

Freeze BOD Meeting
November 6, 2023, 6:30pm
Virtual

- I. Agenda review, attendees, approve minutes, Long Term AI's review (on track/off track), Prior Week's Action Items Review (done/not done)
- II. Updates
 - a. President Update
 - b. Budget/Finance Update
 - c. Scheduling
 - d. Executive Manager
 - e. Registrar
 - f. Hockey Director Update
 - i. Girls Director Update
 - ii. Mites Director Update
 - g. CBHL/AHF
 - h. Discipline
 - i. Equipment/Spirit wear
 - j. Website/Communications Team
 - k. Events/Fundraising
 - l. Community Service/Charity
 - m. Crisis Committee
 - n. Oversight Committee
- III. IDS (Issue, Discuss, Solve) Session
 - a. End of season banquet
 - b. Crisis Committee document
 - c. Safety equipment discussion
- IV. TODOS/Action Items Review
- V. Closed Session – Yes
- VI. Next Meeting – December 6, 2023
- VII. Adjourn.

MEETING NOTES/UPDATES:

PRESIDENT UPDATE: NA

Shout outs:

Captains academy had a great first meeting- next Nov 15th. Still trying to get our insurance provider to do a write up for permission to use the Oakdale MS building

BUDGET UPDATE:

- Ending the fiscal year in the positive

SCHEDULING:

- 2 slots on Tue, 11/21 open for clinics.
- Way more games being cancelled or rescheduled. Almost always at the last minute where we can't return ice if we are being cancelled on. We are keeping track of it.
- Team availability is changing at the last minute, add a game, reschedule a game, tournament was cancelled,
- not finding much flexibility to make those changes unless they are CBHL, but even then it has been challenging.

- Due to these changes, sometimes teams are open for a weekend (some teams love this and others are not happy about it), but we do put out requests through email and a variety FB pages/groups.
- AHF added a very new time requirement after schedules were completed for the season. for just NY and MD to 110 minutes including ice cut. We planned for 105. It does not make sense that it would be different by state and somewhat unfair for stats.
- We have run into an issue with Terry not adhering to the 2 week return ice requirement (if it falls on a weekend or if we email her later at night). We'd like to have a more specific agreement in place and not have that process be so arbitrary. This season especially it has been hard having to give back ice 2 weeks in advance when we have so many last minute cancellations.

EXECUTIVE MANAGER:

- Provided more stickers for some players for TMs
- Sent out by request of Registrar to have TMs/Coaches confirm USAH T1 Roster
- Updated iPads to latest OS at rink
- Provided Pick A Puck info to TMs, and asked for them to send out a reminder of Pick A Puck end Date. Requested feedback. Didn't really get any from TMs.
- Add some key dates to our Board Calendar (Google Calendar)
- Getting Questions about Med kits (particularly about adding tourniquets)
- Need some clarity on when a player is removed from the bench due to injury (not a head injury)? Still some confusion going around.

REGISTRAR:

- Need to start looking for a replacement

HOCKEY DIRECTOR - CBHL/AHF:

DISCIPLINE:

- Standard game issues, no additional actions required.

EQUIPMENT/SPIRITWEAR:

- Spirit wear sell at practices coming up late November

WEBSITE/COMMS TEAM:

EVENTS/FUNDRAISING:

- Golf closed out.
- Pick a Puck is done WEDNESDAY!

COMMUNITY SERVICE/CHARITY:

- Need to discuss what we want to do this winter, I was thinking coat drive or hygiene product drive.

OVERSIGHT COMMITTEE:

- Met with both Pat and Mike and provided verbal feedback on performance YTD. Both were receptive and a lot of actions were taken to close some gaps. Formal written assessments will be completed early December and post season.

TODOS

Person Responsible	Action Item
Mike and Pat	See if there's any recourse if a team cancels on us late
Mike and Pat	Get clarification/explanation for the 110 minute ice slot new change for AHF from 105 when we scheduled the games

Greg	Meet with Terry around 14 day ice cancellation issue
Heather/Greg	Ask Terry about 1 hour ice slots when we have back to back games
Mike	Send out concussion protocol
Greg/Hockey Ops	Find/create a job description for registrar position
Kris	Resend out the code of conduct of players/coach/parents behavior towards officials.
Jo	How to share team news to get social posts, coaches to submit players of the month
Greg	Speak to comms team (S) around not needing support anymore
Jonathon and Ashley	PR part of crisis response
Tommy	Send out response to recent hockey tragedy- neck guards etc
BOD/Finance comm	Need to review year to date bank statements and recs & quarterly financials