



## **MJHC BYLAWS**

### ***ARTICLE I – NAME***

**Section 1.** The name of this organization shall be the “Marquette Junior Hockey Corporation” and may be referred to as the “MJHC”.

### ***ARTICLE II – OFFICE***

**Section 1.** The Marquette Junior Hockey Corporation office is located at 401 E. Fair Ave in the City of Marquette, the County of Marquette and State of Michigan inside Lakeview Arena.

### ***ARTICLE III – PURPOSE***

**Section 1.** The MJHC is a 501(c)(3) non-profit organization operated for purposes beneficial to the public by sponsoring a youth program of ice hockey. The purposes of the corporation are:

- A. To develop character and sportsmanship among the youth of Marquette area and for the betterment of their physical and social well-being.
- B. To promote, encourage, and improve the standards of ice hockey.
- C. To provide such assistance as financing, coaching, and program planning to make it a worthwhile community effort.
- D. To conduct an amateur ice hockey program consistent with the rules and regulations of USA HOCKEY and the Michigan Amateur Hockey Association (MAHA), both of which the MJHC shall be affiliated with.
- E. To do any and all acts desirable in the furtherance of the foregoing purposes.

### ***ARTICLE IV – MEMBERSHIP***

**Section 1.** All members of the Board of Directors, coaches, assistant coaches, managers, coaching directors, division directors, the D8 representative, players and their parents or guardians shall be considered members of this corporation.

### ***ARTICLE V – ANNUAL ELECTIONS***

**Section 1.** The annual meeting for the election of Directors shall be held in February of each year.

**Section 2.** Voting right for the annual Election.

Each member, 18 years and older, as defined above under membership, shall be entitled to one vote regardless of the number of players registered or multiple qualifying memberships within the family, in person, for the election of Board Members.

**Section 3.** The Secretary shall post on the MJHC website those names of eligible candidates nominated for vacancies on the Elected Board of Directors not less than ten (10) days prior to the Election.

- A. Notice of the annual election shall be sent to the last known email address of each eligible voting member and posted on the MJHC website at least ten (10) days prior to the election.
- B. To be eligible for nomination and election to the Elected Board of Directors an individual must have attended, and been present for a substantial portion of each of at least six (6) business meetings during the year preceding the election, one of which may be the business meeting held on the date of the election, unless this results in too few persons eligible (or willing to serve if eligible) in which case any member(s) of the corporation is eligible.

**Section 4.** At the annual election there shall be persons elected to fill the number of vacancies on the Elected Board of Directors, and they shall serve for full three (3) year terms, unless elected to fill a term with less years remaining in which case they shall serve for the remaining term.

**Section 5.** Vacancies on the Elected Board of Directors occurring between annual elections may be filled, for the balance of the year, by appointment by the President, at the next regular Meeting following the Business Meeting where the vacancy(s) is recognized, with a simple majority of the Elected Board of Directors consenting.

**Section 6.** Voting shall be by eligible voting members and no person shall cast more than one ballot per member. Voting shall be secret, be non-cumulative, and shall exclude proxies and absentee ballots. Any past or present MJHC member in good standing is eligible to fill vacancy for the balance of the year.

**Section 7.** Voting shall take place the first FULL week prior to the February Board Meeting. To cast a vote, member will check in in MJHC office where their eligibility will be determined based on member definition. If eligible, member will receive a ballot and deposit completed vote in a locked ballot box. After the seven days voting period, The Secretary will count the ballots and shall announce those elected via email and MJHC website. Counting of ballots will be overseen by the highest-ranking board member not up for election and the Director.

**Section 8.** In the event of a tie between two or more of the vote recipients for the last available positions, a run-off vote shall be conducted immediately following the announcement of a tie for those persons involved in the tie.

- A. If more than six (6) candidates run for the positions available, a primary ballot shall be conducted to reduce the number of candidates down to six (6). Provided, however, if there are no more than six (6) vacancies to be filled there shall be no primary ballot.

**Section 9.** The newly elected members to the Elected Board of Directors shall take office at the April board meeting.

#### ***ARTICLE VI – MEETINGS OF THE MJHC***

**Section 1.** The MJHC shall hold a Regular Meeting each month. A simple majority of the Elected Board of Directors shall constitute a quorum.

- A. Business meetings shall be defined as the regular meeting or special meeting of the corporation's membership. Elected Directors meetings, work sessions, coach's or parent's meetings and the annual election shall not be considered as business meeting.
- B. At each business meeting the Secretary shall have a "sign-in" sheet for purposes of attendance records. It will be the responsibility of the member to affix his/her signature and printed name on the "sign-in" sheet. Any member who fails to sign the sheet for that meeting shall not be considered as attending the meeting.

**Section 2.** Special meetings of the membership or Elected Director's meetings can be called by the President, or by the Secretary at the request of at least four (4) members of the Elected Board of Directors.

**Section 3.** Voting on any motion may be delayed for a minimum of 48 hours by request of three (3) elected Directors. However, a vote on the motion must be taken at the next business meeting.

**Section 4.** Roberts Rules of Order shall govern the proceedings of all meetings of the corporation except as provided by these bylaws.

#### ***ARTICLE VII – GOVERNMENT***

**Section 1.** The Elected Board of Directors shall have control and management of the property and the affairs of the MJHC.

**Section 2.** The government of the MJHC shall be vested in the Elected Board of Directors consisting of a President, First Vice President, Second Vice President, Secretary, Treasurer and four Directors-at-large.

**Section 3.** Only those members who are designated as the "Elected Board of Directors" may vote on motions coming before the board. However, all members may voice their opinions and address issues before the board.

**Section 4.** No member of this corporation shall contract for or incur any debt or enter into any agreement or otherwise obligate the organization except by authority of the Elected Board.

**Section 5.** Dissolution. In the event of liquidation or dissolution of the MJHC, all funds or properties of the MJHC shall be distributed to such non-profit organizations qualified as another 501(c)3 that have as their purpose development for youth, and are located in Marquette County, State of Michigan.

**Section 6.** As long as the MJHC remains in existence it shall remain forever a non-profit organization.

### ***ARTICLE VIII – BOARD OF DIRECTORS***

**Section 1.** Duties of the Elected Board of Directors.

- A. To elect the officers of this corporation from within the Board of Directors.
- B. To manage the business, property, and affairs of MJHC.
- C. To formulate the policies and determine the overall conduct and standards of the hockey program.
- D. To amend or revise the bylaws, rules or regulations.
- E. To review and act upon any temporary ruling or decision as provided for in the rules, regulations, or bylaws.
- F. To hear and rule on appeals.

**Section 2.** Limited liability. No Director shall be liable in any manner for any debts or obligations of the MJHC and shall not be subject to any manner or assessment by virtue of their directorship.

### ***ARTICLE IX – OFFICERS***

**Section 1.** The officers of the MJHC shall be elected in accordance with the Bylaws, and shall consist of: President, First Vice President, Second Vice President, Secretary, and Treasurer.

**Section 2.** The officers of the MJHC shall be elected by the Elected Board of Directors at the regular June board meeting and shall hold office for a period of one year, or until their successors are duly elected and qualified.

**Section 3.** Duties and responsibilities of the President shall include, but not be limited to the following:

- A. To preside at all meetings.
- B. To represent or designate suitable representation for the MJHC at other ice hockey or similar meetings.
- C. To appoint needed committees.
- D. To serve as an ex-officio member of all committees.
- E. To supervise the affairs and activities of the corporation.
- F. Such other duties as may be specifically assigned by the Elected Board of Directors.
- G. The President is granted executive privilege and authority to act in emergency matters of either policy or financial nature. Such actions must be presented to the Board at/or before the next regularly scheduled business meeting, where the decision shall be affirmed, modified, or repealed.

**Section 4.** Duties and responsibilities of the First Vice President shall include, but not be limited to the following:

- A. In the absence of the President, have all the powers and perform all the duties of the President.
- B. To work with the President on all internal and external affairs of the MJHC.
- C. Be an ex-officio member of any committee assignment the President shall make.
- D. Such other duties as may be specifically assigned by the Elected Board of Directors.

**Section 5.** Duties and responsibilities of the Second Vice President shall include, but not be limited to the following:

- A. Shall assume the duties of the President and First Vice President in their absences.
- B. To work with the President on all internal and external affairs of the MJHC.
- C. To serve as an ex-officio member of any committee the President may assign.
- D. Such other duties as may be specifically assigned by the Elected Board of Directors.

**Section 6.** Duties and responsibilities of the Secretary shall include, but not be limited to the following:

- A. Recording the minutes and attendance of business meetings.
- B. To prepare the meeting agenda.
- C. Such other duties as may be specifically assigned by the Elected Board of Directors.

**Section 7.** Duties and responsibilities of the Treasurer shall include, but not be limited to the following:

- A. Providing a regular monthly report and an annual report as to the financial condition of this Corporation at the close of the fiscal year.
- B. Such other duties as may be specifically assigned by the Elected Board of Directors.

#### ***ARTICLE X – STANDING COMMITTEES***

The following standing committees may be appointed annually by the President from the Corporation's active membership.

**Section 1.** Awards Committee. Comprised of three to four members. The committee will nominate and decide award recipients of MJH for the end of year awards banquet. Decisions of the committee shall be submitted to the full Board of Directors for final approval.

**Section 2.** Coaching Committee. Comprised of three to four members. The Committee shall supervise all coaching staff and make sure they are aware of MJHC's policies and procedures. No members of this committee can vote on any issue where there is personal or family involvement. The committee will decide and act upon all disputes regarding infractions of the MJHC rules, regulations, and procedures. Decisions of the committee shall be final only to appeal to the full Board of Directors.

**Section 3.** Personnel Committee. Comprised of three to four members. The committee will help to ensure policies, procedures, and processes are in place to support staff. Committee will make recommendations to the full Board of Directors for final approval.

**Section 4.** Fund Raising. Other persons as may be necessary and shall be recruited from the MJHC's membership to implement objectives.

**Section 5.** Girls Hockey. Comprised of three to four members. Committee will work to build and grow the MJHC Girls Program and assist with fundraising and extra activities of the group. Committee will make recommendations to the full Board of Directors for final approval.

**Section 6.** Fundamentals Program. Committee will be comprised of three to four members. Committee will be responsible for building and growing the Fundamental Hockey Program for MJHC and working with the volunteers to be sure the program has necessary tools to ensure its success. Committee will make recommendations to the full Board of Directors for final approval.

**Section 7.** Discipline Committee. Comprised of three to four members. No members of this committee can vote on any issue where there is personal or family involvement. The committee will decide and act upon all disputes regarding infractions of the MJHC rules, regulations, and procedures. Decisions of the committee shall be final only to appeal to the full Board of Directors.

#### ***ARTICLE XI – REMOVAL FROM OFFICE***

**Section 1.** A director may resign at any time by providing written notice to the President or Secretary. Notice of resignation will be effective on receipt or at a later time designated in the notice. A successor shall be appointed as provided in the bylaws.

**Section 2.** A director may be removed with or without cause after notice and opportunity for hearing by 2/3 vote of the Elected Board of Directors present. A request for such a hearing and vote may be made by the President or by any four (4) Elected Board of Directors. The request, and subsequent vote, need not include the cause, if any, for removal; however, any cause for removal stated or discussed, whether including within a vote for removal or not, shall be deemed conclusive within the sole judgment and discretion of the Elected Board of Directors. Request for a hearing and vote shall be made no later than ten (10) days before the date of the hearing and notice, including opportunity to be heard, shall be sent, in writing, by the President or Secretary, to the member subject to removal, immediately upon receipt of the request, at the members last known address, by first class mail. Provided, however, in the event cause exists, as shall be determined by the President in his sole judgment and discretion, the ten (10) day request requirement may be reduced to such extent as he shall determine, in his sole judgment and discretion, appropriate considering the circumstances existing. In the event of a reduction in the ten (10) day request requirement, reasonable effort shall promptly be made to give verbal notice, including an opportunity to be heard, to the member subject to removal, by the President or his designee.

#### ***ARTICLE XII – AMENDMENT***

**Section 1.** These bylaws can be amended at any regular meeting by a 2/3 vote of the Elected Directors; provide the amendment was submitted in writing at the previous regular meeting.

#### **Revision Dates:**

November 15, 1983  
September 4, 1991  
October 6, 2004  
December 3, 2008  
August 5, 2009  
December 4, 2013

August 4, 2016  
September 2021  
July 2023  
August 2024