

## Two Harbors Youth Hockey Board Meeting Minutes

Date: February 2024

### Present:

- Board Members: Nate, Jamie, Marcy, Jesse, Steph, Jeff, Lola, Shawn
- Membership:
- Present via Zoom: NA

### Secretary's Report:

Steph made a motion to approve January second by Nate.

### Treasurer's Report:

Arena Checking	\$59,921.01
Arena Savings S1	\$21.76
Arena Savings S4	\$35,377.44
Arena Savings S4.1	\$37,532.74
Association Checking	\$94,937.69
Association Savings	\$9,026.18
Total Assets:	\$236,816.82

Marcy made a motion to approve the treasurer's report, second by Jesse Motion carried.

### Executive Director:

M2- Issue at Twig tourney Jesse brought this issue to the Proctor representative and this situation has been taken care of.

Bantam issue, a parent from another team accused the coach of using Varsity players during a game. Jesse addressed this issue and the other association representative acknowledged there is no further issue.

Good feedback on tournaments for the season

Minis is over, the season went well.

\$9,475.00 ice bill for January

### Areana Manager:

Starter went out in the Resurfacer

ODR – we are looking at trying to get it up and going again, Jesse has opened up opportunities to flood the next few nights.

**Gambling Managers Report:**

Gross Receipts	\$137,864
Net Receipts	\$18,496

**Expenses Paid in: January**

Inventory	\$2,291.13
Compensation	\$5,224.20
Accounting Services	\$600
Rent	\$1,750
Misc	\$641.29
Cash Over/Short	+\$98

**Lawful Purpose Expenditures:**

State tax and Regulatory Fee	\$3,727.00

Motion made by Nate to approve the Gambling report a second by Steph. Motion Carried

**Pre-Approved Expenses for February**

Payroll	\$6,000
Inventory	\$4,000
Rent	\$1,750
Misc	\$500

**Preapproval for Lawful Purpose Expenditures**

Arena Payroll	\$6,600
Referee/Tournament Payroll	\$5,000
Accounting Services	\$1,000

Motioned by Steph second by Lola. Motion carried.

**Compliance Review:**

- Accounts not reconciled accurately (per the gambling control board guidelines)
- Checks or automatic withdrawals- 2 active member signatures must sign banks statements and checks

- Separation of Duties – Update

-Prize Receipt not in Compliance- Signatures are not legible on Winner tickets- seller and winners signatures need to be legible

-Game records not properly completed

E- Tabs

Marcy went to a brief seminar about e tabs, she has spoken to Kris at the Landing Kris isnt too excited about the idea of doing them she prefers the paper tabs.

**Membership Dialogue:** NA

**Coaching Coordinators update:**

Boys:

Skills competition at the Mite Level during their home Jamborees

Combined Practices for players that will be moving up to the next level

Girls:

NA

**Registration Coordinator Report:**

NA

**Fundraising Coordinator**

NA

**Recruitment & Retention Coordinator “Fun Committee”**

End of the season skate – in the works

**Equipment Manager Report:**

We are looking for a new Equipment Manager for next season

**Hockey Director**

Summer Skate Program – 3 sheets of ice booked for every Sunday

Shawn is currently working on getting instructors set up

Shawn made a motion to spend up \$1000 for instructors for summer skate Second by Nate motion carried

**High School Coaches Report:**

Boys: Senior Night in SB tomorrow night

Girls:

NA

**Concession Stand Report:**

NA

**Old Business:**

Skate Program – Thinking of options for fundraising to build up a pot for next year. Waiting for final numbers to come through on how many eligible kids there are. Gifts will be chosen once we have a better idea on how many kids are eligible.

Coaches – Motion made by Shawn to purchase \$1,000 gift cards to Play it Again for the Mite and 2 coaches. Second made by Steph motion carried. Jamie will take care of getting these.

**New Business:**

Elections will be held next month-

President, Secretary, Association Treasurer, At Large #1

Motion was made by Marcy a seconded by Lola. Meeting Adjourned.

Next Meeting will be held Wednesday March 13th at The Law Enforcement Center

Submitted by Steph Aho, Secretary.