



Meeting Agenda & Minutes

Date: July 24, 2025

Time: 1800-2130

Location: Trinity Club, Google Meet

Recorded by: Rachael Ours

Attendees: A Nemet, P Markiewicz, T Miodus, R Ours, J Martin, S Dudkiewicz, A Luddy, D Schumacher

Guests: E Durovcic-Gabbard, S Nicklas, T and J Dylewski

Objective

The purpose of the Erie Youth Hockey Association is to instruct the youth of Erie and the surrounding communities in the skills associated with the game of hockey and the ideals of good sportsmanship, fair play, and respect for others.

Agenda

Standing items

1. Consent Agenda
2. Treasurer's Report
 - a. DS shared the three credit card transactions for the month which included two tournament registration fees and one CEP.
3. Boys Update
4. Girls Update
 - a. AN shared that there was a new member to join the 12U team and 3 girls will be participating in practice only, not traveling or competing in games.
5. House Update
 - a. PM mentioned lower house registration numbers, but plans to advertise the house program on social media. Also confirmed that House Select was approved to do fundraising and seek donations like the travel teams.
6. ADM Update
 - a. TM suggested that for the try hockey dates, we could consider adding 2 more pending ice availability and try to assign one board member to each event.

Old Business

1. CPR/First Aid Training (Final curriculum/dates to be decided at coaches meeting - date 8/14/25)
 - a. AN to follow up with who will lead this
2. Scholarship/financial assistance (RO/BC)



- a. RO will post on Crossbar once the website launches early next week.
- 3. Equipment Swap 2025-2026
 - a. Will be held at Flo on 8/10/25 from 12-3. PM proposed reaching out to some food trucks to be there for the event as well. He agreed to take point for contacting the food trucks.

New Business

- 1. Schedule (SN)
 - a. SN shared a preliminary draft of the teams schedule based upon input from the form sent out by the travel directors earlier in summer. Many teams are sharing due to limited ice availability. Additional scheduling requests included goalie skills on Sundays at EIA in the same slot as last year (615-645 start). She also reminded the board of the referee cancellation of 72h notice. At the coaches and managers meeting in August, SN will review the schedule and expectations for all.
- 2. Board member terms & duties (AL)
 - a. SN and EG shared their current responsibilities with the board and these will be placed in the policy & procedure manual (DRAFT). These, along with each other board members duties will be reviewed and discussed at the August meeting.
- 3. Otters (SD)
 - a. SD and AN met with Mitch from the Otters and reported a very successful meeting. Some highlights included continuing the Jr. starter program, trying to have Otters players present at practices as often as schedule permits, expanding the intermission games for the Jr. Otters, and participate in Timbit skates. Additionally, SD will seek what the next level of sponsorship would look like as our current investment is \$5,000. Pertaining to the tickets for the organization, we would still have access to discounted tickets for purchase, a new system for the 50/50 tickets would be implemented that would prevent the 'banking' of tickets for future games. DS also confirmed that EYHA does not pay for the 50/50 tickets for the volunteers contrary to information shared with the board several months ago. There was a request/suggestion for the House teams to help build up the program to name the teams after Otter alumni (McDavid, DeBrincat, Strome, etc.)
- 4. 50/50
 - a. Jen & Tom Dylewski expressed to the board that they are no longer able to fulfil the commitment of opening/closing the 50/50 booths prior to each Otters game. The board expressed their gratitude for all of the time and effort spent supporting the organization and requested JD and/or TD write down the tasks/steps of preparing, organizing and open/close the booths so that the board can discuss and evaluate how to reassign these tasks as necessary.



- b. EG and AN both had worked on the shell of the excel spreadsheet for the upcoming season. The document will 'live' in the shared drive of EYHA so all board members can view. EG calculated that based on the number of teams this season, each travel team will need to staff 3 games, hybrid/house select 2 games and 1 would remain open/unassigned. In coming weeks, the schedule will be distributed to teams to sign up for their slots. Coaches & managers will need to emphasize the importance of fully staffing these 50/50 events, ensuring the handhelds are being done each game as this is a very important partnership for EYHA. EG also brought up the wraps/signage on the booths was outdated. She will work with RM on a new design and seek a quote to replace the signage on the booths.
5. Operating Policy for EIA - tabled until August
6. Try Hockey (TM)
 - a. 3 of 5 dates scheduled - Confirm number of sessions to hold.
7. ADM Skills (TM)
 - a. TM confirmed that Brian Ramm will lead ADM Skills again this season and wanted to discuss a cost for participants. The board discussed and agreed upon \$150.
 - b. Motion and second for \$150 fee for ADM Skills: T Miodus and R Ours
 - c. Vote & result
Approve: 8
Reject: 0
8. Registration and clearances for coaches, managers, board members (RO)
 - a. <https://erieyouthhockey.sportngin.com/register/form/343703590>
 - b. Coaches, Managers & Volunteer Requirements
 - i. Coaches: must complete steps 1-7
 - ii. Managers: must complete steps 1-5
 - iii. Board Members: must complete steps 1-5










Future Business

1. Fundraising - PM spoke with Mark Salot of Leading Edge Fundraising. He offered that they have many fundraising opportunities that are often quite successful and would be happy to speak with the board at an upcoming meeting. All were in agreement and approved inviting Mark to the August meeting to share ideas with the board.
2. Draft for policy on account carryover





Motion & second to adjourn: A Nemet and R Ours



Action Items:

 Assignee	 Title	 Date Started	 Date Complete	 Status	Comments
Dave Schumacher PL	Schedule audit of EYHA accounts	Date	 Date	Not started	To revisit now that tax season has concluded
Scott Dudkiewicz Aleasha Nemet	BLS training for coaches	Dec 3, 2024	 Date	In progress	Will schedule after coaches meeting; AN to check with Sambucchino for availability
Scott Dudkiewicz	Purchase goalie sticks, youth skates and helmets	Jan 23, 2025	 Date	In progress	Helmets backordered, MH purchased others
Person	Purchase larger pants for try hockey events	Feb 27, 2025	 Date	Not started	
Rachael Ours	Minor updates (formatting, including missing definitions) to bylaws	Jan 23, 2025	May 22, 2025	Completed	Need to post updated version to website
Alexander Luddy	Skills list repository	May 22, 2025	 Date	In progress	
Person	Advertisement during 50/50 shifts	Apr 2, 2025		Not started	For 25-26 season
Person	Virtualize Policy & Procedure Manual	Apr 2, 2025		Not started	
Dave Schumacher	Policy for account carryover	May 22, 2025	Date	In progress	
Dave Schumacher	25-26 draft budget	May 22, 2025	Date	In progress	
Alexander Luddy	Film/video review software comparison	May 22, 2025	Date	Not started	
Alexander Luddy	Dual rostering policy	May 22, 2025	Date	Not started	
Alexander Luddy	Player & coach code of conduct	May 22, 2025	Date	In progress	



 Assignee	 Title	 Date Started	 Date Complete	 Status	Comments
Trevor Miodus	Email Stacey with try hockey dates	Jun 19, 2025	Date	In progress	
Scott Dudkiewicz	Email Stacey and Emily for 7/24 meeting	Jun 19, 2025	Date	Not started	
Trevor Miodus	Screen printing for practice jerseys	Jun 19, 2025	Date	In progress	Cost for 3 logos at Leader Graphics
Alexander Luddy	Goalie skills leader (weekly sessions)	Jun 19, 2025	Date	Completed	Email to coaches sent
Bob Catalde Jeff Martin Scott Dudkiewicz Alexander Luddy Paul Markiewicz Aleasha Nemet Trevor Miodus Dave Schumacher Rachael Ours	List duties/responsibilities in policy/procedure draft document (see email)	Jun 19, 2025	Date	In progress	
Paul Markiewicz	Contact food trucks prior to equipment swap on 8/10	Jul 24, 2025	Date	Completed	
Rachael Ours	Contact Steve about generic email inquiry to distribute to all board members	Jul 24, 2025	Date	In progress	
Alexander Luddy	Pick date for coaches & manager meeting	Jul 24, 2025	Date	In progress	Date is 8/14 - need to determine time & send invites
Scott Dudkiewicz	Inquire about next level of sponsorship	Jul 24, 2025	Date	Not started	