

**Board Meeting Minutes Date:** July 9, 2025 **Time:** 5:00 PM – 8:00 PM **Location:** Mendenhall Valley Public Library

1. **Meeting called to order at 5:02 PM.**
2. **Roll Call**

**Present Board Members:**

- Renee Loree
- Kristin Lee
- Dave Bartlett
- Laura Duval
- Derek Shane
- Jada Kahl
- Jordan Boghosian
- Jason Love

**Audience (In-Person):**

- Phil Prather (BLC)
- Rich Morris
- Veronica Friend
- Tina Martin

**3. Approval of Agenda**

**Motion:** To approve the agenda **Made by:** Jason Love ; **Seconded by:** Laura Duval; **Objected by:** Renee Loree for purposes of amending; **Result:** Amended and Approved

**4. Guest presentation:**

Janelle Anderson from Elgee Rehfield, review of Form 990 and corporate documents, State of Alaska gaming compliance and reporting, IRS tax compliance & Form 990 reporting, Administration of volunteer run organization, and general suggestions for streamlining accounting activities.

**5. Meeting Minutes (June 11, 2025)**

**Motion:** To approve minutes from June 11, 2025 **Made by:** Laura Duval **Seconded by:** Jason Love  
**Result:** Approved (No objections)

**6. Upcoming Events**

*None*

## 7. Membership Feedback & Public Comment

*None*

## 8. Reports

### President's Report:

- President will be in Anchorage for an ASHA board meeting.
- Any urgent information will be shared via email.

### Treasurer's Report (Jordan):

- In receipt mode.
- Working on a treasurer guide with deadlines for gaming permits and 990s.
- Sports Engine closeout: Receivables down to \$3,400 after manual reminders.
- Plan to create receivables in crossbar and email contacts.
- Motion **made by** Jordan to write off a 2021 \$40 receivable as a bad debt expense (allowance for doubtful account) **seconded by** Jason, **Result** Approved.
- Sports Engine financial information is saved.
- Renne will email Jake to terminate the Sports Engine contract.

### Blue Line Club Report (Phil Prather)

- Much of the money comes from the parents, ad sales, event shots on goal, and raffle tickets.
- Money goes to travel expenses, ice, and paying for teams to come play.
- Asking for time if decision is made to split JDIA and BLC
- Financial Status
  - The organization ran a deficit of \$4,000 for the year.
  - There are tens of thousands of dollars in reserve.

## 9. New Business

- Seating new board members: Heather and Jason Kolhase.
- Motion to seat both individuals passed.
- Board Member Positions
  - Jada and Heather will be placed in the two-year positions.
  - Jason K. will be placed in the eight-month position.
  - The remaining eight-month position will be filled.
- Motion **made by** Laura Duval to seat Heather and Jada in two year positions and Jason K in an eight month position, **seconded by** Dave Bartlett, **Result:** approved.

## 10. New Business

- **Business Sponsors.** The previous website had 20 business sponsors. The person who helped get those sponsors a couple of years ago discovered a lack of record keeping from the board and the sponsors were not acknowledged when they were supposed to. She worked with the previous board member to document and send thank you letters but had concerns on whether to keep doing that because of lack of follow through. The only sponsors currently on the new site are the jersey sponsors.
- **Coaching Director Discussion**
  - Discussing the option of a coaching director.
  - The organization had a director of coaching at some point as described in handbook.
  - Board agreed to explore the position, but some expressed concern that JDIA wasn't ready for it.
- **Executive Board Membership Insurance**
  - The Foraker group suggested liability insurance.
  - USA Hockey is supposed to offer liability insurance.
  - It would be DNO insurance (directors and officers).
  - Renee will reach out to USA Hockey.

#### **11. Votes via Group Me/Email:**

- Approval of budget up to **\$220** for DPAC room rental for Foraker Workshop (06/27)
  - *Motion passed: 10 Yes / 0 No*
- Approval of budget up to **\$175** for Foraker Workshop food
  - *Motion passed: 8 Yes / 0 No*

#### **12. Old Business**

- Crossbar is up and running.
  - Registrations are coming in and feedback is good.
  - Email was sent out via email, but will also be sent out on Sports Engine.
  - Crossbar is saving time and is more affordable for members.
  - Free options if you do ACH withdrawal.
  - Add a note to download the app to the confirmation email.
- Membership Handbook Update
  - Laura has been updating the handbook and adding edits.
  - The board needs to determine what is still valid and what needs to be updated.
  - Bylaws may need to change, which will then trickle down to making updates to the handbook.
- Parent Survey
  - Need to send out the parent survey results to the coaches.
  - Need emails for last year's coaches.
  - Head coaches will need to forward the survey to their assistant coaches.
- All Membership Meeting
  - The date is set for September 17 from 6 to 8 PM.

- Jason will check with community schools on TM Library availability for meeting.
- Foraker Update
  - No update yet.
- Girls Tournament Alaska Day
  - Registration is open for the tournament.
  - Matt posted a Facebook page.
  - Renee will make sure ASHA will post the tournament on their website.
- Kuuk Water and T&H
  - Someone needs to pick that up from Veronica.
  - Joe Warren is interested in being in town for the girls tournament.
  - Wants to host a learn to skate event.
- Committee and Fundraising
  - Need to talk about raffle tickets.
  - Need someone to take on the raffle ticket coordination.
  - Veronica will train them.
- Registration
  - Registration for preseason is rolling in.
  - Will have to wait on registration fees for the regular season until the ice schedule is set.
- Ice Schedule
  - The scheduling committee met with the rink yesterday, Nate is working with on finding solutions for the high school schedule.
  - Everything is pretty much in place as far as most of the schedule is concerned.
- Gear Cleaning Issue
  - The gear sat at the dry cleaners for two months, but they ultimately didn't clean it.
  - The gear is now back in the container uncleaned.
  - Gear bags will be assembled tomorrow evening at 5:30.
  - An order will be placed for any needed gear.
  - A suggestion was made to have the high school team pressure wash the gear as a fundraising event.
- Clinics and Camps
  - Erin will continue to help with camps via email.
  - Rocky Mountain would like to come January 16-20.
  - Laura will secure the ice for Rocky Mountain from January 16-20.
  - Mario will be contacted to check on registration numbers for Lamoureaux and if kids need to be moved around into different groups.
  - Need to confirm supervision during lunchtime with Mario.
  - Florian Wade (former JDIA member and goalie) is interested in doing a goalie clinic.
- Discipline Committee and Executive Session
  - The discipline committee will be discussed in executive session.

### **13. Executive Session**

- Entered Executive Session at 7:28 pm

- Left Executive Session at 7:56 pm.

#### **14. Meeting Adjournment**

- The next meeting is scheduled at the Douglas Library.
- Meeting adjourned at 7:56 pm.