisements via Google's advertising and Remarketing channels and third-party vendors to users on various websites. This site and third-party vendors use data collected from Google and Double click cookies and other anonymous identifiers to understand demographic trends and to serve ads based on past visits to this site. To opt-out of the Google Analytics Advertiser Features this site uses, you can use Google's Ads Settings, Ad Settings for mobile apps or any other available means including, the National Advertising Institute's consumer opt-out or Google Analytics' currently available opt-outs for the web.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the South Suburban Parks and Recreation services or Web sites you visit.

Security of your Personal Information

South Suburban Parks and Recreation secures your personal information from unauthorized access, use or disclosure. South Suburban Parks and Recreation secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other Web sites, it is protected through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

Social Media Use

South Suburban Park and Recreation District (SSPRD) uses social media platforms to promote SSPRD services, programs and resources to the community. Unless specifically noted, when SSPRD establishes a website or social media account, it does so to communicate to the public, to inform, and to relay official SSPRD content. SSPRD social media sites are not intended to operate as a traditional open public forum, as there are ample open forums for purposes of expressing opinions and views. This Policy is intended to provide guidance and information to the public on SSPRD's use of social media.

Policy: SSPRD's social media sites may be designated as a limited public forum. As such, SSPRD's social media outlets may be moderated for compliance with this policy and on-topic discussion and may or may not allow for user comment. If comments are allowed, user comments should remain regardless of the viewpoint expressed in the comment and whether it is favorable or unfavorable to SSPRD; provided, however, that comments must not violate SSPRD policy, especially as it relates to discrimination, unlawful harassment, and illegal activities; and comments must not endorse a political candidate, party or commercial product. No comments will be removed without the review and authorization of the SSPRD Executive Director or designee. If a comment is removed due to violation of a SSPRD policy, copies of the comment will be retained by SSPRD. The Executive Director, or designee, is the final decision-making authority for the approval or denial of any comments on SSPRD's social media sites and the use of such sites by SSPRD.

Public comments on social media platforms do not reflect the views or positions of SSPRD or its employees or directors. Social media users should exercise their own judgement about the quality and accuracy of any information presented through social media.

SSPRD may occasionally refer to public comments made on social media. Please be advised that social media platforms have their own privacy policies, and those policies should be carefully reviewed.

Refund Policy

Refunds and transfers must be requested at least 3 business days (Monday to Friday) prior to the scheduled start of an activity, unless otherwise stipulated by the individual program. We're unable to process requests made less than 3 business days in advance, including those due to illness. If you have any questions, please contact the program coordinator directly. A transfer to another activity is possible if there is availability. There is a \$5 service charge per class, per individual, on requested refunds. There is no fee if we cancel the class.

South Suburban Park and Recreation District Code of Conduct

Appropriate social behavior is expected for all youth and adult sport programs. Individuals are encouraged to act in a way that will not hurt another person physically, mentally, or emotionally.

[Visit our website to read the full Code of Conduct policy.](#)

Changes to this Statement

South Suburban Parks and Recreation will occasionally update this Statement of Privacy to reflect company and customer feedback. South Suburban Parks and Recreation encourages you to periodically review this Statement to be informed of how South Suburban Parks and Recreation is protecting your information.