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JOB DESCRIPTION

Oklahoma League Director & Commissioner

Title: Oklahoma League Director & Commissioner **Organization:** Oklahoma Interscholastic BMX League **Reports To:** National Interscholastic BMX League

Position Overview

The State League Director & Commissioner serves as both the operational leader and the governing authority for the **state-level BMX Youth League**. This dual position ensures the league functions effectively at the local level while maintaining compliance with the mission, policies, and standards of the **National Interscholastic BMX League**.

The **State League Director** is responsible for the growth, administration, and partnership development of the league throughout the state. The **Commissioner** role provides impartial oversight of competition, conduct, and rules enforcement to safeguard fairness, integrity, and athlete welfare.

Key Responsibilities

State League Director Duties

- Program Growth: Expand scholastic BMX participation across schools, districts, and regions of the state.
- **Event Management:** Organize, schedule, and oversee state practices, league races, and championships.
- National Alignment: Implement initiatives and standards provided by the National Interscholastic BMX League.
- * Financial Oversight: Prepare and manage the state league budget, including sponsorships, fundraising, and resource allocation.
- **Volunteer & Coach Development:** Recruit, train, and supervise coaches, track officials, and volunteers at the state level.



- Youth Enrichment: Ensure league programs emphasize safety, inclusivity, skill development, and positive character-building.
- Marketing & Outreach: Lead promotional efforts to expand awareness in schools, families, and communities statewide.

State Commissioner Duties

- Rule Enforcement: Apply BMX rules and national policies consistently within the state.
- Dispute Resolution: Serve as the final authority for state-level protests, discipline, and conduct concerns.
- Integrity Oversight: Ensure competitions are fair, impartial, and sportsmanlike.
- Code of Conduct: Monitor compliance from athletes, coaches, and volunteers, issuing appropriate sanctions as necessary.
- Policy & Reporting: Provide recommendations to the National League on policy improvements and submit compliance/growth reports.

Required Skills & Qualifications

- Strong leadership and organizational experience in youth sports, education, or program management.
- Knowledge of BMX racing, youth sports safety, and scholastic league operations.
- Conflict resolution and impartial decision-making skills.
- Ability to build strong relationships with schools, parents, and community sponsors.
- Excellent communication and administrative skills.

Time Commitment & Structure

- Seasonal Commitment: Active during competition seasons with off-season planning responsibilities.
- Event Presence: Required attendance at all state-level league events and championships.



Reporting: Provides regular updates, compliance documentation, and growth

Accountability

The State League Director & Commissioner is accountable to the **National Interscholastic BMX League** and is responsible for ensuring that all state-level operations support the mission of providing affordable, safe, and community-based BMX opportunities for student-athletes.