

Forest Lake Hockey Association



Electronic Motion Policy

In an effort to bring forth motions and close them out in a prompt manner, Forest Lake Hockey Association's (FLHA's) Board of Directors have adopted the following policy to provide timely response to any motions brought forth for voting by the board of directors. This policy does not supersede the Bylaws or Rules and Guidelines of FLHA and it does not supersede Robert's Rules of Order.

Electronic Motions and voting can be used for any business the FLHA Board of Directors normally conducts save the following exception(s):

1. Rule and Policy changes shall be voted on by the Board only during the course of a normal, open meeting of the FLHA Board of Directors. This is to allow the membership to hear and comment on changes.

The cadence for electronic motions (via email) is as follows.

Step 1: Board member files an electronic motion with the FLHA board members

Step 2: Within a 24 hours another board member may choose to 2nd the motion or the motion will be dissolved.

Step 3: If the motion is seconded, the motion will advance in the process. The board members will have another 24 hours for discussion of the motion. At 24 hours and at the discretion of the President, the discussion will be closed. The President will offer the originator of the motion an opportunity to amend if applicable.

Step 4: The originator of the motion has 24 hours to amend or decline to amend. If an amendment to the motion is offered, go to Step 2.

Step 5: If no amendment is offered, a vote will be called for by the president. Members of the board will have 24 hours to vote. At 24 hours, the President will call voting closed and tally the vote. The number of respondents casting a vote must make up a quorum as determined by the Bylaws of FLHA.

Step 6: FLHA president will announce the outcome of the motion and the secretary will record the motion and outcome in the monthly meeting minutes.

Approved: 11/15/2023

President: _____

