

2023 – 2024 November CHA BOD Minutes

Date 15-NOV-2023 | Time: 7:45p | Location: Remote

Meeting called by	Heather Hoffman	Invitees: Heather Hoffman, Allie Bishop, Sean Kowalik, Faye O'Leary, Mike Mahoney, Stephen Remick, Sean O'Leary, Scott Trahan, Alanna Coleman, Sarah Fink, Gerry Harrington Guest: Absent: Lisa Jarek, David Bishop
Type of meeting	Monthly Meeting	
Facilitator	Heather Hoffman	
Note taker	Allie Bishop	
Timekeeper	Allie Bishop	

Agenda Items

Agenda 15 NOV 2023

● Early Registration Incentive

- In an effort to support CHA players, we need a plan to reduce number of players who players try out, are placed on rosters and then do not register or withdraw once the season begins
 - Offer a discount for early registration
 - Need to increase the non-refundable fee, possible skip try out fee and just have one non-refundable registration fee
 - *Lisa and Mike can discuss a fee structure that makes sense and we will further discuss details at next month's meeting*

● Refund Policy Update

- July 1st is the deadline for a full refund
- After July 1st, refunds are based on medical documentation and are at the discretion of a CHA Board Vote
- *Allie and Lisa will update website/bylaws to reflect refund policy*

● Try Outs

- Coach evaluations need to hold a strong weight on placement
- Consider a "try out" committee to speed up roster timeline
- Try out time line and process to be discussed at December meeting

● Open Ice

- CHA will utilize the spring sheets, hold on selling any extra sheets at this time
- Very few open ice sheets until spring, overall minimal financial loss with ice this season
 - Possible collaboration with BC Varsity Coach and BC Girls Clinic
 - *Sean O will link to Allie*
- Some organizations already looking to buy ice from us next season

● Fundraising Events

- Buff City Soap Event 12/6
- Golf Tournament 4/29

- A few things in the works (Red Mill, PuraVida bracelets)
- Adult Night, *Sarah is working on details TBD*
- **Bantam Player Add On**
 - *Sean K will reach out to VHL for a supplemental roster*
- **PeeWee Elite (Goalie/Alt Player Request/Tuition Reconciliation)**
 - Goalie can not be added to USA Hockey roster, out of town waivers are closed
 - *Sean K will reach out to VHL for an in-season waiver request*
 - Alternate player request denied (out of town, unable to be rostered)
 - *Mike will confirm discussed family is up to date on payments for other teams then Heather will send a letter to reconcile tuition*
- **Goalie Skills Feedback**
 - Positive feedback overall
 - Vote to schedule additional Goalie Skills sheet on Wednesday, 11/22
 - Alanna (motion), Heather (second), 11-0-1
- **Update to Website Descriptions and Skills Tab**
 - Allie proposed updated website description to outline current programming
 - Will continue discussion through email
- **Skills Session II**
 - Positive feedback, attendance is great
 - Session II booked with Ryan from RCD Skills
 - *Scott will collaborate with Ryan and coaches to ensure more coach participation*
- **Goalie Policies**
 - *Sean K will update the board with proposal through email*
- **Winter Midgets**
 - Open registration without any fee to see interest level and determine viability
- **Supplemental Store**
 - Not needed at this time, CHA will handle any jersey or sock reorders if needed

Looking Ahead

CC Fees/Tuition
Has Been Never Was
Try Out Timeline
Survey

Next Meeting:

Monday, December 18th 7PM

Follow Ups:

- *Look into a CHA Venmo Account*
- *Review Payment Status*
- *All Board Members need to be SafeSport certified*
- *Update refund policy (notes above)*

- *Update bylaws to add BC Girls Program Director to Executive Board*
- *Update program descriptions*
- *Add skills tab to website*