

TWO HARBORS YOUTH HOCKEY ASSOCIATION, Inc.
BYLAWS

Article I. Name and Purpose

Section 1.

The name of the Association will be Two Harbors Youth Hockey Association, Inc.

Section 2.

The purpose of this nonprofit hockey association will be to aid in the development of the sport of hockey in the Two Harbors area; to do various things which will tend to further interest in the sport of hockey and in that connection to provide, erect, own, lease, furnish and manage sports connected facilities and to own or acquire by gifts or purchase all real and personal properties and facilities for the purposes above named and to do all things incidental, necessary or convenient in the carrying out of foregoing purposes.

Article II. Membership

Section 1.

Membership in the Association shall be open to the following:

- A. Parents (or guardians) of a child or children registered in the Two Harbors Youth Hockey Association that have paid their annual registration fee in full.
- B. Legacy Membership: Shall be granted to individual(s) who have had previous membership in the Association and who left in good standing.

Rights of Members include:

- A. Members have the right to serve on the Board of Directors.
- B. Members have voting privileges regarding matters related to the Two Harbors Youth Hockey Association.

Membership in the Association shall imply agreement to abide by the bylaws, rules, and regulations of the Association.

Section 2.

A member may resign from the Association at any time upon notice in writing addressed to the Secretary.

Section 3.

Membership in the Association may be terminated for nonpayment of dues or by action of the Board of Directors.

Section 4.

Membership may also be terminated for any reason whatsoever by a three-quarter vote of all members of the Association present at any regular or special meeting.

Article III. Management

Section 1.

The management of the Association shall be vested in the Board of Directors.

Article IV. Board of Directors

Section 1.

The Board of Directors shall consist of elected positions of President, Vice President, Secretary, Arena Treasurer, Association Treasurer, two elected At Large Members from the Association, the employed positions of Executive Director and Gambling Manager, and the appointed position of Director of Hockey Operations.

Section 2.

All elected members of the Board of Directors shall hold office for two years or until their successors are duly elected and qualified.

Elected board members may remain on the board as a Legacy Member if their child has aged out of the Association.

Section 3.

Meetings of the Board of Directors may be called by the President, notice of which shall be given at least five (5) days in advance of each meeting to each member of the Board. Notice may be given by any of the following methods: first class mail; delivered personally; communicated orally; electronically communicated; any other method which is fair and reasonable when all the circumstances are considered. Six (6) members of the Board of Directors shall constitute a quorum at any meeting of the Board.

Section 4.

The Board of Directors may employ whatever personnel they deem necessary and for which funds are available, to aid the management of the Association.

Article V. Officers

Section 1.

The elective officers of the Association, also called the Board of Directors, shall be President, Vice President, Secretary, Arena Treasurer, Association Treasurer, and two At Large Members from the Association. The Board of Directors may appoint positions as needed.

Section 2.

The President, Vice President, Secretary, Arena Treasurer, Association Treasurer, and two At Large Members from the Association shall be elected by the members at the regular March meeting by members in good standing present and voting, and shall hold office for a term of two years or until their successors have been elected and qualified. The offices of President, Secretary, Association Treasurer, and At Large #1 shall be elected in even calendar years. The offices of Vice President, Arena Treasurer, and At Large #2 shall be elected in odd calendar years.

Section 3.

The President shall preside at all meetings of the Association and of its Board of Directors, shall appoint all committees, shall be a member ex-officio of all committees and shall carry on those other responsibilities assigned to him/her by these Bylaws, rules of the Association and the Board of Directors.

Section 4.

The Vice President shall perform the duties and have the powers of the President during the absence or temporary incapacity of the President, and shall carry on those other responsibilities assigned him/her by the Board of Directors. The Vice President shall be the coordinator for all proposed Bylaws revisions.

Section 5.

The Secretary shall keep all records of the Association, shall keep the minutes of all meetings of the members and Board of Directors in bound volumes, and shall prepare such correspondence as is necessary to carry out the purpose of the Association.

Section 6.

The Arena Treasurer and Association Treasurer shall maintain the financial records of the Association, shall keep all funds in a bank approved by the Board of Directors and in the name of the Association, shall withdraw such funds to pay bills as directed by the Board of Directors, shall pay each bill by check, debit card or automatic withdrawal, and shall keep current the membership file. An audit shall be prepared and submitted to the membership on even numbered years. The audit shall be prepared by a non-board member or an external source.

Section 7.

The two At Large board members shall attend monthly board meetings and carry on those responsibilities assigned to him/her by the Board of Directors.

Section 8.

The Director of Hockey Operations shall provide day to day leadership to Two Harbors Youth Hockey and its members. The Director coordinates all hockey operation on and off ice.

Section 9.

The Gambling Manager shall oversee Two Harbors Youth Hockey Association gambling operations.

Section 10.

The Executive Director shall conduct the affairs, everyday activities, and general operations of the Two Harbors Youth Hockey Association. This is a salaried position with voting rights.

Section 11.

Vacancies on the Board of Directors may be filled by the members at any special or regular meeting of the Association for President, Vice President, Secretary, Arena Treasurer, Association Treasurer, and two At Large Members from the Association.

Article VI. Fiscal Year

Section 1.

The fiscal year of the Association shall commence on the 1st day of April and end on the 31st day of March.

Article VII. Budget

Section 1.

The Board of Directors shall prepare within thirty (30) days following the annual meeting, an annual operating budget covering the total anticipated expenditures for the new fiscal year.

Section 2.

The budget may be reviewed and is subject to revision at any regular meeting of members.

Section 3.

The Board of Directors, any Association member, and/or any paid employee of the Association shall not obligate the Association in excess of the approved budget.

Article VIII. Meetings

Section 1.

Regular meetings of the members of the Association may be called by the President or by the petition of one-fifth (1/5) of the membership in good standing upon giving five (5) days' notice to all members, stating place, day, hour and purpose of the meeting. Regular

meetings will be held monthly; time and place to be posted on the Two Harbors Youth Hockey Association website or electronically communicated.

Section 2.

Matters requiring action between regular meetings, which in the opinion of the President do not warrant a called meeting, may be decided by telephonic, verbal, written, or electronically communicated vote. All such action shall be ratified at the next regular meeting.

Section 3.

The members present at any meetings shall constitute a quorum. Action taken at a regular meeting shall require a majority vote of those present, excluding budget and monetary decisions, confidential items, personnel actions, and disciplinary actions. Each registered player will be represented by one vote regardless of the number of parents or guardians present.

Section 4.

The proceedings of the regular meetings of the members and the Board of Directors of the Association shall be governed and conducted in accordance to commonly accepted practices.

Article IX. Nominating Committee

The members of the Association shall annually, at least thirty (30) days prior to the annual meeting, select three (3) members to act as a committee for the purpose of nominating officers to be elected at the annual meeting. Additional nominations may be made from the floor by the membership at the annual meeting.

Article X. Violations of Bylaws, Rules and Regulations

The Board will cooperate with the rules and regulations of Minnesota Hockey, an affiliate of USA Hockey. Violations will be subject to review by the Board of Directors. Actions taken by the Board will be final and binding.

Article XI. Amendments

The Board of Directors or any five (5) association members may propose an amendment(s) to the Bylaws, rules or regulations at a special meeting of the Association called by the President for that purpose.

The proposed amendment(s) must be approved by a two-third (2/3) vote of the members in good standing attending such meetings. A notice of such proposed amendment(s) shall have been posted on the Two Harbors youth Hockey Association website and electronically communicated with notice of the meeting at which the amendment(s) are to be considered.

Article XII. Indemnification

Section 1.

The Two Harbors Youth Hockey Association may indemnify directors, officers, and employees of the Association to the maximum extent permitted by applicable law.

Section 2.

The Board of Directors shall have the authority to purchase and maintain insurance on behalf of any and all of its present and former officers, directors, and employees against any liability or settlement based on liability asserted to have been incurred by them by reason of being or having been officers, directors, and/or employees.

Last Revised: 6/10/2024