

# **CCJHA Board of Directors June 2025 Meeting Minutes**

## **June 11, 2025**

Joe Zerbst, President  
Jeff Peltier, Vice President

Dustin Armbruster, Treasurer  
JoLynn Pietila, Secretary

### **Call to order:** 6:30 pm

Present: Joe Zerbst, JoLynn Pietila, Dustin Armbruster, Ryan Bennett, Colleen Mayra (via phone), Calvin Larson, Amy Blake, Ryan Galerneau, Jeff Peltier and Jennifer Capello

Absent: Stacy Bussiere, Jeff Baril, Ryan Bonini, Rudy Gemignani and Jason Swain

### **Guests and Public Comments**

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None present.

### **Approval of Minutes**

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Motion to approve last month's meeting minutes (pending JoLynn revises the Travel committee section regarding 14UA) was made by Jenn Capello, seconded by Jeff Peltier; motion carried.

### **Treasurer's Report**

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#### **Balances:**

- Current balances were unavailable at the time of the meeting due to treasurer duties transitioning over to Dusty. He hopes to have access to everything in the next week to be able to proceed with the treasurer duties.

**Bills Paid:**

- None

**Bills Outstanding:**

- None

**Donations / Payments:**

- None

**To-Do:**

- Reimburse Stacy Bussiere for November Gale expenses
- Evaluate registration costs for 2025-2026 season (Keith has reached out to the DEE and HoCo on ice costs for 2025-26)
- Work on coach and volunteer reimbursements
- Jeff Peltier will get a second quote for the travel tryout jerseys (see attachment 1 below)

**Notes:**

- None

A motion to accept the Treasurer's Report as presented was made Jeff Peltier; Ryan Galerneau seconded; the motion carried.

**Program Director Report**

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- Registration is currently open for the November Gale Tournament that we are hosting
- Travel hockey is under "Programs" in Crossbar and House teams are under "League"
- Registration is open for travel tryout volunteer duties for the Board to sign up

## **Coaching Director Report**

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- There was a request to approve Brady and Tanner Flachs to coach and help with travel tryouts; Ryan will look into Tanner's USA Hockey number and see if anything else is needed to be approved.

## **Equipment Manager Report**

- Nothing to report.

## **Officials Report**

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- Nothing to report.

## **Registrar/Safe Sport Report**

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- Age-specific modules are needed for some coaches
- A few Board members and the new Board members need to complete their screening and other requirements
- As of meeting time, these are the numbers registered for travel tryouts for each age:
  - 10U: 22
  - 12U: 30
  - 14U: 32

## **Booster Club Report**

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- Outstanding DIBS hours were billed out on 6/11/25; bills need to be paid in order to register for the 2025/2026 season
- Rudy is working on looking into opening up the concession stands at both rinks as a privatized business

- Awards night needs a new date—will discuss at a later date, but possibly will host in the fall as a kick-off to the new season and chance to get information out to parents; Jenn Capello and Dusty Armbruster have offered to help organize the event

## **Finance Committee Report**

- Michigan Tech is working on copyright issues currently with a lawyer in regards to Junior Huskies
- Rudy is working on a wishlist for the Copper Shores Community Health Foundation grant
- We had success in being granted the David Wiitanen & Slim McLean Memorial Youth Hockey Fund grant
- A finance committee meeting is needed to work on rate adjustments for registration for the new season
- All sponsor agreements are up for renewal for the 2025-2026 season; some new sponsors may be needed especially if A teams are added

## **Tournament Director Report**

- The November Gale Tournament will be held October 31st to November 2nd (2025) for 12UAA teams—registration is now open
  - Games will be held at the SDC
  - Sponsorship letters will go out in July

## **Travel Committee Report**

- Travel tryouts begin on Thursday, June 12th for 12U and 14U. They will finish at the beginning of July.
  - Board members need to sign up to volunteer to help for tryouts

## **Webmaster Report**

- Nothing to report.

## **Sportsmanship & Behavior**

- Nothing to report.

## **Coaching Committee (Jeff Baril—Chair)**

- Nothing to report

## **Fundraising Committee**

- A new chair will have to be named as Ryan Bonini submitted his resignation (see resignation letter below in Attachment 2)
- Plan for raffle for next year to help offset price increases from loss of DIBS/concession stand
  - Jenn Capello will look into acquiring a raffle/lottery license for this

## **Old Business**

- MAHA Revisions to CCJHA Bylaws Revised Draft
  - The latest version was sent to MAHA with the affiliation agreement for 24/25; Al Wakeham said they would be reviewed this winter by the MAHA bylaws committee.
- Organizational Calendar to ensure the flow of approvals and organization processes; need to include when travel coaches are chosen, when tryouts will happen, etc.
- Team CC - 16U and 18U proposed to play in the fall/spring as a split season (starts 7/15/25) per MAHA/USA Hockey
  - Open tryouts to happen in early summer

A motion to approve to accept all reports as presented was made by Dustin Armbruster; seconded by Ryan Galerneau. The motion carried.

## **New Business**

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- A proposal from the Central Wisconsin Goal Academy regarding goalie coaching will be addressed more in the future
- A board position is now open. A new member is needed to fill the position that Ryan Bonini held.
- A committee met to go through the CCJHA Handbook and propose to update certain sections. Proposed updates are as follows:

### **Proposed CCJHA Handbook Updates:**

#### II. Team Selection

##### C. [Changed to] Other Teams

1. At least 2 skates for open tryouts as required.
2. CCJHA's name can only be used as approved by the Board of Directors.
3. Teams must be self-funded.
4. All coaches must be board approved.
5. Teams utilize USA Hockey rules for certified coaches, locker room monitors and rules, rosters, etc.
6. Must utilize regular MAHA rostering procedure with CCJHA registrar, at least 21 calendar days before first game.

##### D. [Changed to D. instead of C.] Class B (House League)

Between 2. and 3. eliminate the section as follows: **“The definition of a second year player in a division refers to a player who is in their last year of eligibility in that particular age classification — NOT the number of years they have played hockey.** Refer to the current MAHA Annual Guidebook for further information.”

[MAHA has eliminated the second year rule with drafting]

4. **Delete what is in brackets and *italics*:** Divisional team drafts will be held with coaches, Division Coordinator, at at least one impartial board member present. Divisional team drafts will be scheduled by the Program Director. Players will be assigned to teams in order to ***conform to age distribution requirements of MAHA and*** achieve an equitable distribution of talent among the various teams. Goaltenders will be placed on teams in reverse order of the highest evaluated player picked. Agreement by all coaches regarding team equalization is necessary before proceeding to #5.

Add a #8. regarding moving 8U to a white and blue system:

8. Guidelines for 8U Division:

- a. WHITE: For second year advanced skills players and/or intermediate skills players from either year.
- b. BLUE: Mixed year players of intermediate skill level or new players to the game.

### Section III. Important Association Regulations

Under G.) 3.) c.) Unhighlight “Team managers and approved locker room monitors shall have USA Hockey background screening, SafeSport training, and be approved by the CCJHA Board of Directors.”

Under G.) 3.) d.) Unhighlight the word “approved.”

Under G.) 3.) i.) Add “Game sheets” and “iPads” to read: “Score sheets/*Game sheets* must be filled out before the game is scheduled to begin. This is the responsibility of the teams. The head coaches of both teams must be identified on the score sheet. All coaches present on the bench must sign the score sheet. Score sheets or *iPads* will be in the concession stand. All score sheets are to be signed by all referees before copies are given to the coaches. The top (white) copy of the score sheet must be returned to the Referee’s

Room(s) to be collected by the Association for statistic purposes. The other two copies go to the respective coaches. Teams participating in leagues such as, NIHL or C.U.P. must follow the procedures for score sheets, although one copy must remain in the Referees' Room(s) for the Association statistics. Score sheets for out of town games are the responsibility of the coach. Scores should be reported to the CCJHA statistician. *If Game sheets is being used, you must ensure that the upload is complete.*”

Eliminate G.) 3.) [should be #4 but there is two #3's] d.) *Parents are required to work the concession stand throughout the year. The required number of hours is based on a set amount for each registrant. It is the responsibility of the parents to schedule and work their designated number of hours. An invoice will be sent at the close of the season for hours not fulfilled.*

## I. Player Move-Up Policy

1. Eliminate “6U” to read: “Player move-ups will be considered at the discretion of the CCJHA Board. The Coaching Director and Division Coordinator will present their request to the board for consideration. The board will then contact the player’s parents for permission. No parent request will be accepted.

A motion to approve the handbook changes as presented was made by Ryan Bennett; seconded by Jeff Peltier. The motion carried.

An open verbal vote to approve all proposed changes to the CCJHA Handbook was cast and all voted in favor of approving changes. Zero nays. The motion passed.

- The next CCJHA BOD monthly meeting is scheduled for **July 9th, 2025** at 6:30 pm in the Dave Wiitanen room at the HoCo.

## **Adjournment**

- A motion to adjourn was made by Jenn Capello, seconded by Amy Blake. The motion carried. The meeting adjourned at 8:09 pm.

Minutes submitted by J. Pietila, Secretary

Attachment 1:  
Second Quote for Travel Tryout Jerseys:

Shopping Cart

Shopping Cart

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Log in and check out now to earn \$111.00 in Rebond Rewards for this order. Only registered users can earn and redeem Rebond Rewards.

Estimate Shipping and Tax

Subtotal

\$2,467.40

Discount (Take 10% Off Eligible Items)

-\$246.74

Tax

\$0.00

Order Total

\$2,220.66

Secure Checkout

Click to Pay with

PayPal

PayPal CREDIT

Item	Price	Qty	Subtotal
<div><div><div><div></div></div><div><div>MonkeySports Solid Color Senior Practice Hockey Jersey</div><div><div>Hockey Jersey Size: Small</div><div>Hockey Jersey Color: Gold</div><div>Custom Name Type: None</div><div>Custom Number Type: Heatpress Back Only Black</div><div>Custom Number: 2</div><div>HockeyMonkey Logo: None</div><div>Sku: MS1415262</div></div></div></div></div> <div>\$18.98</div> <div>50</div> <div>\$949.00</div>			
<div><div><div><div></div></div><div><div>MonkeySports Solid Color Youth Practice Hockey Jersey</div><div><div>Hockey Jersey Size: Large/X-Large</div><div>Hockey Jersey Color: Gold</div><div>Custom Name Type: None</div><div>Custom Number Type: Heatpress Back Only Black</div><div>Custom Number: 2</div><div>HockeyMonkey Logo: None</div><div>Sku: MS1415260</div></div></div></div></div> <div>\$18.98</div> <div>80</div> <div>\$1,518.40</div>			

Update Shopping Cart

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1 of 1

6/17/2025, 4:03 PM

## **Attachment 2:**

### RESIGNATION LETTER FOR BOARD POSITION:

Hi, Joe -

I am writing to formally resign from my position on the CCJHA Board of Directors, effective June 20, 2025.

I have recently accepted a new professional opportunity that will likely require significant travel and time commitments, making it difficult for me to fulfill my responsibilities to the board with the level of attention and engagement the role deserves.

It has been a privilege to serve alongside such dedicated individuals and to contribute to an organization that plays a vital role in our community. I remain fully supportive of CCJHA's mission and future direction.

Please let me know how I can assist in ensuring a smooth transition. Thank you for the opportunity to serve. Please note I will be out of town June 7th-25th.

Warm regards and thank you for the opportunity,  
Ryan Bonini