

Hermantown Amateur Hockey Association Inc. Articles of Incorporation and Bylaws

We, the undersigned, for the purpose of forming a corporation under the provisions of Statute 317A, Laws of Minnesota for 1951, known as the Minnesota Non-Profit Corporation Act, do hereby associate ourselves together as a body corporate and adopt the following Articles of Incorporation.

Article I	
Name:	The name of this corporation shall be the Hermantown Amateur Hockey Association, Inc.
Article II	
Purpose	This corporation is formed for athletic and community welfare purposes, and in particular, to encourage participation in the sport of hockey and HAHA, on the part of children residing and/or attending school in the Hermantown School District. Please refer to the MN Hockey Participation Rule for eligibility.
	1. Complete the proper registration and pay necessary fees to HAHA
	To equip and maintain a rink and playing facility; to provide necessary equipment within the financial means of the corporation for the youth participating in such games; to promote hockey contests engaged in by youths for the purpose heretofore expressed; to solicit, receive, hold, and expand funds for such purposes; and do all things permitted by the laws for the accomplishment for such purposes.
Article III	
Location	The location of the corporation will be the Hermantown Arena, 4309 Ugstad Road, Hermantown, MN 55811
Article IV	
Incorporators	The names and addresses of the incorporators of this corporation are as follows: President: William Youngren Vice President: Mel Cooke Treasurer: James L. Harold Secretary: James L. Harold Address of incorporators: 4309 Ugstad Road, Hermantown, MN 55811
Article V	
Membership	The membership of the corporation shall consist of those who declare an interest in the purpose of the corporation, and express a desire to become a member.
	Membership in the corporation shall be personal and shall not be assigned or transferred in any manner. And, all rights, privileges, and interest of each member shall cease at the termination of the membership of the member.
	Voting membership shall be limited to: 1. Parents and guardians of players 2. Coaches 3. Officers and directors both past and present Each voting member shall have one (1) vote, and maximum number of votes per family is two (2).
Officers & Directors	Section I: Officers and Directors

	The government of this corporation shall be vested in a Board of four (4) officers and ten (10) directors to be elected at the Annual meeting for the designated term of two-years, other than Level Coordinators which will be a one-year term.
	Positions are elected.
	EVEN YEARS:
	President
	Treasurer
	Equipment Manager
	All Level Coordinators
	ODD YEARS:
	Vice President
	Secretary
	Director of Player Development
	Director of Outdoor Rink Maintenance
	All Level Coordinators
	Section II: Officers
	The Officers of the corporation shall be a President, Vice President, Secretary, and Treasurer. Such offices shall not be held by one individual simultaneously.
	A. The President shall preside at all meetings and shall perform the general duties with the powers usually vested in the office of president.
	B. The Vice President/Director of Special Projects shall perform the duties of the President in the absence of or due to the inability of the President to serve, and coordinate all registration.
	C. The Secretary shall keep suitable minutes of all meetings; maintain the bylaws and Articles of Incorporation: the policy manual; send/post notices of all meetings, handle correspondence and public relations, oversee elections, and perform such other duties normally associated with such office.
	D. The Treasurer shall supervise the maintenance of the financial records of the corporation and handle registration receipts. The treasurer will formulate an annual budget for board approval and report periodically an analysis of planned/actual income and expenses. At the annual membership meeting, the Treasurer shall provide a simplified financial statement and a current status of funds.
	Section III: Directors
	The Directors of the corporation shall consist of the following nine (9) positions and responsibilities and such position shall not be held by one individual simultaneously.
	A. Director of Player Development
	Shall be responsible for coordinating the amateur program with the High School program, coordinate the Fall clinic and tryout process,

	Coordinate power skating clinics, hockey schools, and 4-on-4 leagues; coordinate the USA Coaching Education Program for coaches; work closely with all Level Coordinators; assist Treasurer with registration, and provide oversight of three (3) development coordinators as direct reports, one(1) of which may be filled by the elected director as needed (based on qualifications).
	B. Level Coordinators
	There shall be a separate board position of Level Coordinator for each of the following playing levels: Ice Mite/Mite 1, Mite 2, Squirts, Peewees, Bantams, Girls U6-U10, and Girls U12-15. Each of these Level Coordinators shall be responsible for working closely with Director of Player Development in establishing progressive development plans for the players; recruiting coaches for Board approval; assisting coaches on compliance with Board policies and guidelines; assisting coaches with organization of practice plans/time; assist the Rink Director in scheduling of games and practices; coordinate home tournaments; handle all grievances from coaches, parents, players, and others.
	C. Coordinator of Outdoor Rink Maintenance
	Shall be responsible for Organizing the maintenance of the outdoor rinks, Zamboni, hockey boards, lights, nets, players boxes, grounds, time clocks, building maintenance, before, during, and after the season and supervising outdoor employees [April 1997].
	D. Equipment Manager
	Shall be responsible for organizing the equipment (uniforms, etc.) for the teams; procure and distribute coaches' aids; issue pucks, goalie equipment, first-aid kits; and coordinate coupon book fundraising activity. Ordering of and determination of new equipment requirements will be the responsibility of the Equipment Manager and approved by the Board.
	Section IV: Non-Voting Board-Appointed Positions as Necessary
	A. A person to schedule ice
	B. Fundraiser Position
	C. Three (3) 2-year board appointed members to the Arena Board
	D. Tournament director(s)
	E. Gambling Manager
	F. Concession Manager
	G. Development Coordinators (Boys, Girls, Goalie)
Article VI	

Rules and Regulations	The rules and regulations of the Hermantown Amateur Hockey Association shall be the current governing rules and regulations of Minnesota Hockey.
Article VII	
Elections and Vacancies	Elections of Officers and Directors shall take place at the Annual Meeting. A nominating committee may be designated by the President of the Corporation.
	Announcement of candidacy needs to be provided in writing to the board or board designee a minimum of two (2) weeks prior to the annual meeting.
	Nominations will not be accepted from the floor or by write-in process.
	Any vacancy of the Hermantown Amateur Hockey Association caused by death, resignations, inability to serve, or lack of candidate at time of annual election shall be filled by a majority vote of the remaining Board of Officers and Directors to serve for the unexpired term of the vacated or unfilled position.
	All votes must be cast in person at the annual meeting. <i>Exception: Absentee ballots will be available for members serving on active military deployment.</i>
	The Officers shall act as judges and tabulators not up for re-election in current year.
Article VIII	
Meetings	A. Monthly meetings of the Hermantown Amateur Hockey Association Officers and Directors shall be held. Designated time, place, and date will be determined by the Officers and Board of Directors.
	B. An Annual Meeting will be held in April of each year on a specific date to be set year-by-year by a majority vote of the Officers and Board of Directors. Advanced notice to the membership will be posted by the Secretary.
	C. Special meetings of the Officers and Board of the general membership may be called by the President or by the action of the majority of the Officers and Directors. Twenty-four (24) hour advanced notice of special meetings shall be given by telephone, mail, or by any other means of communication.
	D. A simple majority of the Officers and Directors of the Hermantown Amateur Hockey Association shall be a quorum and shall be necessary for the purposes of conducting a monthly meeting, or in the absence of a quorum, the members present may designate the time and place of the next meeting.
	E. Robert's Rules of Order, Revised, shall be referred to as a guide for parliamentary procedure in the conduct of said meetings, if necessary.
Article XI	
Amendments	The Corporation shall have the authority to make, amend and alter its bylaws, rules, and regulations, and such authority shall be vested in the Officers and Board of Directors subject to approval of the voting members at an Annual or Special Meeting of the general membership. Those Articles of incorporation and Bylaws may be amended by a simple majority vote of the voting membership in attendance.
Article X	
Policy	Only the Officers and Board of Directors shall have the authority to set policy of the Hermantown Amateur Hockey Association.
Article XI	

Revisions Approved April 26, 2023

Audit	All of the Hermantown Amateur Hockey Association's financial records shall be reviewed annually by a CPA Firm.
Article XII	
Code of Conduct	Contract with the Parents HAA youth hockey players; see website.

Policy Revisions/Changes

Revisions Adopted September 17, 1989

Revisions Adopted April 26, 1988

Revisions Proposed April 26, 1988

Revisions Proposed April 23, 1997

Revisions Adopted April 23, 1997

Revisions Adopted March 30, 2001

Revisions Adopted April 16, 2008

Revisions Adopted April 22, 2009

Revisions Adopted April 27, 2011

Revisions Adopted April 25, 2017

Revisions Adopted March 22, 2018

Revisions Adopted April 26, 2023

Hermantown Amateur Hockey Association Bylaws modifications made as of April 16, 2008:

- Article II removed item 1 stating that any player not residing in the Hermantown School District must be under 8 years of age at the time of registration, and attending Hermantown Schools.
- OFFICERS DIRECTORS Article V, Section I. increased to 6 officers from 4 and added positions for Mite Coordinator (elected even years) and Mini-Mite Coordinator (elected odd years). Mini-Mite Coordinator will be elected at 2008 annual election with an initial term of one year and a term of two years every term thereafter.
- OFFICERS DIRECTORS Article V, Section III added job descriptions for the Mite Coordinator and Mini Mite Coordinator. Added budgeting and reporting analysis of actual vs plan to Treasurer Position.
- Article V, Section III add coordination of coupon book fund raiser to job description of Equipment Manager.
- Article V, Section IV add Concession Manager to appointed positions

Hermantown Amateur Hockey Association Bylaws modifications made as of April 22, 2009:

- Added Director -Peewee Level Coordinator so that there was a Level Coordinator at all levels. Terms for these positions were changed from two years to one-year terms. Further definition of responsibilities for these positions were clarified.

Hermantown Amateur Hockey Association Bylaws modifications made as of April 2011:

- Added Director -Girls (U-10/U-12) Level Coordinator so that there is representation for the girl's program. Terms and responsibilities for this position are the same for the other director level positions.

Hermantown Amateur Hockey Association Bylaws modifications made as of April 2017: See also April 2017 Special Session Meeting Minutes

- Article V: Membership – added
 - and maximum number of voters per family is 2 (two)
- Article VII: Elections & Vacancies – added
 - Announcement of candidacy needs to be provided in writing to the board or board designee a minimum of 2 weeks prior to the annual meeting. Nominations will not be accepted from the floor or

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by write-in process.

- or lack of candidate at time of annual election
- or unfilled
- All votes must be cast in person at the annual meeting.

Hermantown Amateur Hockey Association Bylaws modifications made as of March 2018:

- Article VII add- Absentee ballots will be available for members serving on active military deployment.
- Article V Section III Non-voting board appointed positions add- Development Coordinators (Boys, Girls, Goalie)
- Article V Section III Director Player Development add- Oversight of three(3) development coordinators as direct reports, one(1) of which may be filled by the elected director as needed (based on qualifications).

Hermantown Amateur Hockey Association Bylaws modifications made as of March 2023, approved April 2023:

- Article II delete 1. Any player not residing in the Hermantown School District must present a waiver release from the player's home rink. Delete "Be approved for admission by the HAHA Board of Directors". Delete " Players may be accepted from other hockey associations to fill non- "A" team rosters at the Board of Directors discretion. Add: and/or attending school in the Hermantown School District. Please refer to the MN Hockey Participation Rule for eligibility.
- Article V Section I: change 9 directors to 10.
- Article V Section II A. Delete "and a non-vote for the gambling committee. Add "Director of" to "Player Development." Delete "Serve as rink director" from Vice President's duties. Add "Oversee elections" to Secretary's duties.
- Article V Section III A. Add "Director of" to Player Development title.
- Article V Section III B. Change "Girls" to "Girls U6-10 and Girls U10-U15."
- Article V Section III C. Change "Rink Maintenance" to "Coordinator of Outdoor Rink Maintenance."
- Article V Section IV Delete C: Three (3) Gambling Committee appointees for 3-year terms.
- Article VI Update "Minnesota Amateur Hockey Association" to "Minnesota Hockey."
- Article VII: Add "not up for re-election in current year to "The officers shall act as judges and tabulators.
- Article XI: change "Reviewed before the Annual Meeting by an accounting firm" to "annually by a CPA firm."
- Article XII change "see attached contract" to "see website."