



A.V.A.H.A.



ASHLEY VALLEY AMATEUR HOCKEY ASSOCIATION

Date: September 14, 2022

Time: 6:00 pm

Place: Ledgestone Hotel Conference Room

Attendees: Eric Gunter, Denim Simper, Crista Gordon, McKenzie McNeal, Michelle Stearns, Cherei Miller, Ashley Lindquest, Stormie Trevizio

NEXT MEETING: October 12, 2022 at Uintah County Library

MEETING MINUTES

TRY HOCKEY FOR FREE

- AVAHA should align with USA Hockey and their Try Hockey for Free day.
- USA Hockey's Try Hockey for Free Day is November 5, 2022
- Another option for Try Hockey day is during Mites/Minis practice.
- Eric will get on USA Hockey and get the materials available and Michelle will talk to Missy about ice.

AVAHA SEASON

- AVAHA will declare that their playing season will be October to March.
- We will establish that practice will start the first week of October, games start the second weekend, and the season will end at the end of March.
- Crista update the live policy book.

BOARD MEMBERS

- UAHA board roster is due October 15th to Robyn. Get your safesport, background, and usa hockey number to Cherei by October 1st.

CONCESSIONS

- Phenomicon was good.
- ❖ Michelle proposed the following concession procedures:

CONCESSIONS PROCEDURES AND TOOLS

- DETERMINE LOCATION OF SALES
- LIST OF ITEMS TO BE SOLD
- PRICE AND ORDER INVENTORY
- CREATE INVENTORY SPREADSHEET
- CREATE PRICE LIST (TRY TO KEEP ALL ITEMS IN DOLLAR AMOUNTS TO LIMIT COIN CHANGE)
- CREATE SALES LIST TO BE USED FOR A POSTER, INCLUDE PRICES
- ORDER AND PICK UP POSTER
- CREATE VOLUNTEER SCHEDULE (SUGGESTED APP SIGNUP GENIUS, SCHEDULE SHOULD INCLUDE SET UP AND CLEAN UP)
- LAMINATED DIRECTIONS ON HOW TO RUN TABLET AND SQUARE
- EMAIL, LEAGUE WIDE, ANNOUNCING EVENT AND ASKING FOR VOLUNTEERS
- ASK TEAM MANAGER TO POST EVENT INFORMATION AND VOLUNTEER SIGN UPS ON MESSAGING APP.
- PICK UP INVENTORY AND DELIVER TO LOCATION OF EVENT
- SET UP SALES AREA
- PACK UP INVENTORY AND CLEAN UP EVENT LOCATION
- RETURN UNSOLD INVENTORY TO ICE RINK

AT THE END OF EACH DAY, MONEY IS TO BE COUNTED AND EVERYTHING ABOVE THE ORIGINAL CHANGE AMOUNT (LISTED BELOW) SHOULD BE PUT IN A MONEY BAG AND GIVEN TO THE TREASURER FOR DEPOSIT. ADD A NOTE TO THE CASH BOX WITH DATE AND AMOUNT GIVEN TO TREASURER FOR DEPOSIT.

TOOLS NEEDED

- CASH BOX*
- MONEY BAG*
- MONEY FOR CHANGE*

- (2) \$20.00 BILLS
- (5) \$10.00 BILLS
- (20) \$5.00 BILLS
- (50) \$1.00 BILLS
- (2) ROLLS OF QUARTERS (IF NECESSARY)
- SQUARE CARD READER*
- TABLET FOR SQUARE*
- HOCKEY BANNER "THANK YOU FOR SUPPORTING YOUTH HOCKEY IN THE UINTAH BASIN"***
- COOLERS (IF NEEDED)
- ICE (IF NEEDED)
- TABLES FOR DISPLAYING ITEMS FOR SALE
- BULLETIN BOARD FOR MENU**
- BULLETIN BOARD FOR BANNER**
- EASEL FOR BULLETIN BOARDS (2)**
- THUMB TACKS**
- TIP JAR**

*TREASURER'S RESPONSIBILITY

**ITEMS TO BE KEPT IN THE "CONCESSIONS TOGO BOX"

- Stormie seconded the motion.
- Crista aye.
- Cherei aye.
- Denim aye.
- Eric aye.
- McKenzie aye.
- Michelle aye.
- Stormie aye.
- Motion carried. The above concession procedures will be adopted into the AVAHA policies and procedures.

LINES AND LOGOS

- Table lines and logos proposed procedures until October board meeting.
- Eric would like to talk to Western Park.

COTTONWOOD/DON KORTH

- McKenzie sent emails to the other board members.
- Cottonwood can come on October 14th and invited AVAHA to a team night out there.
- We can schedule a team night.
- Michelle suggested asking if we could schedule 2.
- Don Korth wants to come on October 1st.
- AVAHA is in charge of booking his hotel. He enjoys staying at the Comfort Inn.
- Denim will get a room booked for him.
- Kenzie will follow up and make arrangements with Cottonwood and Don Korth.

GOALIES

- McKenzie suggested taking time on Sunday to develop goalies.
- Denim will talk to Men's league and see if there are any of the adult goalies interested in getting certified as goalie coaches and helping develop them.
- ❖ McKenzie motioned to buy 2 goalie helmets for our U10 Squirts team and youth equipment bags.
 - Cherei seconded the motion.
 - Eric aye.
 - Stormie aye.
 - Crista aye.
 - Denim aye.
 - Michelle aye.
 - McKenzie aye.
 - Cherei aye.
 - Motion carried. Denim will find and order 2 youth goalie helmets for the U10 team and youth equipment bags.

MENS LEAGUE

- Having the Men's League officially join AVAHA would benefit AVAHA.

- The Men's League would have to join USA Hockey in order to join AVAHA.
- Denim will talk to Men's League and come up with a proposition to see if they would be interested in joining AVAHA.

COATS FOR CHARITY

- We have teamed up with the Rotary Club for their annual coat drive.

COACH REIMBURSEMENT

- Michelle presented a coach reimbursement policy to the board. AVAHA has and has had in the past coaches that do not have players on the ice in our association. The coach reimbursement policy would allow those coaches to be reimbursed for their travel up to a certain extent.
- ❖ Michelle motioned that we can adopt the coach reimbursement policy with revisions to be made by Denim.
 - Crista seconded the motion.
 - Eric aye.
 - McKenzie aye.
 - Stormie aye.
 - Cherei aye.
 - Denim aye.
 - Michelle aye.
 - Crista aye.
 - Motion carries. Denim will go over and revise the coach reimbursement policy. He will propose a budget. A max, exact dollar amount for each area (fuel, food, & stay). It will then be finalized and accepted into AVAHA's policies and procedures. The board will finalize the vote at the October board meeting.

REFEREES

- Denim is looking into this and refining it.
- It has been said that Skip would retire, but hasn't because there aren't enough Refs and he wants to make sure the kids can play.

SEPTEMBER 27, 2022

- DENIM found pinnies for the U10-U14 teams. Each team will get a set of 12. The total cost will be \$79.80 for 36 pinnies.
- U10 Squirts had enough players to split into a D1 and D2 team. It was requested that we allow Stormie to be the assistant team manager of the D2 team. AVAHA policy states that board members can not hold a team management position, unless there is a need due to lack of volunteers, then a board member can step in as an assistant team manager to help with team management.
 - Stormie is a great asset and it was approved for her to step in and help as an assistant team manager.

OCTOBER 3, 2022

- U12 Pee wee teams have a team of 19 with 2 on the waitlist. Cherei asked if AVAHA would like to split them like the U10 Squirt team. She also presented the option for a flex roster, or to keep the 19 frozen and hope more players sign up.
 - Splitting the teams is problematic, due to lack of available coaching. AVAHA has a couple coaches that are already spread between 2 to 3 teams. Coaches aren't available to cover another team.
 - The flex roster would allow for all the kids registered and waitlisted to play.

OCTOBER 5, 2022

- AVAHA has registered the teams for Colorado Springs. The tournament will be held January 13-16th. Missy added the tournament to everyone's schedule in SportsYou.

- Michelle was approached by a local vendor to be able to provide wreaths for the wreath sale fundraiser. The company AVAHA currently uses will be charging \$16.40 per wreath. The local company will charge \$12.00 a wreath for a 12" wreath. The local company has asked for half the money down.
 - Going local has the potential to allow players to earn more money toward their tournament fees. It is also a way for AVAHA to support our local community.
 - Unfortunately there is concern with bulk ordering. We don't know exactly how many wreaths we will sell and if we sell more than ordered there is concern that we won't be able to order more.
- Players extra practice by either practicing up or practicing down. There have been inquiries about players asking to participate and practice with other teams other than their own. This can be problematic and it has been decided that AVAHA will not allow players to participate in any practice but the one they are registered/rostered for. There will be an exception for goalies if a coach finds it necessary to request a goalie from a younger level to come practice to prepare for an emergency goalie situation.

OCTOBER 7, 2022

- Wreath Sale requirements will be 6 wreaths to be sold or players (families) can buy out of the wreath sale for \$125. This has not changed from last year.
 - Mites & Minis will be required to participate this year.
 - Players who do not participate will not be allowed to participate in any tournaments.

OCTOBER 9, 2022

- Missy requested an order to be put in for new skirts for our nets. They are in bad shape and need to be replaced. Denim will be putting in an order asap.
- It was asked if Mites and Minis will have to purchase the AVAHA game socks. It was decided no. At that level of play we will not require the game socks. It was suggested to keep it uniform with plain black and white socks. It will be left up to the Minis and Mites to decide.

OCTOBER 11, 2022

- Wreath Supplier. After thorough review it has been decided to stay with AVAHA's current wreath provider and not go local.
 - It wasn't rational to try and determine the amount of wreaths being sold this year. With changing requirements in what programs are required to sell wreaths the risk is too great to try and determine a number before sales.
 - The cost difference will be \$1.60 per wreath. To offset that, wreaths will be sold at \$30 per wreath. Each player will sell 6 wreaths, or there will be a buy out option for \$125.
 - Any player that doesn't participate in the wreath fundraiser is not eligible to participate in tournaments.