

NBAHA Board Meeting

Monday, May 19, 2025

Location: American Legion

Board of Directors					
	Position	Name		Present	Absent
Officers	President	Jason Zerwas		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Vice President	Brooke Robinson		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Treasurer	Rachel Paavola		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Secretary	Brett Nagel		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Directors	Coaching Director	Brent Martfeld		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Registrar	Shannon Huot		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ice Director	Ken Fritz		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ice Director	Terra Waters		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Girls Director	Steve McDowell	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Heather Naegele	<input checked="" type="checkbox"/>		
	Mite Director	Mike Rundle		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fundraising Director	Sarah Skillings		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Positions				
	Position	Name	Present	Absent
Non-Voting Positions	Volunteer Coordinator	Jessica Ness	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Goalie Coordinator	Adam Skillings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Asst. Fundraising Coordinator	Lindsay Edwards	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Asst. Mite Director	Logan Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Apparel & Uniform Coordinator	Becky Parlin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Recruiting Coordinator	Jessica Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Safesport Coordinator	Michelle Troxell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Webmaster		<input type="checkbox"/>	<input type="checkbox"/>
Gambling	Gambling Manager	Tom Garin	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Attendees	
Julia from Canvas Health Re: Stomp out Suicide event.	
Chad Tolzman	

Call to Order:

Attendance / Quorum: 11 of 11 voting positions - Yes Quorum

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Meeting Call to Order	Rachel Paavola	Brooke Robinson	Motion Carries
<i>Notes/Discussion:</i> Call to order @ 7:06pm			

Approval of Agenda:

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Approval of Meeting Agenda	Rachel Paavola	Brooke Robinson	Motion Carries
<i>Notes/Discussion:</i>			

Approval of Previous Minutes:

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Approval of Previous Meeting Minutes	Rachel Paavol	Brooke Robinson	Motion Carries
<i>Notes/Discussion:</i>			

Gambling Report (Tom Garin):

Currently doing audits.

Very good month for gambling. Looking for additional sites to open in.

See Gambling Report.

Lawful Purposes:

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
NTS Season Bill	Rachel Motions	Adam Skillings	Motion Carries Unopposed Gambling
Notes/Discussion: NTS season fees to be paid back back to CI for season fees. Total Cost for NB portion of NTS Coop is \$9,967.25 (\$283.56 paid already for Wild Jamboree) Total amount due: \$9,967.25			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Julie from Canvas Health	Brent Martfeld Motion \$550	Brooke Robinson Seconds	Motion Carries Unopposed Gambling
Notes/Discussion: Stomp out Suicide event. Have previously sponsored event - opportunity to get logo/sponsorship at event. Event in Wyoming.			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Vikings Vittles			Tabling for a later date
Notes/Discussion: Donation request from Vikings Vittles. The previous donation was in October of 2024.			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Northern Edge Warm Up Jerseys	Shannon Schmeling motions \$250	Ken Fritz	Motion Carries Unopposed Gambling
Notes/Discussion: Donation request from Northern Edge High School. Donation will get NB Logo onto warmup jerseys. Various options for different sized logos & locations on the warm-up jerseys.			

Item	Motion	Second	Outcome / Action
NTS High School Girls Hockey Donation Request	Brent Martfeld Motions \$250	Shannon Schmeling	Motion Carries Unopposed Gambling
Notes/Discussion: The NTS High School Team requests a donation of \$500 from NBAHA to fund yoga sessions for the 2025/2026 hockey season.			

Old Business:

- Updates From Hockey Directors & Association Leaders Conference - Ken Fritz, Terra Waters, Brett Nagel - tabled for next meeting; didn't get to this.

Action Items/Follow-up from Previous Meeting:

- ☐ Year End Survey - who's leading, what questions? - tabled for next meeting; didn't get to this.
- ☐ Non-Profit Application 2025 - who's responsible for? - tabled for next meeting; didn't get to this.
- ☐ Turkey Federation Booth - Option for recruiting - are we supporting? - tabled for next meeting; didn't get to this.

Item	Motion	Second	Outcome / Action
Lakeside Victory 4H Club			- tabled for next meeting; didn't get to this.
Notes/Discussion: 4H Club out of Isant asking for charitable donation of \$300			

New Business:

- ☒ Website Update with New Board Members - Brett Nagel
- ☒ Email account setup for New Board Members - Brett Nagel
- Michelle Troxell attended and accepted position of Safesport Coordinator
- Need to determine levels of play for next season - tournaments are filling fast; see Presidents section.
- Working on updating our handbook & documents - need a few volunteers to help review - Brett Nagel - tabled for next meeting; didn't get to this.

- 24-25 Lessons Learned / Improvements for Next season - Brett Nagel
 - Please send to Brett if you have anything - tabled for next meeting; didn't get to this.
- Update on shared drive documents - Brett Nagel - tabled for next meeting; didn't get to this.
- Board Member Code of Conduct - Brooke Robinson
 - All members present turned in signed copy to Brooke.
- Board of Directors - Need to work on budgets for this coming season. This should include expenses & income (if applicable). - tabled for next meeting; didn't get to this.
- Need to discuss registration fees for next season. - tabled for next meeting; didn't get to this.

Executive Board Reports:

President's Report (Jason Zerwas / Brooke Robinson):

- Presidents get together through summer; May 5th was first meeting
- Discussed possible rule changes to bring to D10
 - Discussed adding a C Bantam League - lots of other districts have this. D10 likes to have a minimum of 5 teams at each level
 - Trying to figure out coach/ parent code of conduct issues throughout D10. Presidents are trying to determine if there's a possibility for a better policy.
 - Fighting for double suspension penalties - If you are outside of D10, you would get double suspensions. Other districts don't have double suspensions. Would like to eliminate this rule.

Current Proposed leveling for 2025-2026 Season:

Bantam B1
Peewee B2
Squirt B1
Squirt C

Player Numbers with Assumptions:

- Bantam - 13 players and 1 goalie
 - 7x 2nd year skaters, 6x 1st year skaters, 1x first year goalie
 - Projections based on 100% retention
- Peewees - 11 players, 1 goalie
 - 5x 2nd year skaters, 6x first year skaters, 1 first year goalie
 - Projections based on 100% retention
- Squirts - 19 players, 2 goalies (2 teams would require pulling a few Mites to Squirts)
 - 7x 2nd year Squirt B2 skaters, 8x 2nd year Squirt C skaters, 4 first year skaters
 - 1x 2nd year goalie, 1x 1st year goalie
 - Assuming 2 girls moving to Squirts will play girls (not included in number)
 - Assuming 1x existing squirt girl will stay at squirts.

Discussion on potential players not returning - ultimately we need to make decisions based on assuming players will return.

Concern of potentially not enough players at Peewee - discussed pulling kids from Squirts to fill teams. Points brought up about having to pull additional players from Mites or create one large Squirt Team; both are not ideal.

Concern of potentially not enough players at Bantam - arguments made for pulling kids from Peewees to Bantams. Some disagreed that pulling kids to Bantams would cause other levels to have to pull from lower levels, thus not an ideal solution.

Potential at all levels for new incoming players, as well as other associations looking for spots for additional players.

- ☐ Jason Zerwas and Brooke Robinson reaching out to St. Francis about the possibility of combining at some levels for next season.

Financial Report (Rachel Paavola):

Checking Account Balance: \$27,293

Money Market Account Balance: \$62,097

Gambling: See Gambling Report

Committee Reports:

Arena Committee (Jason Zerwas):

Election Committee:

Mite Committee:

Fundraising Committee:

Coaching Committee:

Ice Committee:

Registrar Committee:

Publicity Committee:

Board Member Reports / Updates:

Coaching Director (Brent Martfeld):

Girls Director(s) (Heather Naegele / Steve McDowell)

Registrar (Shannon Schmeling)

Ice Director(s) (Ken Fritz / Terra Waters)

Mite Director (Mike Rundle)

- Skate if Forward Update: Unfortunately, NBAHA was not selected for the inaugural season of Skate if Forward. - tabled for next meeting; didn't get to this.
- Gear Up MN Grant: - tabled for next meeting; didn't get to this.

Fundraising (Sarah Skillings)

- Fundraiser Opportunities for the Fall: - tabled for next meeting; didn't get to this.
- Year End Party Fundraising Discussion.- tabled for next meeting; didn't get to this.

Volunteer Coordinator (Jessica Ness)

Goalie Coordinator (Adam Skillings)

Apparel & Uniforms (Becky Parlin)

Recruiting (Jessica Carlson)

Foam Pucks - Need to get on order. Hill Top Custom Apparel returned call. Have inquired about pucks. Previous approval for \$1000; \$500 for candy, \$500 for pucks.

Registration opening soon - need to get new "registration open" signs.

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
"Registration Open" Signs	Motion for up to \$750 for yard signs - Brett Nagel	Brent Martfeld	Motion Carries Unopposed General
<i>Notes/Discussion:</i> N/A			

Action Items

Action Item	Responsible	Notes
Jason & Brooke reaching out to St. Francis about possibly combining at certain levels	Jason Zerwas / Brooke Robinson	
Add Board Member Code of Conduct Form as a document on Board Registration	Brett Nagel / Shannon Schmeling	

Meeting Adjournment

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Meeting Adjournment	Brooke Robinson	Brent Martfeld	Motion Carries
Notes/Discussion: Adjourned 9:03p			