



PHA BOARD MEETING MINUTES

MEETING DATE: Sept. 10, 2025 @ 6pm **LOCATION:** Sublette County Library - Board Room
Google Meet: <https://meet.google.com/ihp-mhae-csg>

Board Members in attendance: Tyler Hofer, Allysa Booth, Morgan Powers, Kara Holland, Jason Zakotnik*, Tamara Currah and Amber Anderson

Other Attendance: Katie White*, Raquel Simmons*

**Indicates virtual attendance*

President Tamara called the meeting to order at 6:00 pm.

Approval of Minutes

- [8-13-2025 PHA Mtg Minutes](#)

Motion to approve the August 13, 2025 meeting minutes.

Moved: Morgan Power Second: Amber Anderson

Vote carried unanimously.

Reports

Board Members

- President (Tamara Currah) -
 - Tamara presented the state WAHA Zoom meeting, noting a decline in participation numbers and sharing recruitment strategies from John. She also emphasized the importance of timely SafeSport compliance, confirmed Gamesheet responsibilities among board members, and introduced discussion on exploring a paid Executive Director position.
 - She reviewed the launch party signup sheet and requested that board members submit their goals for the upcoming season.
- Vice President (Tyler Hofer) - Tyler provided an update on organizing the conex in preparation for the upcoming season. He also requested access to Crossbar to begin coordinating jersey preparation.
- Secretary (Allysa Booth) - none, Discussed Facebook access
- Treasurer (Jason Zakotnik) - Jason reported that updated financial figures from the bookkeeper have been provided to Tamara. Tamara will distribute the updated information to the board for review.
- Registrar (Kara Holland) - Kara presented current registration data, noting only 60 player registrations and three tournament entries to date. She reviewed coaches clinic times, ongoing flyer development for new coaches, and reimbursement procedures, requesting that coaches contact her prior to December 31 to be eligible for reimbursement.
- Scheduler (Morgan Powers) - none

- GameSheet (Amber Anderson) - none

Other Reports

- Pronghorns - Amber presented - no discussion
- Tournament Committee - Kara presented - tournament rules have been put together for girls and HS
- Recruiting Committee - Tyler presented
 - Try Hockey for Free - **September 13 - 1:30 to 3:30 PM** - flyers came home from Elem school today, 10 youth registered so far (more than last year)
 - Launch Party - **Sunday Sept. 28 - 1:00 PM to 3:00 PM** -
- Fundraising & Community Engagement Committee
 - [Jersey Sales - fundraiser](#) - add Glaciers store to the paper
 - Jason outlined the current advertising process and noted that he is forwarding the sponsorship document along for review. He is also collaborating with Morgan and Jennifer on related efforts.
- Coaching Committee
 - Tamara sent an invitation to coaches encouraging participation in the Tape to Tape clinic. Additionally, it was noted that the high school season is set to begin next week.
 - The Coaches and Managers meeting is scheduled for **October 1 at 6:30 PM** at the rink. Tamara will confirm the date and time with Kyle and Grant, and will prepare the meeting agenda. Crossbar usage will be added as a discussion item

Comments from Attendees

Information

New/Old Business

1. Wind River Skate Club
 - a. Corrie Frias Camp -
 - i. Raquel, representing the Wind River Skate Club, presented details on the Corrie Frias skating camp. The current cost of \$2,500 was covered by WRSC through a flat fee arrangement, with future costs subject to change based on hockey program needs. There is strong interest from surrounding organizations, and Corrie is considering expanding the camp by bringing in additional coaches. The next camp is tentatively scheduled for **August 3–7, 2026**. The hockey board expressed interest in supporting the program and requested to be included in future communications.
 - b. Learn to Skate
 - i. Kara provided an overview of the Learn to Skate program rules and the registration process. She will prepare the registration form, and Lauryn will create the promotional flyer. Insurance is covered by the rink, which also has skates available; additional skates may be loaned by the figure skating program. PHA will cover the cost of ice time, and both hockey and figure

skating coaches will be involved. The board expressed the importance of documenting the process and requirements to ensure future board members have clear guidance for administering similar programs. A program write-up will be created for document retention purposes.

2. Learn to Skate

a. **October 6, 8, 13, and 15, from 5:00 to 6:00 PM.**

b. 8U/6U Gear Rental at the launch party

3. Team WAHL Declaration

a. 14U-B

b. HS-B

- i. Pinedale is experiencing low registration numbers, while Rock Springs has 26 skaters and is considering forming two teams. Players will pay their respective home associations, and home games may be split 6/4. A potential A/B team split was discussed. The board recommends maintaining a separate Pinedale team and not combining teams and declaring B at this time. A parent meeting will be held if necessary, and Tamara will reach out to players and coaches to gather input and keep the board informed.

4. Pinedale Tournaments

a. HS/Girls **November 14 -16**

- i. The board approved tournament fees of \$1,700 for the Girls division and \$1,800 for the High School division.

A motion was made via text message on August 21, 2025 to approve the 6U/8U tournament dates as follows.

8U/6U: March 6-8

Fee: \$500

Moved: Morgan Powers

Second: Jason Zakotnik

Vote carried unanimously.

5. State Tournament Bids - Due Sept 15th -

a. The board agreed to pursue the following tournaments, contingent upon securing sufficient parent and coach support to operate them:

- i. 10U and 14U Divisions: February 20–22, 2026
ii. High School Division: February 27 – March 2, 2026 - not enough support was found to put in for HS

6. Foundation 23

a. Volunteer request  **Race to Raise Volunteer List**

b. Set up at **11:00 am Friday Sept 19th**

- i. Have Lauryn advertise

7. PHA Document Retention

a. The board emphasized the need for a clear process to ensure important documents remain accessible to future board members. A time will be scheduled in January,

when operations are slower, to review and organize materials stored in Google Drive.

8. Out of Town Approvals

A Motion was made to approve Sawyer and Emery as PHA members.

Moved: Morgan Powers Second: Amber Anderson

Vote carried unanimously.

9. Investment account

A motion was made via email on August 18, 2025 to designate Jason Zakotnik as the signer for the PHA investment account, with the stipulation that any changes to the investment will require prior board approval.

Moved: Morgan Powers Second: Allysa Booth

Vote carried unanimously.

10. [Review policy of playing up and dual roster](#)

- a. The board reviewed the dual roster policy and confirmed that no changes have been made to the existing process. Concerns were raised about parents initiating roster changes, and it was emphasized that final decisions rest with the board. An email will be sent to associations clarifying this, and the dual roster form will be updated to align with current policy. The board agreed that discussions regarding dual rostering should not occur between parents and coaches. Additionally, there is a need to educate families on the developmental value of being a second-year player, noting that decisions should not be based solely on convenience. Tamara will draft the communication to the associations.

11. Executive Session

A Motion was made to move into executive session at 7:47 pm.

Moved: Kara Holland Second: Morgan Powers

Vote carried unanimously.

Resumed meeting 8:01 pm

A Motion was made at 8:01 pm to adjourn the meeting.

Moved: Kara Second: Morgan

Vote carried unanimously.

Next meeting - Wednesday, September 10 @ 6pm - Pinedale Library Conference Room