

# 2025 – 2026 CHA BOD Minutes

Date 8-21-25 | Time: 7PM | Location: Establishment

Meeting called by	Scott Trahan	<b>Invitees:</b> Allie Bishop, Lisa Jarek, Scott Trahan, Jon Bullock, Carolyn Sousa, Adam Butland, Adrienne Ostler, Sarah Fink, Kate Walsh, Mike Begay, Rhiannon Darienzzo, Richie Volpicelli, Taylor Anderson <b>Guest:</b> <b>Absent:</b>
Type of meeting	Monthly Meeting	
Facilitator	Scott Trahan	
Note taker	Carolyn Sousa	
Timekeeper	Carolyn Sousa	

## Agenda Items

### Agenda

- **Forum/President Update**
  - Forum
    - Forum had biggest ticket sales for MIAA tournament this past season.
    - Spoke to management company about cleaning after events and season. Board to keep monthly report of state of the Forum to keep communication going.
- **Financial Update**
  - Good shape financially with the slight tuition increase and getting ahead of ice costs.
  - Positive years like this will help our reserves, and make it possible to make changes to the forum.
  - Motion by Allie Bishop, Seconded by Scott Trahan - approve the proposed budget for 2025-26 season. Approved 13-0-0.
- **BC Update**
  - There is no game only status under CHA policy, we can offer alternate status which is 60% of the games and tuition (can participate in all practices).
  - Motion by Scott Trahan, Seconded by Adrienne Ostler to offer HM alternate or full time status. Approved 13-0-0.
- **Coaches Meeting Update**
  - Good turn out, working to put on tutorials for things like game stickers and deciding on tournaments.
  - Focusing on making practices fun and keeping kids engaged. Adam and Scott to visit more practices outside their teams so they can give feedback and help assist the coaches.
  - Coaching staff are able to bring siblings to practices as alternately they need to find childcare. Coaching staff and directors to use discretion if this becomes a distraction on case by case basis.
  - In-house (outside) players are only able to attend practices on a week to week invite to encourage growth to the program.
- **Goalie and Skater Skills**
  - Goalie Skills 14 sessions in the first half of the season 9/5 starting going through 12/19 (skipping Halloween and day after Thanksgiving). Run by Solid State. FT goalies get all 14 sessions, PT and BC get 50%.

- o Skater Skills - coach run. Midgets will help support. Reach out to Billerica girls if they can help support.
- **Player Skills Scheduling**
  - o Starting 9/24, rotates every 3 weeks, each team will get about 8 sessions. Mites 2-5, Squirts/Mite 1, PeeWee/Bantam are the groupings.
  - o BC Girls skills are run through TCs separately. Finalizing the logistics with TCs.
- **Development Program Tracking**
  - o VHL wants report on how many kids return to the program after participating in CHA run development program. CHA to support this for the overall Development program and track our retention.
- **Coaches Certification Update**
  - o Board needs to submit background check in order to submit team rosters, all members have submitted.
  - o Rosters needs to be submitted by 9/1, waivers need to be in by 9/10.
- **Jersey/Team Equipment Update**
  - o Adam going on Saturday 8/23 at 8am to make equipment bags for all the teams. Take inventory may need to order smaller equipment for younger goalies.
  - o Order more pucks (blue and black) from TSR (200 each)
  - o Batteries for locks in both equipment and Elmore
  - o Jerseys will be here Wednesday 8/27, jerseys will be handed out at practices by Katie.
  - o BC Girls/Midget waiting on delivery date
- **Welcome Skate/Welcome Meeting**
  - o 9/10 at 7:10PM
  - o Attendance raffle to earn your team a sheet of ice, snacks/water, 50/50 raffle, TSR Fitting
- **Managers Meeting**
  - o 9/17 6PM - Establishment
- **Fundraising**
  - o Look into opening the snack shack, need to work with Boosters. At least setting up a table outside.
  - o Golf Tournament is not profitable enough to support the work and risk with the upfront payment. This will be discontinued for this season.
  - o Looking into Singo/Trivia/Comedy for late fall/early winter, try to space out from other non-profits in community so we are not competing.
  - o Photos working on options
  - o Apparel store to open 9/2-9/15, Holiday store 11/17-12/2, Spring sale TBD
- **Coaches Skate**
  - o Every Thursday starting on 8/28 using 9:20 sheet.
  - o Has Been Tournament April 6-11 2026, start advertising mid-November

**Next Meeting: September 17th at 7:30PM (6PM for Managers)**