

## **Appendix 7**

### **SECYH Disciplinary Committee Responsibilities**

The Disciplinary Committee will be made up of 3 to 5 SECYH members. A senior board member appointed by the President will serve as the Chair of the Committee. If the entire committee cannot be available to meet, the members that are available can review the details of the event and make a decision on the event and what recommended action needs to be progressed.

If an event occurs, the committee will be convened (in person or via email) to review the circumstances around a game misconduct, gross misconduct, match penalty or any events or behaviors that are determined to be detrimental to SECYH. Prior to the meeting/ email the committee members will gather the facts in regard to the event and review the event facts thoroughly. The details will be shared with all committee members. For game offences, there should be a game report and witnesses.

The committee will meet with the individuals involved. If it pertains to a player, their parent(s) and coach should be in attendance. If it involves a parent or coach, they can represent themselves or bring others to support them. In either case, there should be a discussion in regard to the events, in order to understand all sides of the story.

Within fourteen days (14) of the event, the Disciplinary Committee will arrive at a just decision and communicate that to the individuals involved in the event. If the committee makes a decision that could result in the dismissal of a player, coach, director or parent from the organization it will be communicated, as needed, to the Board of Directors. All decisions are final and binding. All Disciplinary Review actions are to be documented.

The committee has the latitude to determine what course of actions needs to be taken. This can be based on the severity of the offense or whether the individual involved is a repeat offender. The committee can also determine that the penalties imposed by the referees and CHC are adequate forms of discipline.