

Job Title: Basketball Commissioner

Organization Type: Wylie Area Youth Sports (WAYS)-Nonprofit Sports Organization

Reports To: President of WAYS and Board of Directors

Position Type: Volunteer Position, 1-year term, Annually year

Position Overview:

The Flag Football Commissioner oversees all operations of the youth flag football program within Wylie Area Youth Sports. This individual ensures the season runs smoothly from registration through postseason, maintaining a fun, safe, and organized environment for players, coaches, and families. The Commissioner serves as the primary liaison between the board, coaches, referees, and parents.

Key Responsibilities:

Program Management

- Plan, organize, and oversee all aspects of the flag football season, including registration, team formation, scheduling, and playoffs with the President of Flag Football and Vice President of Flag Football.
- Ensure compliance with all WAYS and the basketball program rules, policies, and safety standards.
- Manage communication with coaches, parents, and referees throughout the season.

Coach & Player Support

- Recruit, train, and support volunteer coaches.
- Ensure all volunteers have completed required background checks.
- Address any disciplinary or conduct issues in a fair and timely manner.
- Promote sportsmanship, teamwork, and the mission of the organization.

Game Operations

- Create and distribute game schedules and practice times.
- Oversee game-day logistics (field setup, officials, equipment, etc.).
- Ensure compliance with safety and rule standards during games.

Communication & Collaboration

- Serve as the main point of contact for the flag football program.
- Provide updates to the Board of Directors regarding progress, challenges, and needs.
- Collaborate with the organization's other sports commissioners to maintain consistency and shared goals.

Administration

- Assist with registration setup and player placement.
- Maintain accurate rosters, records, and reports.
- Manage league equipment and provide insightful end-of-season parties for all flag football teams.

Qualifications:

- Strong organizational and leadership skills.
 - Excellent communication and problem-solving abilities.
 - Prior coaching or sports management experience preferred (especially in flag or tackle football).
 - Ability to work collaboratively with volunteers and parents.
 - Commitment to the values of youth development, teamwork, and community.
-

Time Commitment:

- Pre-season planning: 2–4 hours per week
 - In-season (games/practices): 5–10 hours per week
 - Post-season wrap-up: 2–3 weeks
-

Benefits:

- Opportunity to positively impact youth in the community.
- Leadership experience in a fun, team-oriented environment.

