

HAYHA Board Meeting

Meeting Date: June 17, 2025, 05:13 pm

Attendees

Board: Joe, Chad, Chuck, James, Scott, Adrienne, Mike, Sabrina, Melissa

Rink: Jed Snyder, Brandon Vonada

Public: Dani Feist, Tiffany Brunjes, Allison Begley, Lance Wilson, Justin Hicks, Will Parr, Amy Dietchler

Inter-meeting Business

- Chuck provided the entire Yeti program budget on June 4, 2025 and made a motion to approve. Motion was seconded by Scott. Joe proposed an amended motion to approve jerseys and ice time only. Chuck seconded. The amended motion passed.

Overview

- New board leadership approach emphasizes equal roles and collaborative decision-making, with Robert's Rules of Order adopted for structure.
- Rink expansion plans include Phase 1 (locker rooms) completion by 2026 and new facility by 2029, with ice rate increases approved at non-prime \$240 and prime \$285 per hour.
- Potential for maintaining 14u and 19u girls hockey teams mentioned, dependent on final participant numbers from Great Falls and Butte.
- The full-season Yeti budget was approved.
- Registration system finalized for all age groups, with a coaching application deadline set for August 1 to enhance preparation time.
- Transition of treasurer role discussed with Joe stepping down; net income reported at \$5,840 for FY ending June 30, 2025.
- Fundraising primarily focused on sponsorship programs, with a dedicated committee developing plans for revenue generation.
- Equipment Manager position is open, with Bailey Bagby considered for the role.
- Handbook revisions include incorporation of the Yeti program as an addendum rather than creating a separate handbook.
- Board to finalize rate adjustments for registration via email before the registration period begins.

Notes

Meeting Opening & Technical Setup(00:00 - 22:20)

- Meeting recording setup and technical adjustments with Google microphone and wireless display connection
- Scott Fanning established as meeting facilitator using AI transcription software (Firefly) for meeting minutes
- All board members present in person
- Approval of previous meeting minutes without changes.

Leadership Philosophy & Meeting Structure(22:20 - 25:23)

- Chad outlined new board leadership approach emphasizing equal roles and collaborative decision-making
- Introduced Robert's Rules of Order for meeting conduct with printed summaries distributed to board members
- Established goal of efficient meetings through pre-meeting preparation and clear agenda items requiring either action or discussion
- Proposed two-tier agenda system: items ready for action versus items needing general discussion.

Rink Operations & Facility Updates(33:35 - 47:04)

- Jed reported rink painting completed, operations running normally, upstairs construction ongoing with window installation before Bighorn season
- Second sheet expansion timeline: Phase 1 by 2026, complete new facility by 2029 with locker room expansion in phases (26-27 and 27-28)
- Ice rate increases: Non-prime moving to \$240, prime to \$285 per hour, with option to split increase over two seasons (\$12.50 this year, \$12.50 next year)
- Board approved split rate increase approach
- Partnership discussion between rink, Bighorns junior team, and youth program for integrated development system.

Division Reports & Team Planning(54:48 - 01:10:09)

- Girls hockey: Potential 14u and 19u girls teams with support from Great Falls and Butte, pending final numbers

- High school program: Discussion of new jerseys for senior year, with recommendation for alternate jersey approach to avoid full replacement costs
- Team capacity planning: Addressed potential need for additional teams in 12u, 14u, and high school divisions due to growing numbers
- Tryout scheduling: Preliminary dates set for high school (September 15-19) and other divisions (September 22-26).

Budget Approval & Financial Management(01:17:28 - 01:32:40)

- Chuck presented the Yeti yearly program budget
- Board discussion on administrative fees as new precedent for HAYHA, ultimately approved as program-specific compensation
- Budget approved excluding \$500 miscellaneous expenses, with requirement for specific approval of unforeseen costs
- Financial tracking to include all inter-meeting board business in subsequent meeting minutes.

Registration & Administrative Systems(01:32:40 - 01:46:01)

- Lance confirmed registration system ready with unified approach for all age groups
- Coaching applications: Deadline set for August 1st with coach selection target of July for better preparation time
- Volunteer registration: Review needed for team manager and volunteer coordinator roles
- Template development: Division reports to be submitted 48 hours before meetings using standardized template.

Treasurer Position & Financial Reporting(01:58:21 - 02:34:51)

- Joe transitioning from treasurer role due to other responsibilities, board seeking replacement
- Profit/Loss analysis by division: 8u, 10u, and 12u significantly profitable; 14u moderately profitable; girls programs and high school operating at loss
- Net income: \$5,840 for fiscal year ending June 30, 2025
- Rate increase impact: \$12.50 per hour increase equals \$7,500 additional payment across 600 hours
- Board to discuss rate adjustments via email before registration opens.

Committee Structure & Fundraising(02:10:24 - 02:48:03)

- Fundraising Committee focusing on sponsorship program as primary revenue source
- Compensated Coaches Committee developing handbook structure for coach compensation program
- Communications Committee (Executive Committee) to approve all mass communications
- Discussion of player-based fundraising with individual incentives and organizational donation processing.

Governance & Policy Updates(02:48:02 - 02:59:59)

- 501c3 compliance: Confirmed current website practices meet non-profit guidelines for business listings
- Equipment Manager position: Seeking new candidate, potentially Bailey Bagby, with focus on goalie gear management
- Handbook revisions: Yeti program to be incorporated as addendum rather than separate handbook
- Tournament Director and Coach-in-Chief positions: Detailed job descriptions created for potential board adoption.

Action items

Scott Fanning

- Track all inter-meeting board business for inclusion in next meeting minutes (30:59)
- Create action item tracking document and share with board (01:39:29)
- Research and implement AI meeting transcription and summary system (01:39:29)
- Review Play It Again Sports agreement documentation (02:51:04)
- Create division report template and distribute to all reps (01:32:40)

Joe

- Send Association Contact Forms and Affiliate Agreement Forms for signature (01:34:35)
- Add MAHA important dates to HAYHA calendar (01:35:59)
- Send scheduling meeting requests to division reps (01:37:28)
- Initiate email discussion on registration rate adjustments (02:31:38)

Melissa

- Create email to membership seeking treasurer candidates (02:03:48)

Lance

- Launch coaching application when ready (01:54:09)
- Review volunteer registration system and send to board for feedback (01:54:09)
- Create donation processing capability for website (02:13:48)

Chad

- Email board about coaching application opening (02:40:22)
- Continue work on compensated coaches handbook structure (02:05:37)
- Set coaching application deadline as August 1st on website (02:40:22)
- Contact Bailey regarding Equipment Manager position (02:49:37)

Chuck

- Develop sponsorship program details and sponsor recognition structure (02:12:06)
- Create donation form for website integration (02:12:06)
- Edit Coach-in-Chief job description for board consideration (02:58:04)

Jed

- Provide gym and video room walkthrough to board for program utilization (01:52:44)
- Confirm tryout dates coordination with rink schedule (02:41:59)

Sabrina

- Research and present recommendation for girls hockey teams and partnerships (56:14)
- Include girls hockey interest in membership poll (58:08)

James

- Present 12u team structure argument with numbers at next meeting (01:09:38)

Board (Collective)

- Review treasure report and TSL budget materials before next meeting (01:30:59)
- Identify treasurer candidate by next meeting (02:02:19)

- Submit officer and committee reports one week before meetings
(02:33:37)