

Freeze BOD Meeting
December 4, 2023, 6:30pm
Virtual

- I. Agenda review, attendees, approve minutes, Long Term AI's review (on track/off track), Prior Week's Action Items Review (done/not done)
- II. Updates
 - a. President Update
 - b. Budget/Finance Update
 - c. Scheduling
 - d. Executive Manager
 - e. Registrar
 - f. Hockey Director Update
 - i. Girls Director Update
 - ii. Mites Director Update
 - g. CBHL/AHF
 - h. Discipline
 - i. Equipment/Spirit wear
 - j. Website/Communications Team
 - k. Events/Fundraising
 - l. Community Service/Charity
 - m. Crisis Committee
 - n. Oversight Committee
- III. IDS (Issue, Discuss, Solve) Session
 - a. End of season banquet – survey results
 - b. Attendance policy
 - c. Elections
 - d. Pictures
 - e. Coach Certs and Tracking
 - f. Crisis Communication Team Members
 - g. Treasurer hiring process
- IV. TODOS/Action Items Review
- V. Closed Session – Yes
- VI. Next Meeting – January 8, 2023
- VII. Adjourn.

MEETING NOTES/UPDATES:

PRESIDENT UPDATE:

- Parents touch base during practices will be scheduled this month prior to holidays.

FINANCE/BUDGET UPDATE:

- Financials, Bank recs updated through October.
- Bank statements and recs are on the share drive and have been sent to the Finance Committee.
- Need emails to say they have been reviewed.
- I will schedule a meeting to walk through with committee.
- Currently forecasting net funds of \$65k as season end, \$48k better than budget. Need to map out how we plan to use the fundraising and other surplus.
- Have a handful of payments outstanding. I'm in touch with people to collect. At this point no other actions.

SCHEDULING: NA

EXECUTIVE MANAGER:

- AHF Team Manager virtual monthly meeting December 7th.

REGISTRAR:

- Need a replacement identified and start training.

HOCKEY DIRECTOR - CBHL/AHF:

- Laurel agreement with Wolfe
- All '24-'25 season tryout ice booked, working on supplemental Spring ice
- Implementation of peer coaching reviews
- Coach and player mid-season reviews to take place now through early-Jan.
- Tryouts and Spring Ice requested

DISCIPLINE: Standard game issues, no additional actions required.

EQUIPMENT/SPIRITWEAR: NA

WEBSITE/COMMS TEAM: NA

EVENTS/FUNDRAISING:

- Golf closed out.

COMMUNITY SERVICE/CHARITY:

- SHIP collection drive has started and runs through December 31, 2023.

OVERSIGHT COMMITTEE:

- Meeting this month with HD and AD to review first half of season.

ADDITIONAL NOTES:

- Spring Season tryouts and preseason clinic is already set up and scheduled
- In process of building out the Spring Polar Bears schedule plus
- Wolf Hockey will continue with goalie instruction (Mondays/Fridays) with 4 goalies at a time for direct goalie instruction
- Peer coaching visits are starting to have coaches learn from each other and walk away with possible new ideas and/or drills
- Mid-season coaching reviews will start right after the holidays
- Rigsby and Hulton will take over the 16U B team while Coach Rossi is out on medical leave
- NEW BOX IN THE FRONT OF THE RINK COLLECTING BASIC NEED ITEMS THROUGH DECEMBER 31st
- Season end team only party for this year and look to plan for next year's venue planning early- maybe Frederick Fairgrounds. Get the volunteer committee together ASAP to start
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IDS (Issue, Discuss, Solve) Session

- End of season banquet – survey results
- Attendance policy
- Elections
2024 Elections:
Seats for Re-election 2024-2025 Season (8 seats)
Angie Hulton
Mark Macera
Josiah Storer
Kristin O'Neil
Tommy George

Heather Cohen
Ashley Waters (Partial term, needs to go up for re-election, see bylaw rule below)
Extra Seat

Seats NOT up for Re-election for 2024-2025 Season:

Murphy
Holler
Dale
Beattie
Carl Bank

Who is officially on elections Committee: Justin, Greg Kris Jonathan, Carl

Need message to go out by when?

Need date candidate submission date. Last year was 30 Jan

Need Week to vet candidates and to prepare survey form for membership vote.

- Pictures
- Coach Certs and Tracking
- Crisis Communication Team Members

TODOS

Person Responsible	Action Item
Pat & Angie	Send invoice to St. James for the ice fees for last minute cancellation of game slot (already billed for refs)
Heather	Send info to Angie about the team, day, and time of St James game cancellation
Josiah	Create and send to Greg "how to send in social media posts"
Greg	Include AHF Allstars in between the glass and the WOLF Hockey info, small write-up about coaching peer observations
Mike and Pat	Get the help of some goalie parents to take pics when they are down and working with Wolf
Kris	Send message to TMs of older age groups to ask for more pics to add to our social media posts
Greg	Get volunteers for the end of season banquet committee for '24-25 season
Hockey Ops	Review the attendance policy to make it a little more straightforward and more of an organizational response and less

	<p>responsibility on the coach to determine how it should be handled and who should handle it when situations arise.</p> <p>Make recommendations to present to BOD</p>
Greg	<p>Get announcement out to the membership for upcoming BOD elections and applications- Elections in the first 2 weeks of February</p>
Greg/Pat/Mike	<p>Send out the last 1 coach that still needs to complete the USA hockey class</p>
Pat and Mike	<p>Create a kind of master grid to be able to start getting info on coaching certs, expirations, etc. as soon as the coaches are picked. Maybe add a master coaching tab to the already created grid for the registrar's grid</p>
Ashley	<p>Send BOD the referrals for a bookkeeper to</p>
Finance committee	<p>Look into referrals for bookkeepers for next season</p>
Hockey ops	<p>Discuss referrals for tryouts</p>