

# 2023 – 2024 July CHA BOD Minutes

Date 11-JULY-2023 | Time: 6:00p | Location: Establishment

Meeting called by	Heather Hoffman	<b>Invitees:</b> Heather Hoffman, Sean Kowalik, Allie Bishop, Gerry Harrington, Mike Mahoney, Alanna Coleman, Faye O’Leary, Lisa Jarek, Stephen Remick, Sean O’Leary, Sarah Fink, David Bishop <b>Guest:</b> Mike Donnelly, PeeWee Coaching Staff <b>Absent:</b> Scott Trahan
Type of meeting	Monthly Meeting	
Facilitator	Heather Hoffman	
Note taker	Allie Bishop	
Timekeeper	Allie Bishop	

## Agenda Items

### Agenda 11 JULY 2023

- **Guest Speakers**
  - Mike Donnelly, Coach of PeeWee Game Only Team
    - Goal of this team is to bring PeeWees back to Chelmsford to play together before high school
    - Mike will share a list of selected players to the CHA BOD
      - Mike, Scott and Dave will send out invites for remaining spots
    - High level team, no tryout fee, limited space beyond selected players
  - Jerry Toomey, PeeWee 1 Coach and Mike Terranova, PeeWee 2 Coach
    - Coaches are concerned about roster size and are willing to network and pull more kids into the PeeWee level
    - CHA will support coaches in recruiting
    - Reconvene at the next board meeting on August 8<sup>th</sup> for update to determine next steps, if needed
    - **Motion (Mike):** Waiver/tuition a goalie for PeeWee 2 to make the team viable: Second (Dave), 12-0-0
    - **Motion (Sean K.):** PeeWee and Bantam coaches have the ability to recruit to their teams with options of full time player, full time alternate with existing alternate policy or game only option (pricing to be determined, but expecting about \$1,000 fee) with the requirement that players are currently rostered on a full time team: Second (Sean O.), 12-0-0
- **USA Hockey Memorandum**
  - All Coaches need to be SafeSport certified/background screened
    - SafeSport season has not been opened for this season yet, though we expected it would be
    - **Lisa will update once SafeSport is open**
  - Published locker room/travel policy to be distributed and reviewed with all parents
    - **Dave will draft the policy**
    - Coach should review in initial team meeting
    - CHA needs to received a signed parent policy to get player’s jersey released
- **Budget**
  - Budget shows an overall deficit mostly due to small roster sizes
  - Possible that we have overestimated ice cost, will confirm
  - Cost of \$2,500 playdowns, do not need to participate
  - We need to increase revenue (fundraising or tuition) for 2024-2025
  - **Mike will send out to BOD this week and we will vote on the budget through e-mail**
- **Coach Contract/Coaches Meeting**
  - Needs to be done before September 1<sup>st</sup>
  - **Dave, Scott and Sean O. will collaborate and share agenda at the August 8<sup>th</sup> meeting**
- **Jerseys**
  - Spreadsheet is ready to go pending confirmation of Youth vs. Adult Medium
  - Finalizing design is the last step
    - **Gerry and Faye will share out design options by Friday, 7/14 to be voted on and ordered ASAP**
  - Collect proposals for possible vendors in the future
- **Midget Goalies**
  - There are 3 goalies rostered for Midgets, bylaws support 2 goalies rostered
  - **Heather will notify one of the goalies of the following option:**

- Goalie is technically aged as a Bantam but was able to register through a system glitch – CHA BOD would like to offer him the ability to play as a Bantam at the price of Midget
- Skills (CHA, BC, Goalie)**
  - Goalie skills is a large budget item
    - Alanna has provided options through email
    - Conversation about cost, large budget item
  - CHA Skills
    - Collect proposals soon
    - Continues to focus on developmentally appropriate skills for each level
    - Could we have coaches support with 2x monthly tournament scrimmage and 2x monthly skills
    - Sean O. will reach out to local programs to gather information about who they recommend/do not recommend for skills***
  - BC Girls Skills
    - Sean O. will get a proposal from Tina/TC for U10 and U12***
- Cross Ice Boards (Sean K.'s Proposal)**
  - Quotes received from 3 vendors, all aluminum based rink dividers:
    - XHockeyProducts
    - Becker Arena Products
    - Rink Systems
  - Budget does not support purchasing new boards this year, but we need to re-evaluate the safety of our current boards
  - Sean K. will look into support kits to ensure the current boards are safe***
- Policy on Promotion**
  - Sean O. and Alanna will develop a proposal to outline the parameters around promotion space***
- Lowell Catholic Ice**
  - Lowell Catholic is looking for a home rink for their varsity team and has asked for ice time and the Elmore Locker Room
  - Board has a general concern that if we give up ice, we may not have enough for our own program during high school season
  - Heather will ask Lowell Catholic for an official write up of what they need from us and when they need to know***
- Elmore Locker Room Refresh**
  - Hold until Lowell Catholic (see above) is resolved
- Red Room Remodel**
  - Budget does not support a remodel at this time, but possible we may be able to get outside funding/donation
  - Would ideally like to see space used as a meeting space (large table, projector, AV system)
  - Food in the Red Room has historically been problematic
  - Red Room Subcommittee: Heather, Allie, Dave, Scott***
- Welcome E-Mail & Welcome Meeting**
  - Allie and Heather will work on a Welcome Email***
    - Align Welcome Meeting with Family Skate on Wednesday, September 6<sup>th</sup>*
- Newsletter**
  - Start in August

Meetings will be 2<sup>nd</sup> Tuesday of the month:

Tuesday, August 8<sup>th</sup>

Tuesday, September 12<sup>th</sup>

#### Follow Ups:

- All Board Members need to be SafeSport certified*
- Update bylaws to add BC Girls Program Director to Executive Board*