

June 2025 BHC BOD Meeting Minutes

Thursday, June 19, 2025 7:00PM

Via Zoom

Secretary / *Julianna White (no on- Bill filled in)*

1. Call to Order - @ 7:06pm
2. Roll Call - Bill Schmidt, Mary Smith, Grace Alaska, Stanley Helowicz, Paul Mazzei, Elizabeth Curran, Will Durkee, Dan Kunath, Kevin Conover
3. Approval of April 2025 Meeting Minutes, May 2025 Meeting Minutes and General Membership meeting minutes- Paul motioned to approve, Stanley seconded.
4. Absent: Julianna White, Wendy Bernard, Derek Rabold
5. Guests: Angel

REPORTS :

PRESIDENT - Bill Schmidt

- Grace has been added to all items and getting up and running with Treasurer
- BHC has now been approved for a credit card so that we can get tournaments paid and other things easier. Hard card not received yet, but approved.
- Will be getting Grace info to get Elizabeth Curran reimbursed for 16U early tournament.
- LTP starts 7/13/25 and goes through 8/24/25. Next session starts 9/6/25.
- Should be firing up the rink next week- rink received new fan for dehumidifier. Fingers crossed the chillers start up without issue. Carrie is working on free skate for the rink Mid July.

HOCKEY DIRECTOR - Will Durkee

- Getting the coaches and manager lists together for BOD to approve
- Rec registrations are trickling in
- Looking to set up a Scrimmage Day late July that could also be a supplemental tryout for any travel teams looking to add a player or two.
- After receiving some family feedback, would like to have the first Monday of the month designated as a parent scrimmage night
- Reviewing the schedule spreadsheet for practice- working to finalize that
- Working on a Club wide email with information regarding ordering jerseys and other items. Possible 6/30 deadline for the first round. Elizabeth mentioned that number assignments need to be done ASAP before orders can go in. Dan stated he would get 16U done that night and work on the rest.
- Bill noted that coaches must have all of their items in before they can step on the ice.

VICE PRESIDENT OF TRAVEL HOCKEY - VACANT

VICE PRESIDENT OF RECREATIONAL HOCKEY- VACANT

TREASURER - Grace Alaska

- Now has access to all log ins for all accounts
- Figuring out how to reconcile all deposits versus account
- Can access teams now and working on individual accounting for each team.
- Picking up checkbook from Bill this evening

- Per Bill- Personal Property Tax for C3 status has been filed. All in good standing. Frank is working on taxes that are due in September. Would like to get a spreadsheet of all items and when they are due and who takes care of what so that as the BOD changes, everyone knows what needs to be done and when. Also, Phil Paquen is who State is Filed with- to check with Julianna on this.

SECRETARY - Julianna White (no on- Bill gave update)

- Per Bill- Julianna emailed a report due to absence (Hockey patches need to be distributed, working on manager list and binders)- To work on CBHL Contact list and Manager contacts.

DIRECTOR OF SPECIAL EVENTS AND SOCIAL MEDIA - Paul Mazzei

- Social Media posts are going well. Posting more frequently- 14,000 this month on Facebook
- Working with Mary on Open House- Set for September 14, 2025.
- Bill to send info on LTP to get that promoted

DIRECTOR OF MEMBERSHIP - Wendy Bernard

- Not on at the time of meeting- no update.

DIRECTOR OF TOURNAMENTS AND PLAYER SAFETY - Elizabeth Curran

- No injury reports
- Compiled a list of major tournament parent companies. There are currently 203 tournaments that fit out teams. To send to all coaches to help them narrow down the list for their team (Showed very detailed list via shared screen).
- Working on new, user friendly injury form for coaches to fill out when injuries happen- suggestions were made to make it a google form to have on iPad to put in as soon as games are signed off.
- There have not been enough members to meet quorum to be able to vote on the rest of the Bylaw updates. Bill asked for the current copy be sent out for review by BOD. One item that will need to be looked at is the verbiage regarding when to notify scheduler about tournaments. Must be done by August 1, not the October date previously in the bylaws. Will asked about new Managers- Bill noted Julianna typically has a meeting with new (and experienced managers) for updates.

DIRECTOR OF NEW PLAYER AND PARENT OUTREACH- VACANT

SPONSORSHIP COORDINATOR- VACANT

EQUIPMENT MANAGER - Dan Kunath

- Will get numbers assigned ASAP
- Working with Stanley with update for online store. Will add prices to items
- Kyle says that there is about a 4 week turnaround time for orders.
- Bill- one person looking for goalie gear- Dan to reach out.

MASTER SCHEDULING - Mary Smith (per emailed report)

- Discussed next season's plan with our Hockey Director, Will Durkee.
- Updated and prepared 2025-2026 spreadsheet. Populated it with the ice contracts dates

and times. Updated it with Will Durkee's practice schedule. Waiting to review with him.

- Sent a notification out to the active coaches and team managers for any request on practice dates prior to our scheduled first day of practice which is Monday, August 18.
- Waiting on the LTP dates from Bill
- Waiting on tournament dates and blackout dates from coaches. CBHL will start scheduling games in August.
- Added September 20 from 3-4:30 pm for Girls Try Hockey for Free date in my spreadsheet. Notified Derek Rabold and Bill Schmidt.
- Need to meet with Will to finalize practice schedules.
- Update my spreadsheet and Crossbar with practice schedules once finalized, Tournament and blackout dates once received and LTP sessions
- Noted in meeting- SHOA sent email requesting team game schedules two months prior to start of games- Bill said this is being updated as the timeline does not line up with CBHL

WEBMASTER - Stanley Helowicz

- Has code for LTP transfers.
- The shells for Fall LTP and Girls Try Hockey are ready to launch when he gets the go ahead.
- Working with Kyle to set date/time for uniform try ons

SAFESPORT COORDINATOR - Kevin Conover

- Shared screen and went over what he tracks. All is on the website to view.

Director of Girls Hockey- Derek Rabold

- Not on at the time of meeting- no update.

DIVERSITY COORDINATOR - OPEN

- Motion to adjourn the meeting- Stanley, seconded- Kevin

*BOD Meeting adjourn at: **7:59pm.***

Next meeting, Thursday, July 10, 2025 at 7pm via Zoom