Cambridge Isanti Hockey Association
Board Meeting Agenda

June 18, 2025

Attendance:

☒ Joe Burhite	☒ Natalie Nesbit	☒ Derek Anderson	☒ Katie Fritche
☒ Thomas Knight	☒ Jeff Duncan	☒ Brad Boughton	☒ Ryan Thunstrom
☒ Shannon Hagen			

Next Meeting: July 16, 2025 @7pm

Called to order: 7:04pm

a. Approval of Purposed agenda 06/2025
    i. Motion-Ryan
    ii. Second-Jeff
    iii. Ayes-Katie, Shannon, Derek, Natalie, Brad

I. Guests:

II. New Business

A. Finalize Budget
B. Set Registration Prices
    a. Motion to raise fees 20% across all levels
        i. Motion-Derek
        ii. Second-Thomas
        iii. Aye-Ryan, Katie, Jeff, Natalie, Shannon
        iv. Nay-Brad
    b. Motion to close registrations on 8/16/25, late registrations after would incur late fee (SQ/10U and higher)
        i. Motion-Katie
        ii. Second-Thomas
        iii. Aye-Jeff, Shannon, Natalie, Ryan, Brad, Derek
C. Get LTS, THFF, Goalie Clinic and Regular season hockey registrations open

III. Old Business

A. Discussion around tryout judges and tryout coordinator
    a. Motion to use Norm and WBL guys for tryouts (skaters and goalies)
        i. Motion-Derek
        ii. Second-Katie
        iii. Ayes-Ryan, Brad, Jeff, Thomas, Shannon
        iv. Nay-Natalie
B. Upload new board member docs from March Meeting
    a. Katie will upload to google drive
C. Connecting w/past coaches and recruiting new ones. Sending out info about clinics, HTT tools and resources, etc

IV. Monthly Reports

A. Secretary and Communications (Katie Fritche):
    a. Approval of last month's Meeting Minutes-
        i. Motion-Jeff
        ii. Second-Ryan
        iii. Aye-Shannon, Natalie, Ryan, Thomas, Derek

b. Recording of votes since last regular meeting
    i. Motion to approved continued partnership with The Hockey Think Tank for the upcoming season, utilizing their discounted rate ($5000) to further strengthen our hockey culture and community.
        1. Motion-Jeff
        2. Second-Thomas
        3. Aye-Derek, Shannon, Ryan
        4. Nay-Brad, Katie, Natalie
    ii. Motion for recruitment budget for give aways/swag of $3500
        1. Motion-Shannon
        2. Second-Brad
        3. Aye-Ryan, Derek, Jeff, Thomas, Katie

B. Treasurer (Jeff Duncan)/Asst Treasurer (Cherie Sullivan):
    a. Approval of Treasurer Report
        i. Motion-Jeff
        ii. Second-Derek
        iii. Ayes-Shannon, Natalie, Katie, Brad
    b. Cost of hockey-still waiting on final numbers (dependent on ice/skills costs)

C. Gambling Report (Donna Gibb):
    a. Approval for Gambling report
        i. Motion-Natalie
        ii. Second-Derek
        iii. Ayes-Jeff, Shannon, Ryan, Katie, Brad
    b. Will be making donation this month-$50,0000

D. Registrar (Natalie Nesbit):
    a. D10 registrar meeting 6/22 in Rogers
    b. Waiting for USA hockey to open 25/26 portal
    c. Registrars USAH training w/Todd Elmer 8/12
    d. Board roster due 9/30
    e. Youth/girls 10U and higher roster sign off 10/25/25
    f. 8U/younger sign off 12/6
    g. Hard stop date 1 week prior to above for coaches sign off

    h. Mite Registrar (TBD):

V. **President updates** (Joe Burhite):

VI. **Vice President (Jeff Duncan):**

A. Arena board planning to meet via Zoom 6/25,
    a. Requested ice rental costs, waiting to hear back
    b. Proposed wall spaces to arena for “Recognition” (both players and sponsors)

VII. **Hockey Director and level coordinators**

A. Hockey Director (Brad Boughton):

B. Girls Coordinator (Jeff Duncan):

    a. Reconciliation through final reviews, should receive approximately $22k from SF/NB

    b. Working through projections
    c. Princeton may have U15 girls looking to waive
    d. Next CoOP meeting 6/22 @6pm via zoom

C. Co-ed Coordinator (Thomas Knight):

D. Traveling Mite Coordinator (TBD):

    a. Ter-Mite Coordinator (TBD):

VIII. Program Directors

A. Ice Scheduler (Danielle Ziebarth):

B. Equipment (TBD):

C. Goalie Coordinator (Shannon Hagen):

    a. Ice and camp dates confirmed w/rink and Jake
    b. Goalie clinics confirmed
    c. Confirm goalie tryout coordinators

D. End of the year (TBD):

E. Fundraising (TBD):

F. Sponsorship (TBD):

    a. Looking to make sign on wall near concessions area for sponsorship signage. Discussion on sponsorship tiers. Need confirmation from arena on wall space available to association

G. Social Media (Kara Hepp):
    a. Having a time cadence for important deadlines
    b. General email for social media updates
    c. Will connect with CoOP for collaboration

H. Webmaster (Natalie Nesbit):

I. Tryout coordinator (TBD):

J. Manager Coordinator (Amber Lage):

    a. Mite Manager Coordinator (TBD):

K. CIHA Squirt-Bantam Tournament Scheduler (Brent Swanson):
    a. Tournaments are booked
    b. Should start booking May 1st next year

L. Rec League (Matt Nesbit):

M. Recruitment Coordinator (Shannon Hagen):

    a. Flier for LTS/THFF w/registrations opening soon
    b. THFF 9/13/25 10-11am

c. LTS/HTFF ice confirmed
d. 3000 give away pucks ordered
e. Parade trailer and side by side confirmed
f. Swag Budget

N. Jersey/Apparel Manager (TBD):
    a. Brent Swanson is interested in apparel position

O. Grant Writer:

Next Meeting: Wednesday July 16, 2025

A. In order to change Y/E date we will need to pay SVB for two returns once year ($2500-3000) and also pay for two gambling audits in one year ($5000)-would only need to do this for 1 year
B. Complete and comprehensive review of our policy and procedures to ensure they align with new bylaws
C. Compete and comprehensive review of operational positions

Motion to adjourn: Ryan 12:13am
Second: Thomas