

Freeze BOD Meeting
February 5, 2024, 6:30pm
Virtual

- I. Agenda review, attendees, approve minutes, Long Term AI's review (on track/off track), Prior Week's Action Items Review (done/not done)
- II. Updates
 - a. President Update
 - b. Budget/Finance Update
 - c. Scheduling
 - d. Executive Manager
 - e. Registrar
 - f. Hockey Director Update
 - i. Girls Director Update
 - ii. Mites Director Update
 - g. CBHL/AHF
 - h. Discipline
 - i. Equipment/Spirit wear
 - j. Website/Communications Team
 - k. Events/Fundraising
 - l. Community Service/Charity
 - m. Crisis Committee
 - n. Oversight Committee
- III. IDS (Issue, Discuss, Solve) Session
- IV. TODOS/Action Items Review
- V. Closed Session – Yes
- VI. Next Meeting – March 4, 2024
- VII. Adjourn.

MEETING NOTES/UPDATES:

PRESIDENT UPDATE:

- Website refresh
- Registration numbers to date

FINANCE/BUDGET UPDATE:

- 3rd Quarter financials and bank recs have been reviewed and approved
- Projected 3/31 season end net surplus for the fiscal year is projected at \$75k compared to budget of \$17k . I sent you the summary earlier showing bridge from budgeted versus projected.
- Attached is draft RFP for bookkeeping & related services. This also shows my duties. See next bullet.
- I want the finance committee to meet to go over this and also form the replacement committee. I'd really like this to be an in person meeting if possible!! I don't know if we would outsource all of these areas, but we'd like pricing by group. In any case, I estimate that a "Treasurer" for FYHA perform coordination, oversight and review. On this version, the second tab has hour estimates. This is not to share with the RFPs. Another thing to note is more will be expected of the schedulers (coding and approving ice invoices), equipment (again coding and approving) and a few others. This needs to start happening even if we don't outsource..better controls.
- See my agenda items as well - need task group to develop online form and email box process for equipment.

SCHEDULING:

- Hosted girls CBHL playoffs... good turnout
- Focusing on strategy for scheduling for next year in collaboration with Pat, Greg, Mike..

EXECUTIVE MANAGER:

- Need to put out information about Team End of Party Allotments (How Much will each team get).
- Confirmed with BOD on allotment (\$640) for each team.
- Need to start preparing for surveys to membership; I know some suggested changes to make it even more anonymous (one survey per player, vs one family for instance).
- Compiled Candidate Bios for Election page (goes live Feb 12)

ELECTIONS COMMITTEE:

Elections Candidate list has been vetted and all approved, ballot will consist of the following:

- Heather Cohen
- Bradley Goehe
- David Harbin
- Tommy George
- Toby Heusser
- Angie Hulton
- Mark Macera
- Jo Mullendore
- Kristin O'Neil
- Kevin Quick
- Allison Robertson
- Christina Smith
- Carla Stearle
- Josiah Storer
- Ashley Waters

REGISTRAR:

- Need a replacement identified and start training.

HOCKEY DIRECTOR - CBHL/AHF:

- Just hosted Girls CBHL playoffs this past weekend due to the help of Bill Robinson, Girls PVAHA playoffs this upcoming weekend
- final Mite testing day tomorrow
- 2024-25 season numbers/coach forecasting
- all Spring and Regular season tryout dates set with registration open and social announcements out, free Mite Clinic as well.
- 2024-25 season rink expectations, implementing a scheduling strategy meeting to best forecast our ice needs

To do:

- develop a new tryout format to beta test at Polar Bears tryouts to fine tune and implement at the regular season tryouts
- coordinate with Adam Levine on the free Mite Clinic program
- finalizing dates with the rink for the R2C/training camp clinic, registration and social announcements to follow
- need to develop write-up for pre-tryout recruiting clinic so registration can open for that

DISCIPLINE: NA

EQUIPMENT/SPIRITWEAR: NA

WEBSITE/COMMS TEAM: NA

EVENTS/FUNDRAISING:

- Looking at courses for this year's golf tournament, may move from Musket Ridge
- Pick a Puck water bottles arrived and distributed

COMMUNITY SERVICE/CHARITY: NA

CRISIS COMMITTEE: NA

OVERSIGHT COMMITTEE:

ADDITIONAL MEETING NOTES:

- Shout out to Heather and Mark's scheduling this season!
- Ballots will be out Feb 12-26th for voting
- Good luck to the girls team in their upcoming playoffs
- Mite End of Season evaluations are finishing up this week
- Rebranding girls teams for Spring- Jr. Blazers to align with Hood College
- New Warm-ups for next season

IDS (Issue, Discuss, Solve) Session

- End of season banquet (committee with new BOD?)
- Elections Update
- Treasurer replacement committee
- Surplus Usage
- End of seas evals for teams/org

TODOS FROM MEETING:

Angie	Send out info about the finance committee
Finance committee	Go over budget- determine how to possibly split up the position