

Last Updated: SEPTEMBER 20, 2025



OKLAHOMA INTERSCHOLASTIC **BMX LEAGUE**

SITE HEAD COACH

JOB DESCRIPTION

Oklahoma Site Head Coach

Title: League Site Head Coach

Organization: Oklahoma Interscholastic BMX League

Reports To: Site Head Coach

Position Overview

The League Site Head Coach is the primary leader for day-to-day coaching operations at their designated league site. This role focuses on **practice planning, volunteer coach coordination, and athlete development**. The League Site Head Coach ensures that practices are safe, structured, and consistent with league standards, and provides the first line of discipline and support for student-athletes.

Unlike administrative positions, this role does **not** involve organizing league events, coordinating with tracks, or managing relationships with the National Interscholastic BMX League, the USA BMX sanctioned track, or USA BMX. The League Site Head Coach's primary responsibility is to build a positive training environment, manage on-site coaching activities, and serve as the first escalation point for on-site issues.

Key Responsibilities

Practice & Coaching Oversight

- 🌟 **Practice Planning:** Design and implement age-appropriate, skill-based practice sessions. Can engage other coaches to assist with the planning.
- 🌟 **Volunteer Coach Coordination:** Organize, supervise, and mentor league-approved volunteer coaches.
- 🌟 **Consistency:** Ensure all practices follow league-approved safety standards, coaching methods, and curricula.

Athlete Development & Discipline

- 🌟 **Behavior Management:** Serve as the primary authority for all athlete discipline at the site.
- 🌟 **Escalation Point:** Address and resolve behavioral or disciplinary issues referred by volunteer coaches.
- 🌟 **Positive Culture:** Foster a safe, respectful, and supportive environment that emphasizes sportsmanship, teamwork, and effort.
- 🌟 **Skill Development:** Ensure riders progress in both BMX technique and personal growth.

Complaint Escalation & Communication

- 🌟 **Parent & Track Concerns:** Receive and document complaints from parents, guardians, or track operators regarding league operations.
- 🌟 **Escalation to Leadership:** Forward complaints or concerns beyond site-level authority to the **State League Director & Commissioner** for resolution.
- 🌟 **Transparency:** Maintain professional communication while ensuring that sensitive issues are addressed through the proper league channels.

Administration (Limited Scope)

- 🌟 Maintain attendance, participation, and discipline records for league reporting.
- 🌟 Communicate site-level updates to the State League Director & Commissioner.
- 🌟 Ensure volunteer coaches are properly credentialed/approved by the league.

Boundaries of the Role

The League Site Head Coach is **not responsible** for:

- 🌸 Scheduling or organizing league events.
- 🌸 Coordinating directly with USA BMX, the National Interscholastic BMX League, or BMX tracks on behalf of the league.
- 🌸 Sponsorships, fundraising, or community partnerships.
- 🌸 Budgeting or financial management.

Required Skills & Qualifications

- 🌸 Experience in coaching youth sports, preferably BMX or cycling-related.
- 🌸 Strong leadership and organizational skills.
- 🌸 Knowledge of safe coaching practices and youth development principles.
- 🌸 Ability to manage and mentor volunteer coaches.
- 🌸 Conflict resolution and effective discipline management with youth athletes.
- 🌸 Excellent communication skills with athletes, parents, and league staff.

Time Commitment & Structure

- 🌸 **Seasonal Commitment:** Active during practice season with pre-season planning responsibilities.
- 🌸 **Event Presence:** Expected to attend all practices at their site; event attendance for non-required races optional unless requested by the league.
- 🌸 **Reporting:** Provides athlete discipline, complaint escalation, and coaching coordination updates to the State League Director & Commissioner.

Accountability

The League Site Head Coach is accountable to the **State League Director & Commissioner** and is responsible for ensuring practices at their site run safely, consistently, and in alignment with the league's mission to provide affordable, structured, and positive BMX opportunities for student-athletes.