



D.C. Everest Youth Baseball (LLC)
League Rules/By-Laws/Policies & Procedures
Updated: December 1, 2024

INTRODUCTION

Whether you are new to the DC Everest Youth Baseball Program (DCEYB) program, or have long been involved with DCEYB, we believe the information contained here will be invaluable.

The purpose of these By-Laws is to familiarize you with the League Rules policies, procedures, expectations, and guidelines of DCEYB. It is our hope that your son or daughter will enjoy their baseball experience. Since you are an integral part of that experience, we want you to enjoy it as well. For that to happen, we want you to have as much information as possible regarding the working of our program.

1. GENERAL CODE OF CONDUCT

All athletes are expected to conduct themselves in a manner that displays respect, both on and off the field, for themselves, their parents, their teammates, their coaches, their community, DCEYB, and they should encourage their teammates to conduct themselves in a respectful manner. Parents and/or players are expected to fulfill the following requirements available online as outlined each year including (but not exclusively):

1. Complete the online registration process
2. Understand & sign the DCEYB Code of Conduct
3. Understand the expectation that you will volunteer your time during Rec-Ball and/or Tournament Ball Home Tournaments

2. ORGANIZATION

a. Membership

- i. The “**Membership**” of the league shall consist of the following:
 1. The parents or legal guardians of every child who is an active, participating member of the league.
 2. All individuals, even though they may not have any children participating in the program, and are actively involved in the program.
 3. The Board of Directors, Key Positions & Organization.

b. Board of Directors

- i. The DC Everest Youth Baseball Program Board of Directors is an elected, volunteer organization whom are responsible for the general affairs of the league.
- ii. The Board of Directors is made up of eleven (11) possible positions: Five (5) Executive Board positions consisting of: President, Vice-President Secretary, Treasurer, and League Advisor. Seven (7) Commissioners: Tournament 11-14U, Tournament 8-10U, Babe Ruth, Majors, AAA, AA/A, T-Ball, plus the Concessions Manager.
- iii. The above-named Executive Board Members and Commissioners, shall be elected by the membership at the September meeting and shall have the right to vote on board issues.

c. Key Positions

- i. The Executive Board of Directors shall appoint at their first meeting, 10 (ten) Key Positions: Advertising, Equipment, Registration, Field/Facilities, Apparel/Uniform, Coach/Player Development, Inventory, Scheduling, Volunteering, and Parent Committee Lead.
- ii. These persons shall have the right to vote on board issues.

3. BOARD OF DIRECTORS TERM, NOMINATIONS & GENERAL INFORMATION

- a. **Term** – All newly elected board members will take office at the October 1. The term of office of each member shall be from October 1 through September 30.
- b. **Nominations for Office** - Nominations for the Board of Directors will be collected (written or orally) by the President. All nominations shall be submitted fourteen days prior to the annual meeting. Notice to receive nominations shall be posted by September 1st or 14 days prior to the September Board Meeting. An individual may nominate themselves.
- c. **Nominations for Executive Committee** - The only persons allowed to be nominated for an Executive Board Position are those individuals that were on the Board of Directors or a Key Position the previous year, unless there is a vacancy and no one is nominated at the end of nomination time. In that case the position will be appointed by the current President.
- d. **Vacancies** - Any vacancy occurring in the Board of Directors or Key Positions, that needs to be filled by any reason of an increase in the number of Key Positions, or resignation of either, shall be appointed by the President. An appointment to fill a vacancy shall serve for the remainder of the term of his/her predecessor in office.

- e. Roles and Responsibilities of Board & Key Positions shall be found in Appendix A.

4. BOARD OF DIRECTORS MEETING(S)

- a. Meetings of the Board of Directors shall be held at the discretion of the Executive board and /or the Board of Directors.
 - i. **Rules of Procedure** - The rules of procedure for the meeting of the Board of Directors shall be Robert's Rules of Order to the extent that said rule does not conflict with the articles of the league or the by-laws of the league.
 - ii. **Voting** - Elected and appointed members listed in Section 2.b. & 2.c. have a right to vote on any matter in front of the Board provided there is a quorum.
 - iii. **Voting Rights** - Every parent or guardian of a child who is an active participating member of the league, also any individual who have no children participating in the program, but are actively involved in the program shall have a right to vote for Executive Board Positions and League Commissioners, at the annual meeting.
 - iv. **Annual Meeting** - The annual meeting shall be held at the discretion of the league President each year and should be scheduled in September.
 - v. **Quorum** - A majority of the "Elected" Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board, but if less than a majority of elected Directors at any meeting, a majority of the directors present may vote on matter that does not concern monies of the League in the amount exceeding \$500.00. Definition of quorum is fifty percent (50%) plus one.
 - vi. **Executive Board Meetings** - The president shall conduct Executive Board meetings at his/her discretion to plan projects and/or to plan the agenda for regular Board meetings. The President shall have the right to call Executive Board meetings for matters of urgency that does not allow time to call a special meeting of all the Board of Directors. If any matter concerns monies at these meetings, a maximum of \$500.00 is established before calling a special meeting of the Board of Directors.
 - vii. Attendance at all board meetings is mandatory for anyone sitting on the board. If excessive unexcused absences occur, the board member may be called for review and possible dismissal.
 - viii. Annual Budget Meeting will be held during the December Board Meeting.
 - 1. A budget request for Concessions, Equipment, Apparel/Uniform, & Advertising will be submitted by those key positions for Board Approval by the December Board Meeting.
 - 2. Tournament Ball.

5. PARTICIPANTS

a. Player Eligibility

- i. Who may play in the D.C. Everest Youth Baseball League?
 - 1. Any child between 4 and 15 years of age.
 - 2. All player ages are determined by the birth chart shown below. May 1st in any year shall be the deciding date.

Table 1



BABE RUTH LEAGUE, INC.
BIRTH CHART FOR 2025 – BASEBALL DIVISIONS

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
February	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
March	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
April	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
May	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
June	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
July	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
August	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
September	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
October	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
November	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
December	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

All player ages are determined by the birth chart shown above. May 1 in any year shall be the deciding date.

6. RECREATIONAL BASEBALL (REC-BALL)

i. Playing Levels for Rec-Ball

1. Beginners Tee Ball (PreK-K)
2. Coach Pitch (PreK-K)
3. A (1st Grade)
4. AA (2nd Grade)
5. AAA (3rd Grade – 6th Grade)
6. Majors League (3rd Grade – 6th Grade)
7. Babe Ruth League (7th grade)

ii. Registration

1. **Registration-** Shall be scheduled in late winter usually first week in January. Date, Time and location shall be determined by the board of directors.
2. **Notification of registration-** Once the times, dates and locations are determined, notices shall be printed and posted in local medias. (Website, Facebook) Registration will be made available online.
3. **At the time of registration** - a parent or legal guardian of the participant must fill out all registration forms.
4. **Fees** - Upon completion of the registration forms a pre-determined registration fee shall be assessed to interested participants of all League Divisions. The Board of Directors shall review the fee schedule before registration opens to determine if the fees need to be raised to meet the needs of the League. Current fees are listed in Table 2.

Table 2:

2024	REC-BALL		
	Early Registration	Registration after 3/10	Registration after 4/10
T-Ball and Coach Pitch T-Ball	\$60		\$70
A-Ball & AA-Ball	\$75	\$95	
AAA-Ball & Majors	\$85	\$105	
Babe Ruth 7th, 8th, or 9th	\$100	\$120	

5. Financial Aid is available for those families without the means to pay for Rec-Ball League. The DCEYB Financial Aid form must be filled out and sent to the League Treasurer for Board approval before registering the player. APPENDIX G

iii. Rec-Ball Evaluations

1. Evaluations for grades 3rd-6th will occur sometime during March and/or April.
2. The evaluation criteria for Rec-Ball can be found in APPENDIX B.
3. AAA & Majors and Babe Ruth Leagues will consist of evaluations for equal placement of talent across all teams. Evaluations will be open to anyone who is in 3rd – 6th grade. Eligibility will be based on the grade each child is in during the current school year.
 - a. AAA is open to all 3rd-6th graders.
 - b. Majors is open to 3rd-6th graders that place in the top 66 players (if there's 6 teams and reduced by 11 per team based on commissioner's judgement). In order to play in the Major League, a player must participate in evaluations in order to be drafted. Players not drafted into Majors or electing to stay in AAA, will be eligible for the AAA draft.
 - c. Babe Ruth League is broken down into a 7th grade team and an 8th grade team. 7th grade will participate in the Central Wisconsin Junior League (CWJL). There will be no 8th grade Babe Ruth league in favor of 8th grade school baseball. CWJL rules can be found in APPENDIX F.
4. AA, A, and Tee Ball will have no evaluations. Placement on team is based on current school player is attending and/or friend request.

iv. The Draft

1. The draft shall be held within (1) one week following the last day of tryouts at a location to be determined by the League Commissioner and the President.
2. Drafting order shall be in reverse order of the previous year's final standings at the end of the regular season, not including the playoff games. Last place shall pick first, and so on. REC and Travel evaluation information will be supplied to coaches prior to the draft.
3. In case of ties at the end of regular season standings, the first tiebreaker will be win/loss record of the previous year's playoff game. For the second tie-breaker, the President shall conduct a coin flip to decide draft positions.
4. The brother or sister options must be used in the first three rounds of the Draft.
5. The manager's son/daughter draft option for AAA & Major League will be:

Round 4
Round 3
6. Any team that needs to draft eight or more players is entitled to a bonus pick at the end of the fourth round.
7. Each team can carry no more than seven (7) 4th & 6th Graders.
8. Each team can carry no more than seven (7) 3rd & 5th Graders.
9. Unless specifically requested (safety reasons) all participants shall play at their age assigned league. This holds true for all leagues as well.

v. MANAGERS/COACHES

1. Team Managers shall be selected by the Executive Board & League Level Commissioner. Applications must be filled out before this appointment. Those selected will then undergo a background check. The background checks remain confidential. The League Level Commissioner, will have final approval of all Managers and Coaches. All Board of Directors will also be subject to background checks.
2. Majors & Babe Ruth Managers may identify 1 (one) assistant coach prior to draft....their child will be drafted (if not already on team from previous year) via same draft option schedule for Manager's kid.

vi. SCHEDULES AND STANDINGS

1. The Majors League season shall be determined by a schedule with the following week used for Playoffs. Each Team will be scheduled (two) games per week (not including makeup games). It is recommended that the Majors League has between 9-11 Games.
2. The Babe Ruth League game recommendation is between 8-10 Games.
3. Tee Ball, A, AA & AAA schedules shall be determined after registration and draft have taken place. Recommendation is between 8-10 games
4. Standings in AAA and Majors & Babe Ruth Leagues shall be recorded daily. League Commissioners shall compile the standings and give them to the League President. It shall be the winning manager/coaches responsibility to call, text or e-mail the above-mentioned person with the final scores within 24 hours of game completion.
5. All make up games shall be completed by the end of the regular season.
6. Make up games shall have priority over practice field use.

ii. GAME PROCEDURES

1. Home teams shall be determined by the schedule.
2. The Home Team will be responsible for the field preparation before the game and clean up after the game.
3. A base umpire must be provided by the Visiting Team in AAA and Majors League Play.
4. Games Lengths are as follows:
 - a. Babe Ruth: 7 innings (no inning to start after 120 min)
 - b. Majors: 6 innings (no inning to start after 90 min)
 - c. AAA: 6 innings (no inning to start after 90 min)
 - d. A/AA: 6 innings (no inning to start after 60 min)
 - e. T-Ball: Max 60 minutes
 - f. Double headers (no new inning to start after 75 min)
5. The Home Plate Umpire is in charge of the game and will make the decision on whether or not to call or suspend a game already in progress.
6. If there is a chance of rain or other threatening weather conditions before the start of the game, the 2 (two) managers shall determine if the game is playable 60 (sixty) minutes before the game is scheduled to start. Any lightning/thunder shall require a 30 minute delay in play. Each flash/bang will start the clock over. This is for all levels of play.

ii. PITCHING

1. The maximum number of pitches per start for various age groups are shown below in *Table 3*. If the pitcher reaches the maximum number of pitches during a batter, they may continue pitching until the current batter is retired.
2. The minimum number of days of rest between pitching based on pitch count for various age groups are shown below in *Table 3*, per the 2022 Babe Ruth/Cal Ripken Baseball Rules and Regulations Handbook. A pitcher may not pitch again until the mandatory rest period is satisfied.

Table 3:

AGE	MAX PITCHES	REST PERIOD		
		0 Days	1 Days	2 Days
9-10	75	1-40	41-65	66+
11-12	85	1-40	41-65	66+
13-15	95	1-45	46-75	76+
16-18	105	1-45	46-75	76+

The pitch count rules apply to Rec league play and Tournament team play. For example, an 11 year old pitches 67 pitches in a tournament game(s) on a Saturday. The mandatory rest period is 2 days. In this case, the child will not be eligible to pitch again in any game (Rec or Tournament) until the 2 day rest period is met on the following Tuesday.

3. It is the responsibility of the managers of the various teams to report the pitch count to the league commissioner who will then communicate the player pitch counts to all managers.
4. It is up to the discretion of the League Commissioner (in communication with the Tournament Commissioner) to determine if and how any pitchers will throw in weekly league play to have adequate pitcher available for Tournament Ball
5. The allowable pitch count and mandatory rest periods during the Babe Ruth/Cal Ripken State Tournament shall follow the tournament rules and are not subject to the guidelines listed above.

i. PLAYOFFS.

1. The final standings shall be the format for seeded playoffs in the AAA & Majors Leagues
2. In case of ties at the end of the regular season, the following shall be used as Tie Breakers:
 - a. First, head to head competition between the two teams. Second, fewest total runs allowed in the season. If the tie still cannot be broken, the League Commissioner, along with another Board Member, shall conduct a coin flip to break the tie.
3. Playoffs for the Babe Ruth City League will follow the current years rules summary found in APPENDIX F.

c. D.C. EVEREST YOUTH BASEBALL TOURNAMENT TEAMS

- i. On approval of the Board of Directors, D.C. Everest Youth Baseball shall field at least one(1) Babe Ruth/Cal Ripken sanctioned Tournament team at each age level; 8U – 14U. Tournament teams will follow Babe Ruth guidelines according to age.
- ii. **Equipment** - D.C. Everest Youth Baseball shall supply equipment for each Tournament team. Tournament teams will use alternate uniforms, consisting of a Hat & one (1) Jersey. funded by DCEYB. Additional funds for necessary equipment may be provided to the teams at the discretion of the Board of Directors, not to exceed \$850 per team without board discussion. Teams making it past the state tournament will be given money on a year by year basis at the discretion of the Board of Directors.
- iii. **Manager & Coaches** - All teams shall have one (1) Manager and two (2) Coaches. A jersey and hat will be provided to the previously mentioned Manager and Coaches. Any additional coach will need to pay for their own jersey and hat.
- iv. **Registration Fees** - Upon completion of the registration forms a pre-determined registration fee shall be assessed to interested participants of all Tournament Teams. The Board of Directors shall review the fee schedule at the start of each year to determine if the fees need to be raised to meet the needs of the League. Current fees are listed in Table 4.

Table 4

TOURNAMENT BALL		
2025	Silver Season	Green Season
8u	\$300	
9u	\$300	\$500
10u	\$300	\$500
11u	\$300	\$500
12u	\$300	\$500
13u	\$300	\$500
14u	\$300	\$500

- v. **# of Tournaments and Cost Limits** - Tournament Teams (9U-14U), whether it be Green or Silver, it is recommended that they register for 8 Tournaments, not including their age group DCEYB home tournament. Tournament costs not to exceed \$4000.00. Any Tournament team desiring to play in an additional tournament in excess of 8 recommended, or exceeding the allowable costs by DCEYB, will be responsible for all fees.
- vi. The 8U Tournament Team will be allowed to register for 4 Tournaments, not including their age group DCEYB home tournament. Tournament costs not to exceed \$1500.00.
- vii. Player "Move Up" Policy – In the instance that a player demonstrates the skills, motivation, and maturity to competitively compete at a higher level than their age registration designates, the Parent/Guardian must notify the Tournament Commissioner, prior registering for Tournament Tryouts, of their desire to tryout at a different age. Move up requests will be review by the Tournament Committee and the Parent/Guardian will be notified whether the request has been approved or denied. In order for the player to be rostered on a "Move Up" Team, player must score in the top 6 on the team based on evaluation scores.
- viii. If a player registers to tryout at an age group, other than is age designated team, without notifying the Tournament Commissioner, the player will automatically be places on age appropriate team, based on his evaluation scores.
- ix. There will be a documented process that will be used. This process does not pertain to a situation where the Tournament Committee foresees an issue with team size.
- x. All Tournament team managers shall be selected by the Tournament Committee, which consists of the Executive Board, Tournament League Commissioner. Applications are due 7 days following the conclusion of evaluations
- xi. Tournament teams will be selected through a tryout system (APPENDIX C). This tryout is done during fall evaluation's, to be held no later than September 30th. Tournament team players must participate in the D.C. Everest Rec-Ball League in order to play. Evaluation results are CONFIDENTIAL and will only be available to the Tournament Committee and age level corresponding Tournament Team Manager.
- xii) Tournament Baseball teams will be formed at the 8U through 14U age levels. Both the A (Green) team & the B (Silver) team will have a minimum of 10 players and a maximum of 15.
- xiii) If the player count falls outside the parameters set above, where a single B (Silver) or even a C (White) team can be created, the Tournament Committee, will determine if cuts are necessary.

- xiv) Top 6 based on evals will get automatic invitation to be on the Green (A) team. Coaches will pick min 4 - max 9 to be part of Green team.
- xv) After Green team has been identified, the remaining kids not to exceed 15 in total will be identified as Silver level and will be feathered in to Green team tournaments to play max 4 tournaments up to the discretion of the coach. If the total exceeds 15, but not 20, those kids will be asked to be only practice players and will not be required a registration fee, unless purchasing a uniform.
- xvi) If more than 20 kids in total are signed up, Travel commissioner reserves the right to develop two full teams, keeping the min 10, max 15 in check.
- xvii) Only players signed up for Rec-Leage-Ball are eligible to play Tournament Baseball.
- xviii) If after Green team is identified and Silver team is maxed to 15 kids, the remaining kids may be asked to be practice players only (no charges).
- xix) The Silver and Yellow teams will evaluate the remaining players to develop the rosters for teams.
- xx) Any Silver or Yellow team may request to play 4 or 8 tournaments as long as the appropriate registration fee is applied.
- xxi) After Tournament league evaluations are concluded the following process will occur:
 - a. Tournament Commissioner compiles the results and distributes them to the Executive Board.
 - b. Tournament Manager applications are received and reviewed against player evaluations and selected by the Tournament Committee.
 - c. Tournament Managers are given evaluation results and make roster recommendations back to the Tournament Committee.
 - d. Tournament Committee will approve or deny team recommendations.
 - e. Line Item c) & d), repeat until both parties are in agreement.
 - i. Any parent wishing to discuss the evaluation process and placement, after teams are selected, will need to contact the Tournament Commissioner no later than November 7th at which time a meeting will be set-up with the Tournament Committee, no later than November 15th, to address concerns. The Tournament Committee will not provide an evaluation summary on individual players. After November 15th, all discussions of evaluations will be closed.

6. VOLUNTEER COMMITMENT

- a. The success of DCEYB is due to the time and talents of its volunteers. Therefore, each Tournament Ball Family is required to do their part to ensure its success. We have volunteer requirements at each of our home tournaments. If your age group is scheduled to play at a DCEYB Home Tournament, your Family Requirement is 3 hours. Coaching and Board Positions, are NOT excluded from this requirement.
- b. Each year, every rec ball team will be assigned an evening to work the concession stand. Sign up will be developed prior to May 1st....if not signed up for volunteer slot (family), player may be ineligible until proof of signup per the discretion of the coach or Executive Board.

7. EQUIPMENT

- a. When a Tournament Team is issued their equipment at the beginning of the season, they will be given an inventory sheet of all equipment that they are issued. See APPENDIX D for the list of equipment. At the end of the season the team shall return the equipment and the inventory sheet with an up to date record of any equipment changes that were made during the season.
- b. Rec teams share a community pool of equipment

8. LEAGUE EXPECTATIONS FOR CONDUCT & DISCIPLINARY PROCEDURES

- a. All managers, coaches, players and parents will sign and adhere to the DCEYB Sportsmanship Contract, found in APPENDIX E, while representing our association at practices, games, hotels, restaurants, etc. Association Members will show courtesy and consideration toward fellow managers/coaches/umpires and players.
- b. Any manager or coach displaying poor sportsmanship or in direct violation of DCEYB's Sportsmanship Contract, will be subject to review by the Disciplinary Committee to determine the appropriate disciplinary action, up to and including removal as coach/manager of the team. The Disciplinary Committee will consist of the Executive Board & the league appropriate Commissioner.
- c. Any player showing disrespect to the umpires, coaches, other players, etc. will be required to sit out the following game. This game can crossover from different leagues. (i.e. Tournament to Rec or vice versa). It is the responsibility of the players' manager to ensure this occurs. The opposing manager shall also report the incident to the League Commissioner or any member of the Disciplinary Committee for review.

- d. Any player displaying poor sportsmanship by throwing or kicking, bats, helmets, or other gear, or using foul language shall sit out the remainder of the current game and the following game. This game can crossover from different leagues. (i.e. Tournament to Rec or vice versa). It is the responsibility of the players' manager to ensure this occurs. The opposing manager shall also report the incident to the League Commissioner or any member of the Disciplinary Committee for review.
- e. Any player or parent casting themselves or the league in a negative way on Social Media will be subject to disciplinary measures found in the code of conduct and/or the discretion of the Disciplinary Committee.
- f. Those showing questionable sportsmanship or in direct violation of DCEYB's Sportsmanship Contract, shall be referred to the Disciplinary Committee to address the issues and ensure it is resolved in a satisfactory manner.
- g. **24-Hour Rule** – Parents/Guardians are NOT allowed to confront a coach, team or league official (Board Member, Key Position or Umpire) to discuss ANY negative game or practice situation until at least 24 hours have passed from the completion of the game or practice. A confrontation shall consist of any conversation, which is elevated from a normal speaking tone and/or demeanor to which involves, but not limited to, yelling, profanity or derogatory comments toward said coach, team or league official.
- h. Any violation of the 24 hour rule will result in a meeting before the Disciplinary Committee.
- i. Parents or fans displaying poor sportsmanship or in direct violation of DCEYB's Sportsmanship Contract, shall be asked by the coaches/managers to cease the behavior. If the behavior does not stop, the Mountain Bay Police Department or local law enforcement may be asked to intervene and remove the individual(s).

9. TEAM PRAYER POLICY

- a. The DCEYB Board of Directors supports the INDIVIDUAL right of any parent, manager, coach or player to pray before, during, or after any practice or game as long as it does not disrupt the practice, game or pre-game activities. However, managers or coaches who wish to conduct a team prayer, before or after each practice or game, must do the following three steps:
 - i. Provide a written copy of the team prayer to a parent or legal guardian of each player.
 - ii. Include the following statement beneath the prayer at the bottom of the page, which states:

*"I understand that this team prayer will be recited before or after each practice or game only if it is unanimously authorized by a parent or legal guardian of **every** player on the team. I also understand my son/daughter will be treated fairly and equally by the manager and coaches regardless of whether I sign this document. I hereby agree to allow my son/daughter to join in recital of this team prayer before or after each game or practice."*

- iii. Beneath this statement will be a dotted line where the parent can provide an authorizing signature. (The word "practice" can be removed from this statement if the team prayer is only proposed for game days.)
- iv. Obtain signatures from a parent or legal guardian of every player on the team.
- v. If a manager or coach wishes to have a team prayer, the Board recommends that the prayer document be distributed to parents or legal guardians at the team's initial organization meeting when other league material, such as the injury waiver forms are distributed to parents.

9. Treasurer Document League Document Deadlines

- a. The League Treasurer shall file the necessary 1099 forms for those league umpires, etc., that have exceeded \$600 in income from the league. These must be sent the recipients by 1/31 of the year following the season just completed.
- b. The league fiscal year runs from October 1st through Sept. 30 of the following year. The treasurer has until the 15th day of the 5th month following the season just completed to file the 990EZ form for non-profit organizations with the IRS. The use of this form is dependent on the revenue of the league and other forms may be required to be filed based on income in a particular year.
- c. The league must also file with the Department of Financial Institutions, its annual report of league officers and the board of directors along with any fees that are due to file this report.

10. BACKGROUND CHECKS

- a. All managers and coaches, as well as any other persons and volunteers, who provide regular service to the league and/or have repetitive access to, or contact with, players or teams are required to complete the background check.

- b. **Background Check Disqualifying Criteria:** A record or disclosure from a background check containing one or more of any of the following disqualifying offenses will lead to a determination of “reject” indicating that individual is prohibited to serve as a Manager, Coach, or any other position that comes in contact with players:
 - i. Conviction of a crime involving a minor, regardless of the offense
 - ii. Conviction of a crime involving force or threat of force against a person
 - iii. Conviction of a crime in which sexual behavior is an element; including “victim less” crimes of a sexual nature (including pornography)
 - iv. Conviction of a crime involving cruelty to animals
 - v. Any sex offender registrant
 - vi. Conviction of a felony
 - 1. If felony is older than 10 years, applicant may be eligible to coach, unless it relates to any of the convictions listed above.
 - vii. Refusal to undergo background screening
- c. **Pending Cases:** If a Designated Individual is charged with or has a case pending that involves any the disqualifying criteria above, that individual will not be allowed to volunteer until legal adjudication has been made.
- d. If the League becomes aware of information that a youth program volunteer may have sustained one of the disqualifying criteria in the interim after a required background screening has been conducted, that individual will be prohibited from having contact with players until accuracy of the information has been validated by the President or his designee, via our Background Check service provider. If the disqualifying criteria are validated, that individual will immediately be removed and prohibited participating in games and practices. The individual is responsible for reporting a potential incident to the League Director.
- e. **League Rights to refusal:** The League may reserve the right to prohibit any individual from participating in games and practices if at any time the Organization in its opinion deems the individual unfit to work with minors.
- f. **Appeals:** If an individual has concern with the outcome of their background check report, they should contact the service provider directly to dispute. The League will not disclose or discuss specific report results other than “accept” or “reject” and will only disclose those results to parties deemed by the League as having a “need to know”.
 - i. Individuals looking to appeal, may bring supporting evidence to board meeting to appeal.
- b. **Service:** DCEYB shall use an accredited online background check system. Back ground check costs shall be covered by the league. Successful background checks will be valid for 2 years.
 - i. A rejection notice will be delivered via email that the coach has listed in the system. Their status in the system will be listed as disqualified indefinitely.

11. Amendment of By-Laws

- a. These by-laws may be altered, amended, or replaced and new by-laws may be adopted by a majority of the Board of Directors present at any regular meeting or at any special meeting, if at least 27 days’ notice has been given of intention to alter, amend, or repeal or to adopt new by-laws at such meeting. The notice shall be in writing and become effective upon presentation to the Board of Directors.
- b. This document may be repealed or altered in whole or part by the presiding Executive Board or Board of Directors of the DCEYB (D.C. Everest Little League Baseball, LLC) at any duly organized meeting of the members provided board members have approved such changes.

PRESIDENT

DATE

SECRETARY

DATE

APPENDIX A.

President

- Responsible for the day-to-day operations of the organization.
- Direct supervision of all aspects of the association
- Ensure compliance with League and local rules and bylaws
- Execute the policies enacted by the board
- Lead all board and general meetings
- Work with treasurer to ensure league stays on budget
- Annually apply for League Charter
- Annually upload rosters to Babe Ruth website
- Oversee the Facility Committee

Vice President

- Presides in the absence of the President and carries out such duties and assignments as may be delegated by the President.
- Work with all Appointed Directors
- Oversee the Parent Committee
- Coordinate parent meeting at the beginning of the season
- Primary contact for League Members
- Responsible for conducting and coordinating all background checks of all volunteers to meet Cal Ripken/Babe Ruth League guidelines; and keeping a log of all volunteers approved.

League Advisor

- Mentor/Guide Executive Board members on strategic decisions for the organization.
- Oversee all long-term development and planning.
- Historian of the program

Treasurer

- The Treasurer shall be responsible for the financial operations of DCEYB.
- Receive all cash/checks and deposit into bank; reconcile all payments
- Maintain accounting records
- Prepare and distribute financial reports at monthly board meetings
- Prepare tax return with or without outside agency
- Work with other people that order in the league (concession manager, equipment manager, etc.) to ensure we purchase items tax free and all invoices paid.
- Distributes payments for tournament ball entries
- Maintains PO Box
- Coordinates payments to all umpires for all REC and home tournaments

Secretary

- The secretary will be the source of communication between the board and the league and outside parties including parent committee.
- Prepares and distributes League wide information in coordination with Registration Lead
- Manages League Facebook site and any other social media outlets in conjunction with Registration Lead updating website
- Work with the President to make an agenda for monthly board meetings
- Prepares and distribute minutes from monthly board meetings
- Maintain a list of all board members and Appointed Directors

- Keep Association Documents (Bylaws, etc....)
- Maintain an up-to-date copy of the bylaws

Tournament Ball Commissioner

- Be the primary contact for all Tournament Ball Managers
- Maintain list of potential tournaments for each age group
- Facilitate Showcase of Skills evaluations for Tournament team rosters
- Coordinate the preparation of each of our Splash home tournaments
- Coordinate scheduling umpires for each of our Splash home tournaments
- Manage Splash home tournament rules
- Manage and communicate scores (le. Tourney Machine) to all participants
- Coordinate trophies/awards for 1st and 2nd place winners at each of our Splash tournaments.

Babe Ruth Commissioner

- Be the primary contact for league coaches
- Represent and be the primary contact for City Wide Babe Ruth league for DC Everest
- Understand League policy, procedure, and rules for the age group. Promote consistency across coaches/teams within division
- Monitor league pitch count and coordinate with the Tournament Commissioner and Managers
- Coordinate and run evaluations and draft
- Provide communication between the coaches of the league and the board
- Create Season schedules
- Schedules home plate and field umpires for games on big field at Kennedy Park
- Work with the equipment manager to order and hand out uniforms

Majors & AAA Commissioners

- Be the primary contact for league coaches
- Understand League policy, procedure and rules for the age group. Promote consistency across coaches/teams within division
- Monitor league pitch count and coordinate with the Tournament Commissioner and Managers
- Coordinate and run evaluations and draft
- Provide communication between the coaches of the league and the board
- Create Season schedules
- Coordinates and schedules home plate umpires for all Major's games
- Work with the equipment manager to order and hand out uniforms

AA/A & T-Ball Commissioners

- Be the primary contact for league coaches
- Understand League policy, procedure and rules for the age group. Promote consistency across coaches/teams within division
- Provide communication between the coaches of the league and the board
- Create Season schedules
- Work with the equipment manager to order and hand out uniforms

Concessions Manager

- Maintain the operation of the concession facility at Kennedy Park
- Organize and purchase all food and beverages needed for league play and tournaments
- Coordinate the volunteers for concessions and other association needs.
- Obtain the necessary licenses.

Equipment Manager

- Responsible for ordering equipment needed for the season (T's, baseballs, scorebooks, hitting screens, etc.)
- Prepare team equipment bags and distribute at the beginning of the season
- Arrange for return of equipment at the end of season
- Maintain the quality of equipment and purchase new equipment as needed/approved (work with treasurer to ensure there are adequate funds)
- Keep the storage unit organized

Registration Manager

- Managers Website (Sports Sign Up Play) and all things associated with it
- Manages the online registration process
- Coordinate with Secretary for publications
- Works with league commissioners and equipment managers to provide player counts and uniform ordering details
- Manage content and flow of the league's website
- Ensure league news is updated on a regular basis
- Update website content based on requests from the board

Advertising Manager

- Solicit and secure local businesses for advertising.
- Contact current advertisers and try to renew advertisement
- Obtain the artwork for any advertising from advertiser.
- Work with graphics company to provide ad proofs for final approval from advertiser.
- Order appropriate size advertising and install where designated.
- Coordinates putting up/taking down advertising banners on baseball fields at Kennedy Park.

Apparel/Uniform Lead

- Work with league commissioners for uniform ordering and distribution
- Work with vendor to set up and online store and oversee the sale of DCEYB apparel.
- Coordinates picture day for all teams

Coach/Player Development Lead

- Coordinates required training for all coaches for AAA, Majors, Babe Ruth, and Tournament Managers.
- Mentor/Guide coaches at every age level on practice agendas, resources, tools, etc.
- Ensures consistency on player development throughout the program
- Ensures Sportsmanship contract is being upheld for coaches and players
- Coordinates Fall Ball with the commissioners

Parent Committee Lead

- The Parent Committee is comprised of one parent (no coach or commissioner) from each of the 6 leagues and the association Vice-President.
- Additional committee members may be assigned at the discretion of the Board of Directors.
- The Parent Committee and their designated league representative will compile any parent complaints/issues and bring it to the Parent Committee and Vice President for resolution.
- The Parent Committee will meet no less than 3 times between May 1 and July 31.

Field/Facilities Lead

- Maintain the quality of our fields (bases, pitching rubber, Homeplate, dugouts, etc.)
- Work closely with commissioners on guiding/educating on best practices for field maintenance

- Work with treasurer to ensure there are adequate funds to support the upkeep of our fields and facilities
- Liaison for the Village of Weston's Parks Department
- Maintain batting cages at Kennedy Park (put up/take down nets)
- Work closely with Equipment Manager to keep the storage units organized.
- Responsible for ordering items needed for the season (chalk, turf, etc.)
- Coordinates field prep for all 4 tournaments (Rec Kickoff, Splash 1-3) and ensures volunteers are available to help during all 4 tournaments.

APPENDIX B – REC-BALL EVALUATION CRITERIA

Players evaluated in 3 categories

Fielding 1-5 points

Participant Number	1-5 Score (5 being highest mark)			Overall Score	Comments
	Fielding	Catching	Throwing		

Hitting 1-5 points

Participant Number							
		Attempt 1	Attempt 2	Attempt 3	Attempt 4	Attempt 5	Attempt 6
	Contact						
	Hit Net						
	Exit Velocity						

Pitching 1-5 points

Participant Number	X or blank Pocket			mph Velocity		Total Score

APPENDIX C – REC & TOURNAMNET BALL EVALUATION CRITERIA

Scoring Sheet

The complete assessment will be a blend of objective scoring and Third Party evaluation for a max of 100 points. The top 6 in each age category will be automatically invited to participate at the Green level should they accept.



SHOWCASE YOUR SKILLS!

8U-14U

	Station	Activity	Scoring	Max Points
1	Outfield	(5) Fly Balls Catch and Throw into net	(3) Point for each catch (1) Point for each throw into net	20 Points
2	Pitching	(8) Pitches to a target	(3) Points for each throw into target (0-6) bonus points based on velocity bell curve	30 Points
3	Baserunning	Run 1 st to 3 rd	(1-5) points based on time	5 points
4	Infield	From Shortstop position... (3) Grounders -throw to 1st (2) Grounders – Step on 2 nd and throw to 1st	Third party evaluation based on mechanics, accuracy, strength, and baseball IQ	20 points
5	Batting	(10) Swings	Third party evaluation based on mechanics, power, contact, and exit velocity	25 points

APPENDIX D – EQUIPMENT LIST

DCEYB LEAGUE PROVIDED EQUIPMENT CHECKLIST 2023

Coach's Name: Team Name:

Quantity Requested	Equipment	For League Official Only		
		Items Needed	Date Issued	Date returned
	Catchers Helmet			
	Chest Protector			
	Shin Guards			
	Base Set			
	Hitting Screen W/carry bag			
	Batting Tee			
	Indoor Practice Balls			
	Outdoor Practice Balls			
	Wiffle Balls			
	Small Practice Balls			
	Ground Ball Training Pad			
	Gear Bag			
	Ball Bucket			
	Catchers Mitt			

League Official: _____ Date: _____

Coach Signature: _____ Date: _____

* All items standard issue unless you request to not receive item

1 = 1 of any type of balls if you want 12 write 12 in qty box

APPENDIX E – SPORTSMANSHIP CONTRACT

D.C. Everest Youth Baseball Parent & Player Sportsmanship Contract

I, the undersigned parent, and player, recognize that the team coaches have made a commitment that involves many hours of preparation at practices and games. I also understand that the coaches have committed to teach the principles of sportsmanship, honesty, loyalty, courage, respect, and baseball fundamentals in accordance with the by-laws of D.C. Everest Youth Baseball.

I understand this agreement does not preclude me from talking with the coaches about matters of general welfare concerning my child or expressing my concern to the Board of Directors of D.C. Everest Youth Baseball about a coach's tactic other than playing time decisions. ***If an issue arises over the course of the season, concerns can be immediately reported to the Parent Committee Director or another Board Member whom will then bring the issue(s) to the board. Board members will handle concerns with confidentiality.*** If you're not sure who the Parent Committee Director is, ask your coach, refer to the organization chart online (www.EverestYouthBaseball.org) or contact a DCEYB Board Member.

As a parent, I commit to:

1. Making sure my child attends all team functions (practices, games) when it does not adversely interfere with school, religious education and other important family matters. Accept the decision of the coach to reduce my child's playing time if he does not regularly attend team functions or has unexcused absences.
2. Honor the game by watching my language and actions during all baseball events especially in communication about umpires, other players, other parents and coaches.
3. Encourage my child no matter what their level of success or playing time.
4. Encourage other team members with positive communication and cheers.
5. Encourage other parents to honor the game by correcting their negative ball field behavior towards umpires, opposing teams and coaches.
6. Allow the coaches the ability to make playing time and baseball strategy decisions in the best interest of the team.

As a player, I commit to:

1. Making sure I attend all team functions (practices, games) when it does not adversely interfere with school, religious education and other important family matters. I accept the decision of the coach to reduce my playing time if I do not regularly attend team functions or have unexcused absences.
2. Honor the game by watching my language and actions during all baseball events, including games and practices, especially in communication about umpires, other players, parents and coaches.
3. Strive to do my best during games and practices no matter what my level of success or playing time is.
4. Allow my teammates, as well as myself, the opportunity to learn principles of sportsmanship, honesty, loyalty, courage, respect and baseball fundamentals, in accordance with the bylaws of D.C. Everest Youth Baseball from my coaches.
5. Encourage other team members with positive communication and cheers.
6. Follow any disciplinary actions set forth by my coaches.
7. Allow my coaches the ability to make playing time and baseball strategy decisions in the best interest of the team.

I understand that if I violate any of the sportsmanship provisions above that the player's playing time may be reduced or they may even be removed from the team in the best interest of D.C. Everest Youth Baseball

(Player Signature) (Date)

(Parent Signature) (Date)

APPENDIX F – CWJL RULES

<https://docs.google.com/document/d/1VUeuuacNEOYf5l4QOyAiqgTcZ-kx38hQkGHXwAGKvk4/mobilebasic>

APPENDIX G – PLAYER SPONSORSHIP



Financial Assistance Form

Player Name and Grade:

Parent Name(s):

Parent Phone:

Parent Email:

Please explain the circumstance you are requesting assistance for your player from Everest Youth Baseball.

Once request is completed please send it to: dceyb.registrations@yahoo.com