

PINEDALE HOCKEY ASSOCIATION **EMERGENCY PLAYER PROCEDURE**

June 2025

Purpose

This procedure outlines the use of emergency players on PHA team rosters to ensure teams are able to participate fully in games and tournaments when regular rostered players are unavailable.

Definition of an Emergency Player

An emergency player is defined as a player who is added to the team's roster to fill in when the team does not have enough players to meet game or tournament requirements. Emergency players will only participate in games or tournaments under these specific circumstances. This is not intended to make an equal or improved competitiveness of a team by replacing an absent player. Use of emergency players should not negatively impact playing time for regularly registered age division Glacier athletes.

Guidelines and Procedures

1. Selection and Roster Limits

- The head coach has the discretion to determine the number of emergency players, ensuring adherence to the maximum roster size of 20 players.
- Selection of emergency players is the responsibility of the coach.

2. Rostering Emergency Players

- The coach must collaborate with the PHA registrar to ensure emergency players are added to the official roster promptly before any games or tournaments.

3. Parent, Board, and Primary Coach Approval

- Approval from parents or guardians, a board member, and the primary coach, either verbally or via email, is required for the emergency player to participate. Approval requires a documented request (email is acceptable) from the head coach or representative and a vote of approval from the board (the board may initiate text or email voting to meet time constraints).
- If the player is from a different association, a letter of good standing and approval must be obtained from that association.

4. Fees

- No PHA registration fee will be charged. A tournament fee may apply at the coach's discretion. If a player is not registered with PHA, an emergency roster registration will be required.

5. Practice Policy for Emergency Players

- If the coach knows in advance that an emergency player will be needed, the player may practice with the team during the week leading up to the tournament.

This procedure enables coaches to field a full team while ensuring the proper process for approving and rostering emergency players. It ensures compliance, organization, and a clear structure around the use of emergency players within PHA teams.