



## PHA BOARD MEETING DRAFT MINUTES

**MEETING DATE:** August 13, 2025 @ 6pm    **LOCATION:** Sublette County Library - Board Room  
Google Meet: <https://meet.google.com/ihp-mhae-csg>

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Board Members in attendance: Tyler Hofer, Allysa Booth, Morgan Powers, Kara Holland, Jason Zakotnik and Tamara Currah  
Other Attendance: Katie White

President Tamara called the meeting to order at 6:03 pm.

### Approval of Minutes

- [7-16-2025 PHA Mtg Minutes](#)  
*Motion to approve the July 16, 2025 meeting minutes.*  
Moved: Jason Zakotnik      Second: Kara Holland  
*Vote carried unanimously.*

### Reports

#### **Board Members**

- President (Tamara Currah) - There is a new WAHA president, Scott Luckenbil
- Vice President (Tyler Hofer) - The board discussed jersey planning, including contacting Larry (sales rep), reviewing inventory, and setting an **October 1** deadline for jersey and name bar orders. For 8U rentals, gear handouts are scheduled for **August 20 at 6:00 PM**; players must be registered to receive equipment.
- Secretary (Allysa Booth) - none
- Treasurer (Jason Zakotnik) - Profit and Loss presentation but still need some refinement, account listing - needs reduced and presented at the next meeting, rec board grant needs signed - must be used by June 30, 2026.
- Registrar (Kara Holland) - Girls registration is doubling in the new system and may need reevaluation. Overall registration is slow, with only 30 players signed up so far. Kara will periodically send registration lists to the board and coaches.
  - Youth coaches must be at least 14 years old, and all volunteers need coaching certifications, SafeSport, and background checks.
  - The board roster is complete; a volunteer roster still needs to be created.
  - The board discussed the need for a reimbursement deadline and reimbursement process for coaches - Tamara is planning to draft the email.
  - The board also discussed the need for an assistant coach flyer outlining the process for registration and the requirements. Kara will compile key dates and registration links.
- Scheduler (Morgan Powers) - none
- GameSheet (Amber Anderson) - none

## **Other Reports**

- Pronghorns - no comments
- Tournament Committee -
  - Clarification was made that this committee is for local tournaments and all out of town tournaments need to be sent to Morgan.
- Recruiting Committee - Tyler Presented
  - Try Hockey for Free - **September 13 at 1:30 to 3:30 PM** - Tyler will promote with flyers once school starts. It was noted that the flyer will need approval from the school before distributing.
  - Launch Party - Tentatively scheduled for **Sunday Sept. 28 - 1:00 PM to 3:00 PM** Morgan to ask Grant about dates. Party to include raffles, registration, gear. Tamara and Tyler will spearhead.
- Fundraising & Community Engagement Committee
  - Jason reported that three out of four locker room sponsors are returning this season. He is working with Jenifer Lampa to reach out to previous donors. Due to the high cost of postage, the committee discussed having players distribute flyers in person. The board agreed to include sponsor logos in the registration materials. Jason will draft the flyer for board review, with final approval to be completed via email.

## **Comments from Attendees**

none

## **Information**

1. Practice Schedule - Thank you Morgan!
2. Registration - Thank you Kara!
3. Rink Cleaning Policy - Thank you Tamara!
  - a. Tamara presented at the County Commissioner meeting discussion. Items included:
    - i. Commissioners asked her to come up with ideas for how to improve the current cleaning policy.
    - ii. Commissioners are looking into PAC taking over the rink and we should know more after the next commissioners meeting - Amber will abstain from all PHA related discussions involving the PAC/PHA.
    - iii. Tamara presented a draft of cleaning policy that she will share with Grant.

## **New/Old Business**

1. 2025-2026 Coach Selections

**An email vote was made on July 18 to select Tyler Hofer as the 6U head coach.**  
Motioned: Allysa Booth      Seconded: Morgan Powers.  
*Motion passed with a majority vote.*
2. Coach Support
  - a. Board Liaison
    - i. The board assigned a liaison from the board to each age group. The role and expectations of a liaison include:
      1. Being included in team communications

2. Attend the team's parent meeting
3. Serve as the first point of contact between coaches and the board
4. Provide support to coaches throughout the season
- ii. Assignments:
  1. 6U - Amber
  2. 8U - Kara
  3. 10U - Tamara
  4. 12U - Jason
  5. 14U - Morgan
  6. Girls - Allysa
  7. HS - Tyler
- b. 8U Curriculum - Kara mentioned that there is a new curriculum for 8U and she would look into getting more information from WAHA.
- c. Coaching Committee
  - i. The board discussed the upcoming Tape2Tape camp and a potential coaching development opportunity. They also reviewed the idea of having team liaison coaches and discussed that these coaches would have to complete USA Hockey certifications but would not need to be rostered unless traveling with the team. A coaches meeting is to be planned for September.

### 3. Learn to Skate

- a. During the meeting, the board discussed plans to host a Learn to Skate and Play Hockey program. The program will include four one-hour sessions scheduled for **October 6, 8, 13, and 15, from 5:00 to 6:00 PM**. Although these sessions take place during the 8U/6U practice time, they are intended exclusively for new hockey players and not for returning participants. Regular 6U practices will begin after this introductory period. Registration will be handled through USA Hockey's Try Hockey for Free program, and Tyler will confirm the setup of that registration. Participation in PHA Hockey's regular registration is not required for these Learn to Skate sessions. Rental pads and skates will be provided to all interested families.

### 4. Age to start Hockey

The board discussed the importance of welcoming younger children into hockey and helping them feel like part of the team. To support this, the board considered offering more in-house opportunities for newer players or for families who may not be ready to travel. These opportunities might include involving student coaches, using the boards and clock during games, and creating a more engaging environment.

The board also emphasized the importance of clearly outlining expectations for 6U parents. This includes presenting available opportunities such as in-house games and tournaments, as well as discussing practice and game expectations—particularly how shifts work during games.

### 5. Mission Statement

- a. The board discussed lowering the age in the mission statement but decided that although an integral part of the PHA hockey program it wasn't necessary to lower

the age in the mission statement. Following the termination of the PHA Adult league, the board felt it appropriate to remove Adult league from the mission statement.

**Motion to remove Adult league from the mission statement.**

Moved: Allysa Booth                      Second: Kara Holland

*Vote carried unanimously.*

6. WAHL Policy/meeting

- a. No discussion on this item. Discussions covered under other agenda items.

7. Team WAHL Declaration

- a. The following WAHL declarations were discussed as a board. Tamara is still waiting on confirmation from HS and 14U coaches. Tamara will reach out to other organizations to let them know as soon as she confirms.
  - i. 10U-B Tamara confirmed
  - ii. 12U-A Tamara confirmed
  - iii. 14U-B needs confirmation from Kevin
  - iv. HS-B needs confirmation

8. Pinedale Tournaments

- a. The board discussed tournament dates and fees. Some dates and fees still need further discussion, 12U, 14U and 10U dates confirmed. The board would like to produce a flyer summarizing the upcoming tournament dates similar to other organizations.
  - i. HS/Girls **November 14 -16**
    - 1. Fee: Kara still running the numbers
  - ii. 8U/6U: **March 6-8** - Morgan to confirm with Grant, final decision to be made after state bids are received.
    - 1. Fee: \$500

**Motion to approve the tournament dates and prices as follows:**

**12U: November 7-9**

Fee: \$1150

A Tournament

**14U: December 13-14**

Fee: \$1150

B Tournament

**10U: Jan 30-Feb 1**

Fee: \$1050

B Tournament

Moved: Morgan Powers

Second: Jason Zakotnik

*Vote carried unanimously.*

9. State Tournament Bids - Due Sept 15th -

- a. Tamara has gotten feedback from some coaches but is waiting on others to confirm before bids are submitted.
  - i. 10U - **Feb 20-22**
  - ii. 12U - **Feb 28- Mar 2**

- iii. 14U - **Feb 20-22**
- iv. Girls - **March 6-8**
- v. HS - **Feb 27 - March 2**

10. Schedulers Meeting - **Sept 27th (Saturday)** -

- a. Morgan and Kara to attend the meeting

11. Foundation 23

- a. PHA board would like to use the foundation 23 fundraiser to advertise for scholarships - Amber to put together information for flyer and send to Lauryn.

12. Chamber of Commerce

- a. Once confirmed the board would like to notify the chamber of upcoming tournament dates.

**Motion to adjourn the meeting at 8:21 pm.**

Moved: Jason Zakotnik Second: Morgan Powers

*Vote carried unanimously.*

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**Next meeting - Wednesday, September 10 @ 6pm - Pinedale Library Conference Room**