

August 2025 LFYHA Board Meeting Minutes – 8.18.2025

PRESENT: Kari Houle, Megan Schulte, Lynn Houle, Robin Pohlman, Andy Petersen, Matt Poepping, Heather Brill, Emily Branum, Kimberly Hilmerson, Staci Stoerzinger, Ben Newman

Call to Order: 5:28pm

1. Approval of Agenda

- a. Motion to Approve Agenda: Kim Hilmerson
Motion 2nd: Emily Branum
All in Favor – No Objections – Agenda Approved

2. Secretary's Report – Megan Schulte

- a. Approval of July Minutes: Kim Hilmerson
Motion 2nd: Heather Brill
All in Favor – No Objections – Motion Approved

3. Treasurer's Report – Lynn Houle

- a. BMO Checking:
 - i. Ending Statement Balance as of: 7/31/2025
\$16,266.64
 - ii. Ending Register Balance as of: 7/31/2025
\$16,266.64
- b. Mid MN FCU Checking:
 - i. Ending Statement Balance as of: 7/31/2025
\$18,783.01
 - ii. Ending Register Balance as of: 7/31/2025
\$18,236.76
- c. Mid MN FCU Concession:
 - i. Ending Statement Balance as of: 7/31/2025
\$1,901.63
 - ii. Ending Register Balance as of: 7/31/2025
\$1,901.63
- d. Concession Stand Petty Cash:
 - i. Ending Statement Balance as of: 7/31/2025
\$0.00
 - ii. Ending Register Balance as of: 7/31/2025
\$0.00
- e. Mid MN FCU Savings:
 - i. Ending Statement Balance as of: 7/31/2025
\$40,203.09
 - ii. Ending Register Balance as of: 7/31/2025

\$40,203.09

- f. Edward Jones Money Market
 - i. Ending Statement Balance as of: 7/31/2025
\$19,605.55
 - ii. Ending Register Balance as of: 7/31/2025
\$19,605.55
- g. Other Notes: Quiet month, lots of registrations coming in.
- h. Motion to Approve July Treasurer's Report: Kim Hilmerson
Motion 2nd: Matt Poepping
All in Favor – No Objections – Motion Approved

4. Gambling Report – Robin Pohlman

- a. Ending Checkbook Balance as of: 7/31/2025
- b. Ending balance: \$125,239.54
- c. Taxes to be paid: \$5,061.88
- d. Net profit/loss for July: \$16,038.53
- e. RTO: \$1,930
- f. Rent: Rustic: \$6,383.38
- g. Main gate: \$2,378.56
- h. Ballroom: \$0
- i. Other Notes: Good month for us. Miscellaneous expenses were \$28.05. Raffle tickets are in and we will need to determine the process for hand out and turn in. More supplies are needed, totes and ink. Pull tabs are being played heavily again, have to keep them for 3 ½ years. The convention will be two nights in Duluth. Expenses include hotel, mileage, meal reimbursements and banquet.
- j. Motion to approve covering the cost for Robin to attend the convention up to \$1,500: Kim Hilmerson
Motion 2nd: Heather Brill
All in Favor – No Objections – Motion Approved
- k. Motion to Approve July Gambling Report: Heather Brill
Motion 2nd: Matt Poepping
All in Favor – No Objections – Motion Approved

5. Concessions Report – Open Position

- a. Currently seeking new concessions manager, we will continue to post and share on social media but need a range for compensation. Additional requirements for the position are accepting deliveries at arena, shopping for inventory and setting pricing. Plan to have a hired worker and dibs worker staffed for every event. Hourly shift work for the position will be evaluated and the language in the job description will be updated.
- b. Motion to approve concession stand salary range at \$4,000-\$7,000: Lynn Houle
Motion 2nd: Staci Stoerzinger
All in Favor – No Objections – Motion Approved

6. Referee Coordinator's Report – Don LaBorde – Not Present

- a. Requesting social media post and association email on recruiting refs, direct them to Don.

7. V/P Tournament Director's Report – Andy Petersen

- a. Nothing to report

8. Scheduler's Report – Matt Poepping

- a. Scheduling district teams but a lot aren't scheduling yet, Northern Lakes is done. Other associations take off 26th, 27th and 28th of December but we don't typically take off Christmas weekend.

9. Registration Report – Heather Brill

- a. Currently have 87 registered skaters.
- b. One family has reached out regarding payment. We are working with them on a plan to be paid and settled by Dec. 31st.
- c. Currently have 50 registered skaters for Fall Camp.
- d. Need to determine dates for equipment rental.

10. Member at Large Report – Emily Branum

- a. Nothing to report

11. Fundraiser's Report – Open Position

- a. No interest yet. We will revisit the team sponsorships to see what we have and what we need.

12. Publicity Report – Kimberly Hilmerson

- a. Nothing to report

13. Girls Coordinator's Report – Staci Stoerzinger

- a. Try Hockey for Free event will be Saturday, Sept. 13th from 10:00am – 12:00pm. We will need to have equipment available, make sure we can get ice and have someone there to run it. We should have registration there for people who want to register for Learn to Skate.
- b. Co-op appointed 12U coach Shane Paskey and 15U coach Jess Johnson for this season. 10U is yet to be determined. A Little Falls parent will be an assistant at 12U level.

14. Coaches Coordinator's Report – Chris Dobis – Not Present

- a. Jackets for the travel team coaches have been sourced. We will discuss what to do for Ice Mite and Mite coaches in October.
- b. Coaches will be approved closer to September.

- c. Motion to approve allowance for travel team coach's jackets up to \$250 per coach including one head coach and two assistants per team at each level squirt, peewee and bantam: Heather Brill
Motion 2nd: Kim Hilmerson
All in Favor – No Objections – Motion Approved

15. ACE Coordinator/Committees Director's Report – Ben Newman

- a. Tryouts are confirmed with Northern Lakes for Oct 10-12th – Peewee and Bantams would go up to help them with their tryouts too.
- b. Fall camp is still on schedule and a goalie coach is covered.
- c. Learn to Skate will be 6 sessions and will take place during Ice Mite practice. Historically the cost to register was \$125. We plan to update this and avoid registering through USA Hockey by trying Community Services instead. We will also want to pick a consistent practice time.
- d. Need to determine who we want to work with for 10K puck challenge sweatshirts, last year's logo didn't get used and sweatshirts were \$92 per sweatshirt.
- e. We will continue to talk about Squirts – currently 30 skaters – a survey was sent to 2nd year Mites to see who would be interested in trying out for Squirts.
- f. Pep camp – Wednesdays – heavy loaded early in the season – skip MEA
- g. Oct 5th is the next district board meeting and we will have to declare teams by then.
- h. Motion to approve a \$50 registration fee for Learn to Skate including equipment rental and working through Community Services: Emily Branum
Motion 2nd: Heather Brill
All in Favor – No Objections – Motion Approved
- i. Motion to approve 10,000 Puck Challenge sweatshirts not to exceed \$125 per sweatshirt: Lynn Houle
Motion 2nd: Staci Stoerzinger
All in Favor – No Objections – Motion Approved

16. Facilities Director's Report – Jason Brown – Not Present

- a. ODR is mowed and will be sprayed, invoice to follow.
- b. Socks have been ordered.
- c. Still waiting on Minnesota Gear Up Grant
- d. Need to approve a practice jersey vendor (two different colored jerseys with numbers) – 3 quotes that range from \$4,000 - \$4,500.
- e. Need to order pucks, 15 helmets to replace damaged and expired ones and 15 to 20 pairs of skates (\$50 - \$60).
- f. Motion to approve the lowest bid for practice jerseys from Play It Again Sports Baxter: Heather Brill
Motion 2nd: Staci Stoerzinger
All in Favor – No Objections – Motion Approved

- g. Motion to approve expenditure of \$1,500 plus covering cost of pucks and helmets from a donation out of the gambling fund: Emily Branum
Motion 2nd: Staci Stoerzinger
All in Favor – No Objections – Motion Approved

17. President's New Business

- a.

18. Open Floor

- a.

19. Meeting Adjourned: 7:10pm

- a. Motion to Accept: Kim Hilmerson
Motion 2nd: Lynn Houle
All in Favor – No Objections – Motion Approved

20. Next meeting will be held – Monday, September 22nd, 2025 at 5:30pm at the Exchange Arena. Room is TBD.