

HAYHA Board Meeting

Meeting Date: July 15, 2025, 05:30 pm

Attendees

Board: Joe, Chad, James, Scott, Adrienne, Mike, Sabrina, Melissa, Chuck (virtual)

Rink: Jed Snyder, Brandon Vonada

Public: Tiffany Brunjes, Brenda E. (virtual), Lance Wilson, Will Parr, Amy Dietchler (virtual), Cory Whitmore (virtual), Dana Richards (virtual)

Inter-meeting Business

- The fundraising committee met on July 2 and provided the following recommendations/action items for the Board:
 - The sponsorship program is the first priority. We are working on a contribution form that outlines general contribution levels, as well as specific programs that a donor can fund. Committee members should add their input to the form over the next few days. The contribution form will be distributed to the Board for review ahead of the next meeting.
 - The committee would like each age division rep to come up with a list of 5-10 prospects (e.g. parents or grandparents who own a business) from their age group for the fundraising committee to solicit. Highschool will provide their list after they have developed the annual poster.
 - The committee has identified several foundation grants that HAYHA would be eligible to apply for. We'd like to send a query to the membership to seek a volunteer grant writer.
 - The committee also has interest in organizing a golf tournament (most likely for next year).
- Chuck provided the Board two options of the new Out-of-Area Policy for review.
 - The v8 option is shorter and allows the board more discretion in how they address each application for an out of area player. The v5 option is more detailed and gives a process, assigns responsibilities, and provides a timeline.
 - Chuck moved to approve the v8 Out-of-Area Policy.
 - Joe Seconded the motion.
 - Motion passed 5 to 2
 - Yes votes. Chuck, Scott, Joe, James, Chad
 - No votes. Mike, Sabrina
 - Did not vote. Melissa, Adrienne

- Chuck moved to add the following language to the Parent Code of Conduct form “I will respect the boundaries beyond which I need permission to go, including the player’s bench, ice surface, and other designated areas within the facility.”
 - Scott seconded the motion
 - Motion passed 5 - 0
 - Yes votes. Chuck, Scott, Joe, Mike, Sabrina
 - Did not vote. James, Melissa, Adrienne, Chad

Meeting Business

Meeting Opening & Technical Setup

- All board members present 8 person, 1 virtual
- Approval of previous meeting minutes without changes.

Rink Operations & Facility Updates

- Due to several missing locker room keys last season, the Rink will be implementing a new policy this upcoming season. Going forward, anyone checking out a locker room key will be required to leave their car keys or a drivers license.
- Jed questioned if HAYHA would be interested in making all locker rooms Co-ed rather than having a girls only locker room. It would free up an additional locker room for game days. The Board will discuss further.
- Chad will schedule a meeting between the Exec. Committee and jed prior to next Wednesday, July 23 to finalize our 2025-26 Ice contract and discuss use of the gym facility.

Division Reports & Team Planning

- Template development: Division reports to be submitted 48 hours before meetings using a standardized template. Scott has created a template for Division Reps to use.
- Girls hockey: Mike has been coordinating with several surrounding organizations to determine possible numbers for both the 14u and 19u girls teams. Shea has committed to coaching again.
 - Mike and Sabrina have been brainstorming ideas to grow girls participating in hockey.
- House: Shea has also expressed interest in acting as House 1 head coach. House 2 is looking for a new head coach.

- 8U: Melissa has discussed implementing a player cap with last year's Division Head Coach. USA Hockey guidance suggests 60 players maximum at the 8U level.
 - Utilizing a waitlist, was discussed as well as possibly assigning specific kids to House 1 or 6u based on experience level to alleviate the need to turn kids away.
- High School: Discussion of new jerseys for senior year, with recommendation for alternate jersey approach to avoid full replacement costs. Adrienne will finalize the preference of the High School Jersey Committee and bring a recommendation to the Board.
- Yeti: Will Parr provided an update on the Yeti summer development weekends.
 - Reagan Lozar has accepted the role of Program Manager
 - Will requested approval of \$100 in travel expenses and \$150 in administrative expenses that were not included in the previously approved program budget.
 - Scott moved to approve the requested amounts.
 - Mike seconded the motion
 - Motion passed unanimously.
 - Discussion on who should pay the Yeti coaches, HAYHA or Will.
 - Will noted Yeti is considering pulling all teams except the 14U Tier II team out from under the HAYHA umbrella.
 - Chad will schedule a meeting between the Exec. Committee and Yeti representatives to discuss further.
- Practice Planning: Preliminary start of season dates set to include a week gap from tryouts to start of practice. High School would start the week of September 29 and all other divisions would start the week of October 7.
 - Mike moved to approve these start dates
 - Joe seconded the motion
 - Motion passed unanimously

MAHA Update

- Joe submitted a MAHA update prior to the meeting. Highlights below.

- The CEP completion date for coaches has been revised to December 15.
- 2009 birth year players will need to complete SafeSport training before tryouts.
- If a parent has to be removed from an arena for discipline reasons MAHA will fine the member's organization.
- If an organization declares two teams in the same Division, at least one will have to play A

Registration & Administrative Systems

- Lance confirmed registration through CrossBar is ready. Lance needs the Board to provide current forms that will need to be filled out by all registrants.
- The Board has discussed, through email, raising registration fees by \$25.00 per player (excluding girls and goalie development) to compensate for increased ice fee costs. Scott noted that last year's travel division registration fees included tournament registration fees for three mandatory tournaments. Those fee's were estimated last year and have increased significantly.
 - ???? moved to raise the base registration fees by \$25.00 for all players excluding girls and goalie development. The overall registration fee may still increase depending on expected tournament fees.
 - ???? Seconded
 - Motion passed 6 to 2
 - Yes votes. Scott, James, Sabrina, Joe, Mike, Melissa
 - No votes. Adrienne, Chuck
 - Did not vote. Chad
- Chuck moved to finalize overall registration fees by maintaining the same overall fees as last year plus the increase in base fee previously voted on.
 - Motion did not receive a second.
- Chuck moved to require Division Reps to recommend new registration fees for their respective divisions within five days of this meeting.
 - Adrienne seconded the motion

- Motion passed unanimously
- Chad will schedule a supplement Board meeting next week to discuss and approve registration fees as well as discuss practice schedules.
- HAYHA currently has 15 licenses of Ice Hockey Systems software for coaches. Mike moved to maintain 15 licenses.
 - Melissa seconded the motion
 - Motion passed unanimously

Treasurer & Financial Reporting

- HAYHA received an invoice of \$750.00 for tax preparation from Rudd & Co.
 - Melissa moved to approve paying the invoice
 - Adrienne seconded the motion
 - Motion passed unanimously
- Chuck submitted an application for reimbursement of \$145.00 for the Election Buddy website used to create the Board Election poles.
 - Adrienne moved to approve the reimbursement
 - Mike seconded the motion
 - Motion passed unanimously
- Renewal of Board Indemnity Insurance through Berkeley Insurance, cost is \$733.00
 - Mike motioned to renew the insurance policy
 - Adrienne seconded the motion
 - Motion passed unanimously

Committee Updates

- Discipline Committee: Committee will draft revisions to the Discipline Policy to include a requirement to attend a Positive Coaching Alliance seminar that Sabrina has been researching.
 - Determine who pays for the course, HAYHA or the member in question.
 - Review the possibility of assigning course topics based on type of infraction.

- The Discipline Committee will consist of three consistent members, Chuck, Joe and Scott and one member that will vary depending on timing and Division.
- Compensated Coaches Committee developing handbook structure for coach compensation program
- Communications Committee (Executive Committee) to approve all mass communications
- Summer Ice Committee: Coach Dahl has requested the Board distribute a feedback form to all participants of the summer ice development program.
 - Scott will coordinate the Coach and distribute the forms.

Governance & Policy Updates

- Bailey Bagby has accepted the role of Equipment Manager.
- Melissa has secured the use of a mobile medical unit and the services of several nursing students to aid in concussion screening. Jed has given permission to utilize rink facilities to host the screening.
 - The Board decided to schedule the screening on multiple days the first week of practice.
- Rob LaChapelle has agreed to continue his role as Ref-in-Chief for the 2025-26 season, but has indicated he does not want to continue in this role much longer.
- Chad will post a video shared by a member that provides a positive message for parents of young athletes to the HAYHA website.
- Chuck has developed a position description for a Tournament Director, a newly created and Board appointed position.
 - Discussion on whether the position should focus on helping Division Reps schedule out of town tournaments or focus on preparing for and running hosted tournaments. The Board will continue to refine the position description. Chuck and Scott will incorporate meeting discussion items into the position description.
 - Cory Whitmore has volunteered to fill the newly created position with the caveat that if his son is playing out of town at the same time as a hosted tournament he will not be in attendance to aid in the operations of the tournament.

- Adrienne moved to appoint Cory Whitmore to the Tournament Director position.
 - Mike Seconded the motion
 - Motion passed unanimously.
- Chad will add a fundraising link to the bottom of every outgoing email from the HAYHA Info account.

Action items

Scott

- Coordinate the Coach Dahl and distribute summer ice feedback forms prior to the beginning of the second session of development.
- In coordination with Chuck, finalize the Tournament Director position description including incorporating meeting discussion items.
- Provide Rink with approved beginning of season dates.
- Review Play It Again Sports agreement documentation (previous meeting action item)

Joe

- Send scheduling meeting requests to division reps (previous meeting action item)

Melissa

- Develop and recommend 8U/6U Division registration fees prior to the end of day on Sunday July 20.

Chad

- Schedule a meeting between the Exec. Committee and Jed prior to next Wednesday, July 23 to finalize our 2025-26 Ice contract and discuss use of the gym facility.
- Schedule a meeting between the Exec. Committee and Yeti representatives to discuss partnership concerns between the two organizations.
- Schedule a supplemental Board meeting next week to discuss and approve registration fees as well as discuss practice schedules.
- Post TED Talk video shared by a member that provides a positive message for parents of young athletes to the HAYHA website.
- Add a fundraising link to the bottom of every outgoing email from the HAYHA Info account.

Chuck

- In coordination with Scott, finalize the Tournament Director position description including incorporating meeting discussion items.

Mike

- Develop and recommend Girls and House Division registration fees prior to the end of day on Sunday July 20.

James

- Develop and recommend 10U/12U Division registration fees prior to the end of day on Sunday July 20.

Adrienne

- Finalize the preference of the High School Jersey Committee and bring a recommendation to the Board.
- Develop and recommend 14U/HS Division registration fees prior to the end of day on Sunday July 20.

Discipline committee (Chuck, Joe, Scott)

- Develop draft revisions to the Discipline Policy to include a requirement to attend a Positive Coaching Alliance seminar that Sabrina has been researching.