



Meeting Minutes

SASA BOD Meeting

August 11, 2025 7:00 PM

NCSS – Mable Room

Attendees – *In-person* – Kevin Smith, Chelsea Forsyth, Danielle Snelling, Mike Irwin, Melissa Bocash, David Blatchly, Danielle Luneau, Colin Branon, Nate Liese, Tom Waltz, Andy Norris, Emily Norris, Chris Heald, Joe Montagne. Virtually: none.

Absent – Dustin Degree, Dan Ellis, Joe Montagne

Guests – *In-person* – Jeff Gilmore, Seth Banyea, Adam Routhier, Jeremy Glareurm, Matt Robtoy, Rob Sheppard, Jason Booth. Virtually: Ashley Ovitt, Heather Gonyeau, Jana Thuesen, Toby Alexander, Jason (?).

Meeting called to order 6:02 PM.

1. Meeting minutes – Meeting minutes from the 07/14/2025 SASA BOD meetings. Colin identified the error related to a missing 2nd for the SASA Treasurer, which was done by Emily but a typo in the draft minutes sent to the Board. This edit will be made. Motion by Emily, 2nd by David. Unanimous – motion carries.
2. Public Comment – 12U girls is a very large number. 19 girls. Have we ever talked about combining MAHA and SASA girls programs? Now might be the right time to look into this. Matt Robtoy is willing to bridge this gap and begin having the discussion. What numbers does MAHA have? Guess at 12 – 13 kids at MAHA. It seems like MAHA will have a full 14U team. Need to access Canadian teams, New York teams, etc. to continue to find girls competition. Other organizations are coming together out of necessity. Should we be ahead of the curve and begin discussing.

Letters sent anonymously to SASA members. If there is something that you want to discuss, please reach out to a Board member. There is no need to be sending

anonymous letters. We will not tolerate anonymous letters as we are working at a culture change based on communication and what is in the best interest of the kids.

12U goalie situation – we have found a goalie. Thought we had 2, but we for sure have 1. If we have 2 10U T2 goalies, could we have them play up? We could but it would take approval from the State. Double roster both youth goalies and Lauren Brosseau.

3. Head Coach – coaches meeting next Monday 6:30 at GB Lodge at Hardack. Quick rundown of what to expect over the next month and ahead of the Faceoff schedulers meeting 8/24. Wrapping up 18U tryouts this coming weekend and we'll have both teams set by early next week.
4. Scheduling – 1st draft of VPA schedule went out today. Final draft coming next week. This has held up our scheduling, etc. and every other organization in the State. Goalies are scheduled for Friday's at the Palace 6-8 for goalie training. Talked with Shauna regarding spinning schedule. Tommy Koldys is also available. Once CrossBar is up and running, we will start scheduling. Matt asked if we wanted to have non-fall sport participants to be provided a dryland option. He is willing to be put on a once a week offering. After Labor Day and the schedule is more definitive, we will get that out. Mid-September will be the goal for these.
5. By Laws – Took a step back after July meeting and has provide an overview of the By Laws and the intended edits thus far. Timeline is holding strong of attorney reviewed in the next couple weeks, post notice to members by September and vote in October. Timing is important as the nominating process begins in January and therefore it is important to implement these changes ahead of that. By Laws should be revisited at least annually. The upcoming year will be a good test run as it will be our first time through this new process and there may need to be changes following. Board controls ballot, membership would vote on slate of candidates. That vote would establish the 15 members of the Board. That 15 member Board would then elect the Officers of the Board. What are the eligibility requirements for Board members? This may be a nominating committee discussion/guideline adhered to. At the end of the day we are looking for engaged Board members. Herein lies the benefit of the Board being in charge of the ballot and the membership be in charge of the vote. A dues paying member is eligible to vote. Goalies and scholarships have had their dues forgiven. 1 vote per registered player or 1 vote per member, or 1 vote per household? Do we do away with the membership vote? As long as we have

the ability to remove board members (via petition, etc.) we should be all set and not need the member vote. Going to table the member vote for now and those interested or having strong feelings either way are encouraged to reach out to the committee. We likely will have to have 2 meetings in September given this and the fact that we open for business in September. Immediate past President automatically transitions and therefore is not an elected position and therefore should not have a vote.

6. Communications – draft newsletter 2 is nearly complete. Emily is grabbing tidbits from membership and using meeting minutes to highlight communication topics. Reviewed newsletter contents. Reiterate \$500 finders fee for goalies. SASA Board members all have email – members need to commit to using these email addresses consistently.
7. Technology – website is up and live. www.stalbanshockey.org. Is there a way to list the fees associated with the programs? These will be added. The old site is still active, but will be connected via redirect. Sponsorship links are connected. Registration is now ready to be open. Set a date for Board emails.
8. Fundraising – Danielle was away on vacation and Melissa ran the fundraising meeting in her absence. 5 events – Calcutta – October 23rd at Maquam Winery – need someone to head up silent auction. 125 tickets for \$125. Looking for electronic way to register and provide silent auction items. Bob White Fundraiser – all online fundraising. All coaches will invite Adam Routhier to their team meeting. Adam will go through the process and requirements for each player. This fundraiser will run through October. Gun raffle announced at Calcutta. Will run through Connor Roberts. Adam Routhier is working on another raffle fundraiser. Idea is to spread out the work, so that people are sharing in the responsibility of spearheading and running these events. Still looking for sponsors...need to then promote the sponsors. Received complaints on canceling the golf tournament. Take a look at the Essex Junction Fire Department as a an example for online ticket purchases.
9. Young Blades – signs are ready to go out. Meeting next Tuesday. Need to learn dates as this is a common questions. Wednesdays and Sundays worked well historically. 3:30 is not a good time for Young Blades. There are equipment kits available for Young Blades.

10. Mites – We have 72 signed up. Getting ready to solidify coaches. Going to have an assessment to provide like skilled teams including major and minor.
11. Girls – was waiting on website. Girls hockey flyer is ready to go. These will be handed out at soccer games, pool, schools, etc. Video was finished today. Interviewed historic players. 13 minutes total. Going out to Board tomorrow. Please provide your feedback. IHS is available – Comet coaches were looking to share some practice plans, etc. Flyer on FaceBook for family skate night – something to consider as a way to bring families and players together for a fun event. Would need non-USA Hockey certified attendees to sign waivers. Maybe make it a SASA Community Skate (similar to public skate) but only for SASA members.
12. Skate Shack – Hours should be ready to be voted on at the following meeting.
13. Tournaments – Northwest apparel just signed up with VPA for swag. They have contacted Kevin, as did another company. Benefit is no outlay of money, no left over inventory, no staff, and just a check at the end. More information forth coming. Could we bring someone in for pictures? There is a similar opportunity there.
14. Photographs - Seth Banyea Sports Photography – individual and team photos, game photos, states banners. No video. All digital photographs. Can also do tournaments. Head shots for CrossBar. Social media photos. Not everything is photoshopped. Matt Robtoy has experience with Seth and has enjoyed working with him. Need to be careful with banners in terms of what we are forcing parents to pay for. Seth to provide details on services, fees, etc. We'll reach out to Cold Hollow out of respect. Decision forthcoming.
15. POS System – accounts established for snackbar, skate shack, etc. which will allow us to better manage, reconcile and ultimately understand the financials. \$799 2 snackbar, 1 skate shack. Motion to purchase 3 new square registers at \$800/each by Chris 2nd by Danielle. Unanimous. Motion carries.

16. Snackbar – door will be here next week and installed by Champlain Doors. 3 vendors willing to deliver snackbar items directly to the snackbar. Concern around cash handling remains. Access to the snackbar is open to the complex. We need to make sure we secure the cash. Inventory controls are available via Square.
17. New Business – David sent something earlier today regarding basic first aid – stop the bleed information. Should this be incorporated into the coaches meetings or parents meetings. First aid kits are available and will be provided to coaches.
18. Old Business – None.
19. Executive Session – motion to go into Executive Session at 8:21PM by Joe, 2nd by Colin. Unanimous. Motion carried.

Motion to come out of Executive Session at 9:09PM by Chelsea, 2nd by Chris. Unanimous. Motion carried.
20. Adjourn - motion to adjourn at 9:09PM by Emily, 2nd by Joe. Unanimous. Motion carried.