

Job Title: Basketball Commissioner

Organization Type: Wylie Area Youth Sports (WAYS)-Nonprofit Sports Organization

Reports To: President of WAYS and Board of Directors

Position Type: Volunteer Position, 1-year term, Annually year

Position Summary:

The Basketball Commissioner is responsible for overseeing the day-to-day operations, organization, and development of the WAYS Recreational Basketball Program. This individual ensures a positive experience for players, coaches, and families while upholding the organization's mission of promoting teamwork, sportsmanship, and community spirit.

Key Responsibilities:

Program Management:

- Oversee all aspects of the basketball season, including scheduling, team formation, and intra-season play.
- Coordinate gym usage, game scheduling, and referee assignments.
- Ensure compliance with all WAYS and the basketball program rules, policies, and safety standards.

Coach & Player Coordination:

- Recruit, select, and support volunteer coaches.
- Organize and facilitate coach meetings, rules clinics, and training opportunities with the Vice President and President of basketball.
- Monitor and assist with player evaluations and team placements to ensure balance and fairness.

Communication:

- Serve as the primary point of contact for basketball parents, coaches, and league partners.
- Communicate schedules, updates, and important announcements through approved WAYS basketball channels.
- Respond promptly and professionally to questions, feedback, or concerns.

Game Day Oversight:

- Be present or on-call during game days to address issues, ensure smooth operations, and support volunteers.
- Handle any disputes, disciplinary actions, or rule clarifications in collaboration with the WAYS Board, President of Basketball, and Vice President of Basketball.

Administrative Duties:

- Maintain accurate records of rosters, scores, and standings.
- Provide insight for end-of-season parties for the basketball teams.

Qualifications:

- Strong organizational and communication skills.
 - Prior experience in youth basketball (as a coach, player, or administrator) preferred.
 - Ability to lead volunteers and work collaboratively with parents, coaches, and board members.
 - Commitment to the mission and values of Wylie Area Youth Sports.
 - Must pass a background check per organizational policy.
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Time Commitment:

- Year-round position with peak activity during the basketball season.
 - Availability during peak season; reduced hours in off-season.
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Benefits:

- Opportunity to make a positive impact on youth in the community.
- Gain leadership and organizational management experience.

