



# Minutes

## MEETING TITLE

DATE	Sunday June 8th, 2025	TIME	Start 2001 End 2124
LOCATION	Jimmy's		
PURPOSE	Sauk Rapids Rice Fast Pitch Softball Association Board Meeting		
ATTENDEES	<p>Board Members:</p> <p>Jim Dorn - President - - ABSENT</p> <p>Jenica Cmelik - Vice President</p> <p>Whitney Kelm – Secretary</p> <p>Kelly Travis - Treasurer</p> <p>Kara Barry - Player Coordinator</p> <p>Theresa Stang - Apparel and Player Development Coordinator</p> <p>Melissa Rowe - Social Media and Photo Coordinator</p> <p>Joline Hurst - Website and Registration Coordinator</p> <p>Lora Gullette - League and Umpire Coordinator - ABSENT</p> <p>Adam Bauer - Field and Equipment Coordinator</p> <p>Level Coordinators:</p> <ul style="list-style-type: none"><li>● HS School Level coordinator - Shauna Seaman - ABSENT</li><li>● U14 Level Coordinator - Jen Bauer</li><li>● U12 Level Coordinator - Rachel Felchle - ABSENT</li></ul> <p>Open positions:</p> <ul style="list-style-type: none"><li>● Fundraising and Concessions Coordinator</li><li>● U10 Level Coordinator</li><li>● U8 Level Coordinator</li></ul> <p>Guests:</p> <p>Gina Kiffmeyer</p> <p>Steph Andrews</p>		

## TOPICS

## MEETING NOTES

### 1. Approval of May 2025 meeting minutes

#### Key Points and Outputs

→ Motion made and approved. May meeting minutes approved.



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## 2. Approval of June 2025 meeting agenda

### Key Points and Outputs

- Addition of 12U green sponsorship letter to agenda item number 8.

## 3. Treasurer Update

### Key Points / Outputs

#### → May 2025 financials.

- These will be completed and shared in the shared drive.
- Two donations came in from:
  - \* CDS - Accounting firm in Willmar
  - \* Saint Cloud Eagles. "Grand Slam" sponsor. We will need their logo to post on our website.

#### → Coach compensation.

- We have a coach being paid as an assistant coach on one team and also volunteered to be a head coach for another team due to lack of volunteers. We will pay for the assistant coach position NOT the head coach position.
- Kayla Olson will be stepping in as head coach of the 10U team and will need to contact Lora for the safe sport and background.

## 4. Presidents update

### Key Points and Outputs

#### → Guest player and fill-in players for teams needing assistance.

- We will have a subcommittee to help formula a process going forward.
- July 29th at Jimmy's at 6PM.

#### → We will have the July meeting at the high school, same date and time.

## 5. Follow up items

### Key Points and Outputs

#### → Jim - Closing of Farmers and Merchants Bank.

- Closed as of the first week of June by Jim.

#### → Jim - Chalk pick up.

- This has not been done yet.
- ACTION ITEM: This will be ordered this week. We are down to 4 bags.

#### → Jim - Bylaw revisions.

- Still in the works.
- ACTION ITEM: These will be done by 6/17
- He will email these to the board for a final approval.

#### → Jim - Consent to treat form.

- This was sent via E-mail 5/18/25 in a mass email to families.
- Many people were unaware this was sent out.
- May meeting minutes state these forms would be given to the coaches and they would disperse the form to the players.
- Jenica will take care of 10u 12U 14U, Steph Andrews will take care of HS.
- Coaches will be the one to ensure all forms are turned into Lora.

- Lora will be sending an email.

→ **Jim - Wristbands.**

- HS players have wristbands.
- **ACTION ITEM: Jenica will take care of ordering and coordinating disbursement of the wristbands.**
- **ACTION ITEM: Who will collect the money from players/ families ?**

→ **Jim / Jenica - First Aid kits. Plans for next year.**

- We have band aids, ice, baggies, athletic tape.
- **ACTION ITEM: We do not have hardcases. They are \$5.00 online. These will be ordered by Jenica.**

→ **Jolienne - Scooters update.**

- June 17th all day.
- Wondering if we wanted to have girls standing holding signs. We could post DIBS. 4 girls and 4 adults for a total.
- An hour of DIBS for an hour of standing. Girls and parents eligible for a DIBS hours.

→ **All members - Process for uploading games and practices into Crossbar.**

- No master download games for BigWest. They have to be manually inputted.
- **ACTION ITEM: We need to figure out who is responsible for uploading games and practices. Coaches, field scheduler, shared responsibility? Will discuss at the July meeting.**

→ **Jenia - Promotion of Twins grant ideas.**

- **ACTION ITEM: Jenica will be e-mailing WJON**

→ **Adam - DAK scoreboard instruction sheet.**

- Field two does not work. The power plug is shorted out. Emily is aware.
- Field five does work.
- **ACTION ITEM: Adam is working on instructions.**
- **ACTION ITEM: Lora will send a message to the coaches on charging the device.**

## Key Points and Outputs

→ **Scheduling of FLEX**

- They have August 2nd, 24th, 30th, and 31st.
- We will schedule August 24th 2025th
- We will talk about booking for 2026 at the September 2026
- Eval will be mandatory.
- We need to book and confirm.
- Once we have the date confirmed we will put out a save the date.
- We will pay the flex fee.
- Each player will be charged \$40.00 and will be taken out of the registration fee / fee already being charged.
- We will keep the same eval fee.

## 5. FLEX scheduling

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	<ul style="list-style-type: none"> <li>• We will not have a makeup date. Coach eval forms will not be used for player placement for players who do not attend eval</li> <li>• What is the plan if a player cannot make it to the session or there is an injury? We will discuss this at the July meeting.</li> </ul>
6. Field Scheduling	<p><b>Key Points and Outputs</b></p> <p>→ How many times a week should teams be practicing?</p> <ul style="list-style-type: none"> <li>• Our scheduling is tight and there is a lack of fields.</li> <li>• Teams should be practicing two days a week.</li> <li>• ACTION ITEM: Adam will reach out to Whitney Park or Sartell to see if they have fields</li> <li>• ACTION ITEM: Jim will call baseball to see if we can use some of their fields.</li> </ul>
7. Weather Cancellation Policy	<p><b>Key Points and Outputs</b></p> <p>→ Who cancels home games?</p> <ul style="list-style-type: none"> <li>• Big West has a policy that we need to look at.</li> <li>• June 19th here at Jimmys at 6pm. For a subcommittee meeting.</li> </ul> <p>→ Who cancels practices?</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>→ How will cancellations be communicated?</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>→ Timeframe for when games or practices will be cancelled.</p> <ul style="list-style-type: none"> <li>•</li> </ul>
8. Sponsorship Letter	<p><b>Key Points and Outputs</b></p> <p>→ 12U green team going to nationals and team is seeking approval of sponsorship letter</p> <ul style="list-style-type: none"> <li>• ACTION ITEM: Jenica will be sending an example of the letter to the executive board for approval.</li> </ul>