



## Meeting Agenda & Minutes

**Date:** February 27, 2025

**Time:** 1900-2200

**Location:** Trinity Club

**Recorded by:** Rachael Ours

**Attendees:** A. Luddy, A. Nemet, B. Catalde, D. Schumacher, G. Duchini, M. Harrington, P. Markiewicz, R. Ours, S. Dudkiewicz, Invited Guests: J. Martin, S. and M. Reichard, T. Miodus

## Objective

*The purpose of the Erie Youth Hockey Association is to instruct the youth of Erie and the surrounding communities in the skills associated with the game of hockey and the ideals of good sportsmanship, fair play, and respect for others.*

## Agenda

### Standing items

1. Approval of minutes
  - a. Discussion: None
  - b. Motion and second: A. Nemet, B. Catalde
  - c. Vote & result
    - Approve: 9
    - Reject: 0
    - Abstain: 0
2. Treasurer's Report
  - a. Discussion: **DS** shared that he is hopeful to have the documents from the previous treasurer that were used in Quickbooks Enterprise successfully converted to the version of Quickbooks recently purchased. There were almost 4,000 files shared and some were missing initially and upon further inquiry, the missing files were turned over. All files were reviewed by accountant Paul L and Steve R for technical support. Once 4 months of transactions have been reconciled, Paul L will work with DS to complete the audit. Pending findings of this audit, a complete audit could be considered. To increase transparency, SR will upload all files to the shared google drive so that all board members can review this data at any time. DS also discovered that there was a credit card in the previous treasurer's name under EYHA that had been used over several years



and no reporting of these transactions with the board. This card has since been closed, roughly 3 weeks prior to this meeting. The board agreed that having a credit card would be advantageous, but the statement would be shared with the board each month to maximize transparency. Further investigation into which card would be best will be completed by DS.

AN asked if 1099s were sent out as the deadline to do so was 1/31 and they have not. Since the conclusion of this meeting, DS has attempted to begin this process, however does not currently have the ability to do so. Efforts to get 1099s out to all remain in progress.

Regarding the previous question of the 5013c status, that is still in place and has not lapsed. In order for that to lapse, taxes would need to have not been paid for 3 years. When taxes are ready for this season, MH will sign off on them. The previous treasurer allowed the PA state charity status to lapse and it needs to be renewed, which will be addressed STAT.

DS reported that as of 2/27/25, the EYHA checking account had \$80, 338.72 and savings had \$476,914.66. He also inquired about a budget and the existing board members stated that the previous treasurer had never formally had one on paper to review, likely managing most of this in his head. Moving forward, creating and sharing a budget to again improve transparency is an ideal state DS wants to create for the organization. SR proposed to offer support through his company to oversee the Google accounts as a master administrator for 10 hours per year pro bono then offer services at \$90/hr thereafter. See New Business Item 1 for further details that led to this proposition.

- b. Motion and second to approve Steve Reichard as oversight and IT support for EYHA board at rate aforementioned: A. Nemet, R. Ours
- c. Vote & result
  - Approve: 9
  - Reject: 0
  - Abstain: 0

### 3. ADM Director Update

- a. Discussion: **AL** provided updates that the Spring Little Penguins session had 27 registrants, up almost 20 from the week prior. The usual max is 30, but can consider expanding if sufficient coaches are available to help. The first session begins April 11th at MIC. ADM is having game days on March 1, 2, 8 to close out the season. Both ADM Select teams are finding success with the Blue team winning the Jamestown Jamboree and the White team winning their tournament



in Rochester. A potential concern (albeit a good one) for ADM next year is if there is a significant influx of participants from Little Penguins to ADM, additional ice time may be needed to accommodate the groups. This can be reviewed once registrations are underway. Once tryout registrations are opened, the interest will drive the number of teams. **AL** and **TM** are hopeful for two teams again next year. There was also a brief discussion about changing the practice days for ADM from Saturday and Sunday mornings. Advantages and disadvantages were discussed and once **TM** assumes ADM director role on 5/1, the practice date & time for ADM can be revisited.

#### 4. Girls Update

- a. Discussion: **AN** shared that both 12U and 14U LJO teams made the playoffs and games will be held in Greensburg! The try hockey even held on February 17th was a huge success with over 30 girls showing up with ages ranging from 4-17. **AN** requested that we purchase some larger pants for some older participants that may be just getting into hockey. Given the success of the event, **AN** would like to start doing one of these each fall and spring. **MH** emailed PAHL requesting a 16U team, outlining concerns from a parent perspective with the large age ranges for a 19U team, requesting comparable teams for the boys and citing sufficient numbers to field a team. The response of PAHL was very poor. It was expressed that other nearby teams will advocate to the PAHL to approve a 16U team for the girls. If not approved by PAHL, the team would need to be independent.

#### 5. Boys Update

- a. Discussion: **GD** discussed that teams & tryouts were nearly set for next season, both 14U and 18U teams wanted to be tournament bound and still waiting for an answer for the 16U team. Both 2011s and 2012s for 14U would prefer a non-parent coach. Potentially could consider J. Ordos for the 2012s if there were not enough skaters to field an 18U team. Many of the parents on the 14U team have requested a meeting. The group discussed holding an open session for Q&A to address any questions or concerns these families (14U and 18U) may have. Also with the extra ice slot, the board discussed the potential of hosting an open skate prior to tryout. As a parent, **JM** volunteered to reach out to families to invite them to the open ice on 3/30 and meet with the board & coaches on 3/12. After further discussion once this board meeting concluded, the meeting and additional ice slots were postponed.

#### 6. House Update



- a. Discussion: **PM** shared that the Select Hybrid teams were doing well, concerns for next year being overall lower numbers. AL added that there are forty-one 2016s aging out of ADM this year, so the potential to see some of those transition to house would be beneficial for overall house numbers. The lower hybrid team has about 20 kids and the upper 13. Playoffs are scheduled for March 21st - 23rd for anyone able to attend at MIC.

## Old Business

1. CPR/First Aid Training (Final curriculum to be decided prior to 6/1/25)
  - a. Discussion:
2. First Aid Kits
  - a. Discussion: Will be purchased prior to start of 25-26 season
3. Skills sessions (Goalie & Summer clinics): (BC)
  - a. Discussion: **BC** updated the board that he is discussing dates with Ferraris, and envisioning including all ages from ADM up, splitting the younger ages in the morning and older in the afternoon. Also mentioned seeing if Vince would be open to doing anything as he is still in the area.
4. 25-26 Season Planning (ALL)
  - a. Tryout bib numbers & pins discussion: AL has and will bring to MH as 10U major has the first tryout date on 3/17.
  - b. Registration link discussion: DS shared it is live and ready - need to finalize tryout dates for the 14U teams and update the flyer before sending to membership.
  - c. Tryout process discussion: Treasurer attends each tryout session for both boys and girls teams. At a previous meeting the board had discussed a \$100 tryout fee and \$200 commitment fee, but ultimately decided it was not necessary to charge the tryout fee so decided to waive the tryout fee and keep commitment fee at \$200.
    - i. Motion and second to waive tryout fee for 2025-2026: B. Catalde, P. Markiewicz
    - ii. Vote & result  
Approve: 9  
Reject: 0  
Abstain: 0
  - d. Cost discussion: since DS is just now getting access to financial information, there is insufficient time to evaluate costs and the board agreed to keep pricing the



same for the 25-26 season and re-evaluate once he has had time to get all financial data imported and in a readable format and make an educated recommendation for the subsequent season.

- e. Multi-player discount discussion: The board agreed to again offer a \$100 multi-player discount as had been previously offered over the last several years.
- f. Release for video/roster/website discussion: RO asked DS to incorporate a release statement into the 2025-2026 season registration when that time comes so that photos and names may be used on the website. RO and DS will work on verbiage.
- g. Pre-post coach discussion: Concern was voiced about the behavior exhibited by DD and several members were apprehensive in appointing him as a coach in EYHA. The recommendation was made to remove DD as the coach for this team and a SD voiced that J. Haulik would be willing to coach this time.
  - i. Motion and second to approve J. Haulik as the pre-post coach and remove DD: B. Catalde, A. Luddy
  - ii. Vote & result  
Approve: 7  
Reject: 2  
Abstain: 0

## **New Business**







- 1. Google Administrative oversight (SR)
  - a. Discussion: Steve Reichard, owner of Techworx, LLC was asked to help obtain access to information on the Google drive and email accounts of EYHA. The prior treasurer had administrative oversight and had used a second email account, "treasurerold" to serve as the master administrative account. Upon his departure in December, it was communicated that admin rights were assigned to the ADM account, but this was not the case. Once DS was the official new treasurer of EYHA and was unable to obtain access to the treasurer email account, SR was asked to help. During the attempts to get access to the accounts necessary to turn over the email to DS, the previous treasurer was "playing games" and not communicating codes to SR. During this time, emails and other information from the shared drive were deleted. SR was able to recover anything deleted within the past 25 days, as this is as far back as Google allows recovery, but anything deleted between the resignation date and the last 25 days is not

















recoverable. All recovered documents were reviewed and appeared to be more personal in nature than anything illegal. SR recommends that his company serve as a third party administrative oversight to do a cloud to cloud backup on a monthly basis, this cost would be roughly \$3 per user per month. The formal proposal for SR’s services was addressed under the treasurer section of the minutes.

- 2. Future Timbits session
  - a. Discussion: Very brief discussion regarding more than 30 inquiries as to when the next session will be held. Goal is to start in August with plans to transition into fall Little Penguins program and then into ADM. Will debrief with Jen S. to hear feedback on what went well and suggestions for the next session. Still awaiting confirmation on ice availability at MIC before announcing next session.
- 3. Coaching compensation
  - a. Discussion: Very brief discussion regarding compensation. **BC** explained his interpretation of the bylaws as such it is included in the liability section for coaches that are covered by insurance not to receive additional compensation. More time will be dedicated to this topic at the next meeting to give it the proper attention this matter deserves.
- 4. Equipment Swap 2025-2026 TABLED
  - a. Discussion:
- 5. Scholarship/financial assistance (RO/BC) TABLED
  - a. Discussion:
- 6. House Ideas for 2025 (SD - tabled until March)
  - a. Discussion:







**Action Items:**

Action Items					
 Assignee	Item	 Date Started	 Date Due	 Status	Comments
DS/PL	Schedule audit of EYHA accounts	 Date	 Date	Not star... ▾	Pending receipt of files from Dan



Action Items					
 Assignee	 Item	 Date Started	 Date Due	 Status	Comments
Scott Dud...	BLS training for coaches	Dec 3, 2024	Jun 1, 2025	In progr... ▾	Will schedule after June 1 once new coaches in place
Scott Dud...	Purchase first aid kits for all teams (13)	Dec 3, 2024	Mar 1, 20...	Not star... ▾	For 25-26 season
SD/RO	Ice Hockey Systems, Inc subscription	Dec 3, 2024	Jun 1, 2025	In progr... ▾	Purchase and set up email addresses once teams established
Michael H...	Contact PAHL regarding at 16U girls division	Jan 23, 2...	Feb 27, 2...	In progr... ▾	
Michael H...	Purchase goalie sticks, youth skates and helmets	Jan 23, 2...	Feb 1, 2025	In progr... ▾	Goalie stick and skates purchased, helmets backordered
SD/RO	Contact Stacey regarding ice for Timbit, Spring Little Pens, Tryouts	Jan 23, 2...	 Date	In progr... ▾	Timbits pending MU schedule for August.
Alex Luddy	Skills coach list repository	Dec 3, 2024	 Date	Not star... ▾	for 25-26 season
Bob Catalde	Follow up with Ferraris, Zapolski for skills offerings	Jan 23, 2...	 Date	In progr... ▾	
Rachael Ours	Minor updates (formatting, including missing definitions) to bylaws	Jan 23, 2...	 Date	In progr... ▾	
 Person	Contact individual coaches for content ideas for website prior to next meeting	Dec 3, 2024	 Date	Not star... ▾	
 Person	Purchase larger pants for try hockey events	Feb 27, 2...	 Date	Not star... ▾	
David Sch...	New credit card for EYHA	Feb 27, 2...	 Date	Not star... ▾	



Action Items					
 Assignee	 Item	 Date Started	 Date Due	 Status	Comments
RO/DS	Add photo release for social media & website to 25-26 registrations	Feb 27, 2...	 Date	In progr... ▾	

**Next Meeting:** April 1, 2025, 1800-2100